



(INCORPORATING VALLEY AND HARESTONE WARDS)

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 10th JANUARY 2018
AT CATERHAM VALLEY LIBRARY, STAFFORD ROAD, CATERHAM

Attendees: Cllr. Cherie Callender – Chairman
Cllr. Peter Roberts
Cllr. Nicole Morigan
Cllr. Jenny Gaffney
Cllr. Yvonne Gomes
Cllr. Alun Jones
County Cllr. David Lee
District Cllr. Dorinda Cooper
Mrs M Gibbins – Clerk

MINUTES

1. **Apologies for absence were received and accepted from**
District Cllrs. Michael Cooper and Beverley Connolly
2. **Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.
There was none declared.
3. **Minutes of meeting held on 8th November and 13th December 2017 were received and signed as a true record by the Chairman of the Meeting.**
4. **Public Participation** – there was no member of the public present
5. **Reports Part 1**
 - 5.1 **County Councillor’s Report** - County Cllr David Lee reported that SCC are in the middle of the budget season and a significant shortfall of funding is already evident. There will be changes around the Council Tax and large increases are anticipated. County Cllr Lee expressed concern that no risk assessment is undertaken to identify the impact of cuts year on year. SCC and TDC is part of a pilot for the redistribution of business rates.
The white lining and repainting of the mini roundabouts has been completed.
A design brief pertaining to the main roundabout in Caterham Valley has been received from SCC.
County Cllr Lee reported that Ofsted are undertaking a review of the SCC child services.
 - 5.2 **District Councillor’s Report** - District Councillor Dorinda Cooper reported on the issue of rodents in Croydon Road and confirmed that all the relevant departments in

TDC are involved and bait is being laid. District Cllr Mrs Cooper stressed that residents need to be educated to not leave bags of rubbish around instead of in refuse bins.

A resident has reported the broken hand rail in Waller Lane and the overgrowth. Cllr Murrigan offered to cut back the overgrowth and other Cllrs offered to assist. SCC will be requested to assess the requirements for the repair and the Parish Council may be able to cover the cost of the repair.

There continues to be a parking issue opposite the Mercedes garage in Croydon Road which Cllr Mrs Cooper is addressing.

District Councillor Alun Jones reported he attended an update on the Church Walk site on 9th January. A planning application is going to be submitted to TDC. Parking was an issue in December and, to enable Waitrose to receive deliveries, cones and yellow lines were implemented on the service road.

District Councillor Beverley Connolly submitted a report which is detailed below: Cllr Connolly attended a very interesting and informative Caterham Town Working Group meeting on 9th January at the TDC offices. More information about plans will be circulated later this month. Concerns were obviously raised about the lack of parking in the Valley which is exacerbated by the lack of use of the Waitrose car park. Please don't forget to remind people about the consultation currently ongoing on the TDC website. Exhibitions are to be held at Caterham Hill Library this Friday 12th January from 2pm to 6.30pm and Saturday 13th January from 10am to 1pm. Since the last meeting I have successfully resolved the problems of two residents in Harestone - these were for:

- The successful full grant award towards the adaption of a garage for a disabled gentleman living in Markfield (TDC were originally only to give part payment but the resident now has been given the full grant).
 - The successful negotiation with SCC for the removal of the overgrowth of tree branches etc which were badly affecting the garden of a resident in Ashwick Close. Cllr Michael Cooper and Cllr Connolly have also had discussions with Caterham School about excess traffic management and how to use other routes/calming measures to alleviate this. The School are to contact SCC/County Cllr David Lee about this.
- The application for extending the licensing hours of the Crown and Pepper restaurant on Friday and Saturday evening to 12.30am is coming to the Planning Committee on 11th January - it is up for refusal but may be passed if the committee agree that it is a good idea for the night-time economy in Caterham.
- Good news about recycling in that TDC's residents have now achieved 62% rates which includes 33% mixed recycling from blue lidded wheelie bins; 20% from garden waste and 9% from food bins.
- Tandridge Leisure are due to be merged with Freedom Leisure - a not for profit organisation. To aid with improved Leisure Facilities in Caterham, TDC are pursuing the purchase of the freehold of The Village Health club at the Barracks which will ensure the continued delivery of high quality leisure services for our residents.

6. Planning Committee

- i) Planning Committee - The Council approved the appointment of Cllrs Cherie Callender, Peter Roberts and Nicole Murrigan to the Planning Committee. The Committee proposes to co-opt other interested individuals to the Committee.

7. Reports part 2

7.1 Clerk's Report - Part 1 for action

7.1.1 Master Plan - General discussion ensued following the circulation of the draft document highlighting the comments to be submitted by Parish Council.

Cllr Gaffney took note of all the comments and will be redrafting the document for circulation to all Councillors for final approval, which it was agreed will be submitted to TDC prior to the 22nd January 2018 deadline. **Action: JG/ALL**

7.1.2 Christmas Market debrief update - the document which had been circulated was discussed. It was agreed the Clerk will feedback comments from the BID following a meeting with them on 11th January. **Action: Clerk**

7.1.3 Website - a draft mock-up of the front 'page' of the website was tabled and, although the colours were not necessarily appropriate, the concepts were approved and the Clerk will liaise with the Web designer. **Action: Clerk**

7.1.4 Roundabout update - minor brief which was received from SCC had been circulated. It was agreed the Clerk is to follow up the lack of progress with a more senior member of the SCC team. Cllr Morrigan will also follow up.

Action: Clerk/NM

7.1.5 CIL proposals update - The Clerk reported she is awaiting a reply from TDC regarding the projects which may be approved. The Clerk will follow up again. **Action: Clerk**

7.1.6 Data Protection Officer - The Clerk reported further information is awaited from SSALC however a quote has also been received from the Parish payroll Clerk who is prepared to undertake the work for £810.

7.1.7 Annual Parish Meeting - it was agreed to hold the Annual Meeting on Monday 21st May. Suggestions of speakers were David Hodge - SCC; Manager of Caterham Volunteer Centre; Chairman of CAB; Manager of BID or local jewellery retailer. **Action: Clerk**

7.1.8 Action Spreadsheet - due to the change in format of the Paris Council meetings it was agreed the Clerk will compile a spreadsheet of all actions and progress which will be circulated to all Councillors as updates are required.

Part 2 for information

Council Meetings

14th March 2018

9th May 2018

11th July 2018

12th September 2018

14th November 2018

9th January 2019

Planning Committee meetings

31st January 2018

21st February 2018

14th March 2018

4th April 2018

25th April 2018

16th May 2018

6th June 2018

27th June 2018

18th July 2018

8th August 2018

29th August 2018

19th September 2018

10th October 2018

31st October 2018

21st November 2018

12th December 2018

9th January 2019

Planning committee meetings commence at 6:30pm . All meetings are held in the History Room at Caterham Valley Library, Stafford Road, Caterham.

7.2 Chairman's Report - **The Chairman** attended a parking enforcement meeting at TDC on 4th January; Steering Group meeting on 4th January and 8th January a call over meeting with the Clerk prior to the Council meeting.

7.3 Parish Councillors' Reports

Cllr Peter Roberts attended a meeting with Southern Rail regarding the rail situation and timetables. The timetables are being driven by the Brighton Line and Thameslink. It was not possible to submit a Parish Council response due to the consultation was for commuters and pertinent to individual train times. Cllr Roberts attended the parking enforcement meeting on 4th January.

Cllr Nicole Morrigan -attended the parking enforcement meeting on 4th January; liaised with TDC regarding street cleaning and circulated to all councillors communication received. It was requested that the Parish Council considers some possible funding to increase the level of street cleaning.

Cllr Yvonne Gomes - had conversations with traders regarding the Christmas market and road closure. Attended the Masterplan pop up consultation.

Cllr Alun Jones - attended the parking enforcement meeting on 4th January; has arranged for the pot hole by NatWest to be repaired on 21st January; Cllr Jones publicized the rail consultation on social media; 411 Croydon Road planning application has been approved at appeal; Clearway Court was turned down by TDC Officers.

Cllr Jenny Gaffney - expressed her disappointment that she was not aware of the parking enforcement meeting on 4th January; Thursday 14th December 2017 - attended the Masterplan presentation at Church Walk; Thursday 4th January 2018 -attended Neighbourhood Plan Steering Committee meeting; drafted with Cllr Jones the Parish Response to the Masterplan and will be collating the Neighbourhood Plan response'

8. Finance

8.1 Payment of Accounts were approved and signed

1301	631.00	P L Chapman - winter planting
1302	93.37	Computer Solutions - printer ink
1303	883.09	Clerk Salary, office & expenses
1304	2765.70	Aylesford Electrical - balance for lights

8.2 Review of Expenditure

9. Correspondence - circulated to all on receipt

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK