



(INCORPORATING VALLEY AND HARESTONE WARDS)

13th May 2021

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Maureen B Gibbins

Members of CATERHAM VALLEY PARISH COUNCIL are summonsed to the Annual Statutory Meeting of the Parish Council to be held on **Wednesday 19th May 2021 at 6:00pm** at Caterham Baptist Church, 4 - 6 Beechwood Road, Caterham CR3 6NA

Members of the public and press have a right, and are welcome to attend this meeting

A G E N D A

1. **Election of Chairman**
Declaration of acceptance of office by Chairman
2. **Election of Vice-Chairman**
Declaration of acceptance of office by Vice-Chairman
3. **Apologies for absence to be received and accepted**
4. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
5. **Minutes of meeting held on 10th March 2021 to be received and signed as a true record**
6. **Public Participation** - *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes. No further participation by members of the public is permitted at any other time during the meeting unless invited by the Chairman of the meeting.*
7. **Appointment of councillors to committees both internal and external bodies**
 - **CVPC Planning Working Group**
 - **NP Reviewing & Monitoring Group**
 - **Staffing Committee**
 - **East Surrey Transport Committee**
 - **Parish Newsletter Working Group**
 - **Picnic in the Park Working Group**
 - **Croydon Road Christmas Market and Lights switch on Working Group**

- 8. **Finance & Annual Document for review**
- 8.1 Funding application from KSS Air Ambulance
- 8.2 Payment of Accounts (**schedule to follow**)
- 8.3 Internal Audit report and annual return (**attached**)
- 8.4 Review of Expenditure (**to follow**)

- 9. **Correspondence** – circulated to all on receipt

Dates for information

Council Meetings

14th July 2021 – 7:00pm

8th September 2021 – 6:30pm

10th November 2021 – 6:30pm

12th January 2022 – 6:30pm

9th March 2022 – 7:00pm

Planning Committee meetings

2nd June 2021 – 6:00pm

23rd June 2021 – 6:00pm

14th July 2021 – 6:00pm

4th August 2021 – 6:00pm

25th August 2021 – 6:00pm

15th September 2021 – 6:00pm

6th October 2021 – 6:00pm

27th October 2021 – 6:00pm

17th November 2021 – 6:00pm

8th December 2021 – 6:00pm

5th January 2022 – 6:00pm

26th January 2022 – 6:00pm

16th February 2022 – 6:00pm

9th March 2022 – 6:00pm

30th March 2022 – 6:00pm

20th April 2022 – 6:00pm

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK