



(INCORPORATING VALLEY AND HARESTONE WARDS)

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 10TH JULY 2019
AT CATERHAM VALLEY LIBRARY, STAFFORD ROAD, CATERHAM

Attendees: Cllr Cherie Callender
Cllr Nicole Morrigan
Cllr Alun Jones
Cllr Ines Salman
Cllr Jenny Gaffney

Mrs M Gibbins – Parish Clerk

MINUTES

1. Apologies for absence received and accepted

Cllr Peter Roberts was representing the Parish Council at the East Surrey Transport Group meeting.

2. Declarations of Disclosable Pecuniary Interest: *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*

Cllr Nicole Morrigan declared an interest in the CAB funding application as she volunteers for the organisation and thus did not contribute to the discussion or decision.

3. Minutes of meeting held on 8th May 2019

The minutes of the meeting held on 8th May were approved and signed as a true record by the Chairman of the meeting.

4. Public Participation – There was no member of the public present.

5. District Councillor Dorinda Cooper issues for discussion.

- a) street cleaning – in the absence of District Councillor Dorinda Cooper, Cllr Alun Jones expanded on the issues. It was agreed that a report will be put on the Parish Council's Facebook page with a photo of the valued volunteer and Parish Councillors.

Action: Clerk to follow up

- b) Cllr Alun Jones and Dorinda Cooper will be attending a Procurement workshop to look at the design and location of bins - strategy for new bins and loos. Bins are required along Croydon Rd, Stafford Rd, Harestone Valley Rd and Harestone Hill.

- c) Wild flower verges – Cllr Jones is meeting with an organisation which looks at wild flower verges and will report back his findings to the Parish Councillors.

Action: Cllr Jones

6. Planning Committee

- i) Planning Committee approved the minutes of the Planning Committee meetings held on 13/03/19, 03/04/19, 24/04/19, 15/05/19, 05/06/19 and 26/06/19.
- ii) Full Council received the minutes of the Planning Committee meetings held on 13/03/19, 03/04/19, 24/04/19, 15/05/19, 05/06/19 and 26/06/19.

7. Items for decisions and resolutions

7.1 For action

- 7.1.1 Pelican Crossing – feedback is awaited from SCC. The Clerk will liaise with County Cllr Lee who is meeting with SCC for a tour of the area.

Action: Clerk

- 7.1.2 BT Building – the Clerk emailed Cllr Beverly Connolly however has not received a reply. The Clerk will follow up with the area Community Officer - Jan Ward.

Action: Clerk

- 7.1.3 Street Cleaning – Cllrs Cherie Callender and Ines Salman will follow up the issue of litter picking with school children via the local schools.

Action: Cllrs Callender & Salman

The Clerk will check the insurance company regarding cover for litter angels.

Action: Clerk

It was agreed the Parish Councillors will undertake a litter pick in the area on a monthly basis. The first litter pick will take place on Saturday 3rd August from 10am until 12pm. The Clerk will publicise on Facebook and invite volunteers.

Action: Clerk

Grass Cutting – The Clerk will email a map of sites to the Parish Councillors.

Cllr Nicole Morrigan will email details of a group (We are the Ark) involved in rewilding patches of land.

Action: Cllr Morrigan/Clerk

- 7.1.4 Stafford Rec path and accessibility - The Clerk will liaise with County Cllr Lee who is meeting with SCC for a tour of the area.

If the Parish Councillors have any highways issues they wish to be raised, they are to be forwarded to the Clerk for onward forwarding to the County Councillor.

Action: Clerk/All Councillors

- 7.1.5 P60 footpath railing - The Clerk will liaise with County Cllr Lee who is meeting with SCC for a tour of the area.

Action: Clerk

- 7.1.6 Request for seating at Stafford Recreation Area – It was agreed the Clerk will obtain the cost for 2 A frame picnic benches and a general refuse bin for the area. The Clerk will also communicate with the

local PCSO to ascertain if any anti-social behaviour has been occurring recently.

Action: Clerk

7.1.7 Network rail workshops and community projects – The Clerk will liaise with the area Community Officer, Jan Ward to seek further information and clarification.

Action: Clerk

7.1.8 Harestone Hill/Colburn Avenue Tree replacement – The Clerk confirmed the works have been completed and the local resident invoiced for the agreed amount. The Clerk will follow up.

Action: Clerk

7.1.9 Picnic in the Park feedback – It was agreed the event was successful. 235 children attended; the face painter was very successful; the DJ and his wife kept children and adults entertained. The Gruffalo was a hit with the children. It was agreed more volunteers are needed and appealed for well in advance. Cllr Salman raised the issue that more gazebos are required to shelter the volunteers. Cllr Jones suggested that food outlets are needed to reduce the financial impact on the Parish Council.

7.1.10 Christmas market update - 46 stalls have booked of which 14 are new ones. It was agreed more volunteers are required at the end of the day.

8. Finance

8.1 Funding Requests:

- a) Citizens Advice requested £2000 for upgrading IT system; the Parish Council unanimously agreed to the request.
- b) Surrey Fire & Rescue requested £500 towards the transportation of students to the Safe Drive Stay Alive sessions; the Parish Council unanimously agreed to the request.
- c) Prospero Theatre requested £750 for their next production; the Parish Council unanimously agreed to the request.

9 9.1 Payment of Accounts –the payment of accounts was approved. Cllr Jones requested a breakdown of planting for the roundabout for next year.

9.2 Review of Expenditure – the expenditure which had been reformatted was appreciated as more transparent and clearer to understand.

10. Correspondence – St Catherine’s Hospice letter

Dates for information

Council Meetings

11th September 2019

Planning Committee meetings

17th July 2019

7th August 2019

28th August 2019

18th September 2019

13th November 2019

8th January 2020

9th October 2019

30th October 2019

20th November 2019

11th December 2019

8th January 2020

The meeting ended at 2030

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK

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