



(INCORPORATING VALLEY AND HARESTONE WARDS)

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11TH SEPTEMBER 2019
AT CATERHAM VALLEY LIBRARY, STAFFORD ROAD, CATERHAM

Attendees: Cllr Cherie Callender
Cllr Ines Salman
Cllr Peter Roberts
Cllr Nicole Morrigan
Cllr Jenny Gaffney
Cllr Alun Jones

Mrs M Gibbins - Parish Clerk

MINUTES

1. **Apologies for absence received and accepted**
There was none
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.* There was none declared
3. **Minutes of meeting held on 10th July 2019 were received and signed as a true record by the Chairman.**
4. **Public Participation** - There was one member of the public present and one officer from Tandridge District Council.
 - i) The member of the public was seeking funding to replace the notice board at Soper Hall however advised the Parish Council that the request is now being postponed until 2020 as the notice board is still fit for purpose.
 - ii) Jan Ward is the TDC Community Officer for the Locality Team. JW explained her role which includes receiving reports on fly tipping, excess refuse together with other issues raised by residents. JW was thanked for attending the meeting and was invited to remain if convenient.
5. **Planning Committee**
 - i) Planning Committee: The Planning Committee approved the minutes of the Planning Committee meetings held on 17/07/19, 07/08/19 and 28/08/19.

- ii) Full Council received the minutes of the Planning Committee meetings held on 17/07/19, 07/08/19 and 28/08/19.
- iii) Planning Appeals response time - The Clerk confirmed the LCA yellow book confirms that it is sensible to exclude a Saturday from the clear days of notice for a meeting. Providing notification of planning applications is received in adequate time for publication they will be included on the agenda.
- iv) Local Plan - the Parish Councillors agreed that a further response was not required.

6. Items for decisions and resolutions

6.1 Section 1 for action

6.1.1 Pelican Crossing update - The Parish Council agreed for the feasibility study to be undertaken. The estimated costs are not to be exceeded and the Parish Council will require time sheets at the end of the feasibility part of the project.

Action: Clerk

6.1.2 BT Building - The Clerk reported that an update has not been received from District Cllr Connolly. Jan Ward offered to follow this up.

6.1.3 Street Cleaning/Grass cutting - Cllr Alun Jones highlighted the roads that require frequent cuts viz: Underwood Road, junction corners; Godstone Road on bank; top of Beechwood Gardens; Tillingdown Hill and Tillingdown; Milner Road; by the by-pass; near Tupwood Lane and bottom of Colburn Avenue. Wild flower areas would be appreciated and it may be possible to encourage residents to adopt areas.

Action: Clerk to contact SCC regarding residents adopting areas for wild flowers.

Street Cleaning - it was agreed the Clerk should meet with the Clerk for Caterham on the Hill and the relevant officer at TDC to discuss possible arrangements to improve the street cleaning.

Action: Clerk

The Clerk reported that Woldingham School have pupils available on 10th October to undertake community work which could include a litter pick. Cllr Morigan confirmed she would be available if needed. The Clerk is liaising with TVA.

Action: Clerk

6.1.4 Format for applying for TPO's - The Clerk reported that a resident had contacted her regarding a 140 year old tree which had been removed and did not have a TPO on it. The application of a TPO is 'by request' although trees are TPO'd when development is undertaken if it is considered the tree has amenity value. It was agreed the application process will be publicized on the website and Facebook page. The Clerk will also check the TDC website for the link.

Action: Clerk

6.1.5 Litter and other bins – All Councillors are requested to confirm with the Clerk by 23rd September which areas require more bins or new style bins.

Action: All

6.1.6 Remembrance Service – It was agreed that Cllr Callender will lay the wreath at St Mary's and Cllr Jones will lay the wreath at St John's. It was agreed that the poppies will be erected on lamp columns from the Miller Centre to past the old Rose & Young Site on Saturday 26th October.

Action: All

7. Finance

7.1 Funding Requests:

- a) East Surrey Dial A Ride it was agreed to fund the sum of £2000
- b) Alzheimer Café it was agreed to fund the sum of £1000
- c) Challengers it was agreed to fund the sum of £750

7.2 Payment of Accounts – the payment of accounts was agreed

1465	37.00	RBL – 2 parish wreaths
1466	947.52	Route 22 Ltd
1467	1414.98	HMRC – PAYE & NI
1468	1042.57	Clerk Salary & Office
1469	2850.00	LSD Promotions – Stalls for market
1470	71.05	Clerk Expenses
1471	130.00	Iced Gem Events – facepainter
1472	1603.92	Glasdon – benches & bin for Stafford Rec

7.3 Review of Expenditure was tabled and noted

8. Correspondence – circulated when received

Part 1 meeting closed at. 2050

Dates for information

Council Meetings

13th November 2019

8th January 2020

Planning Committee meetings

9th October 2019

30th October 2019

20th November 2019

11th December 2019

8th January 2020

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK

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