



(INCORPORATING VALLEY AND HARESTONE WARDS)

1st May 2019

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Maureen B Gibbins

Members of CATERHAM VALLEY PARISH COUNCIL are summonsed to the meeting of the Parish Council to be held on **Wednesday 8th May 2019 at 7:30pm in the History Room at Caterham Valley Library, Stafford Road, Caterham**

Members of the public and press have a right, and are welcome to attend this meeting

A G E N D A

1. **Election of Chairman**
Declaration of acceptance of office by Chairman
2. **Election of Vice-Chairman**
Declaration of acceptance of office by Vice-Chairman
3. **Apologies for absence to be received and accepted**
4. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
5. **Minutes of meeting held on 13th March 2019 to be received and signed as a true record**
6. **Public Participation** - *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes. No further participation by members of the public is permitted at any other time during the meeting unless invited by the Chairman of the meeting.*
7. **Appointment of councillors to committees both internal and external bodies**
 - **CVPC Planning Committee**
 - **NP Steering Group**
 - **Staffing Committee**
 - **Master Plan**
 - **Caterham Town Centre Working Group**

8. Items for decisions and resolutions

- 8.1 Section 1 for action
 - 8.1.1 Pelican Crossing update
 - 8.1.2 BT Building
 - 8.1.3 Street Cleaning/Grass cutting
 - 8.1.4 Microsoft 365 and Sharepoint
 - 8.1.5 Data protection Policy & FOI Policy
 - 8.1.6 Annual Parish Meeting arrangements
 - 8.1.7 Parish Newsletter
 - 8.1.8 Stafford Rec path and accessibility
 - 8.1.9 P60 footpath railing

9. Finance & Annual Document for review

- 9.1 Payment of Accounts (**schedule to follow**)
- 9.2 Internal Audit report and annual return (**attached**)
- 9.3 Financial Regulations (**attached**)
- 9.4 Standing Orders (**attached**)
- 9.5 Review of Expenditure (**to follow**)

10. Correspondence – circulated to all on receipt

Dates for information

Council Meetings

8th May 2019 – Annual Statutory Meeting

15th May 2019 -Annual Parish Meeting

10th July 2019

11th September 2019

13th November 2019

8th January 2020

Planning Committee meetings

15th May 2019

5th June 2019

26 June 2019

17th July 2019

7th August 2019

28th August 2019

18th September 2019

9th October 2019

30th October 2019

20th November 2019

11th December 2019

8th January 2020

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK