



(INCORPORATING VALLEY AND HARESTONE WARDS)

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL ANNUAL
STATUTORY MEETING HELD ON 19TH MAY 2021 AT 6PM AT CATERHAM
BAPTIST CHURCH, 4-6 BEECHWOOD ROAD, CATERHAM CR3 6NA

Present: Cllr Peter Roberts - Outgoing Chairman
Cllr Jeremy Webster
Cllr Alun Jones
Cllr Annette Evans
Cllr Sakina Bradbury
Cllr Victor Emmanuel
Cllr Yvonne Gomes

Mrs M Gibbins - Parish Clerk & RFO

MINUTES

1. Election of Chairman

Outgoing Chairman opened the meeting and invited nominations for Chairman.
Cllr Sakina Bradbury nominated Cllr Jeremy Webster
Cllr Alun Jones seconded the nomination
Nomination and vote was carried
Declaration of acceptance of office by Chairman
Cllr Jeremy Webster took over the Chair of the meeting.

2. Election of Vice-Chairman

Cllr Annette Evans nominated Cllr Alun Jones
Cllr Yvonne Gomes nominated Cllr Sakina Bradbury
4 votes for Cllr Sakina Bradbury
2 votes for Cllr Alun Jones.
Cllr Sakina Bradbury was elected as Vice Chairman
Declaration of acceptance of office by Vice-Chairman

3. Apologies for absence to be received and accepted

There was none received.

4. Declarations of Disclosable Pecuniary Interest: *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was none declared.*

5. Minutes of meeting held on 10th March 2021 to be received and signed as a true record

The minutes of the meeting held on 10th March 2021 were accepted as a true record and signed by the outgoing chairman.

6. Public Participation – *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes. No further participation by members of the public is permitted at any other time during the meeting unless invited by the Chairman of the meeting.*

There was one member of the public present who congratulated all on their election and wished them well in their term of office.

- County Councillor Jeffrey Grey highlighted the Surrey Consultation document pertaining to the changes to St Peter & St Paul School in Chaldon. All councillors were encouraged to respond to the consultation.
- The Parish Council was invited to notify CC Grey of any issues of concern that they wished for him to raise at county level.

7. Appointment of councillors to committees both internal and external bodies

- **CVPC Planning Working Group** – Cllrs Alun Jones, Annette Evans, Sakina Bradbury and co-opted member Mr Peter Brent
- **NP Reviewing & Monitoring Group** – One representative from each of the councils in the area. Cllr Annette Evans for Caterham Valley
- **Staffing Committee** – to be reviewed
- **East Surrey Transport Committee** – County Cllr Jeffrey Grey agreed to serve on behalf of Caterham Valley
- **Parish Newsletter Working Group** – All councillors to contribute
- **Picnic in the Park Working Group** – All councillors to be involved when the event occurs.
- **Croydon Road Christmas Market and Lights switch on Working Group** – All councillors to be involved when the event occurs. The Clerk confirmed that all arrangements are in place should it be possible for event to run in 2021. The road closure has been applied for from TDC and a decision awaited.
- **The Westway** – The Chairman thanked the parish council for their generous contribution. Cllrs Evans and Bradbury agreed to be the parish councils representatives at Trustee meetings.

It was agreed there will be a visioning session with Surrey Association of Local Councils to agree the plan for the ensuing years and subsequent confirmation of some committees.

Action: Clerk to arrange

8. Finance & Annual Document for review

- 8.1 Funding application from KSS Air Ambulance – the request of funding in the sum of £500 was agreed unanimously.
- 8.2 Payment of Accounts – there was no schedule due to the bank account not, as yet having being updated.
- 8.3 Internal Audit report and annual return – the report had not been received
- 8.4 Review of Expenditure – to be circulated following the meeting.

9. **Correspondence** – circulated to all on receipt

The meeting closed at 1945

Dates for information

Council Meetings

14th July 2021 – 7:00pm

8th September 2021 – 6:30pm

10th November 2021 – 6:30pm

12th January 2022 – 6:30pm

9th March 2022 – 7:00pm

Planning Committee meetings

2nd June 2021 – 6:00pm

23rd June 2021 – 6:00pm

14th July 2021 – 6:00pm

4th August 2021 – 6:00pm

25th August 2021 – 6:00pm

15th September 2021 – 6:00pm

6th October 2021 – 6:00pm

27th October 2021 – 6:00pm

17th November 2021 – 6:00pm

8th December 2021 – 6:00pm

5th January 2022 – 6:00pm

26th January 2022 – 6:00pm

16th February 2022 – 6:00pm

9th March 2022 – 6:00pm

30th March 2022 – 6:00pm

20th April 2022 – 6:00pm

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK