

**MINUTES OF THE MEETING OF THE
CATERHAM VALLEY PARISH COUNCIL BEING ON WEDNESDAY 14th JANUARY 2015
AT THE SOPER HALL HARESTONE VALLEY ROAD, CATERHAM**

Attendees: Cllr. M Jones – Vice-Chairman County Cllr. S Marks
Cllr. J Gaffney
Cllr M Dean District Cllr. M Cooper
Cllr. J Servant District Cllr. J Caudle
Cllr. P Roberts
Mrs M Gibbins - Clerk

AGENDA – PART 1

1. Apologies for absence

Cllr. Michael Lincoln due to illness

- 2. Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. **Councillors must update the Clerk of any changes as soon as they occur.**

- 3. Public Participation – a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.**

There were two members of the public present for the purpose of observing the meeting. District Councillor Geoff Duck attended the meeting to update the Parish council on the progress of the Neighbourhood Plan and to request funding to enable the process to continue. The Parish Council confirmed that funding for the Neighbourhood Plan has been budgeted and funds can be released as required.

4. Reports Part 1

4.1 County Councillor's Report

County Councillor Sally Marks confirmed that budgets are looking constrained and the government is not providing the necessary funding going forward. 12,000 new school places have been created and as much, or more, is required over the next 5 years. There are incomers which are those who live outside the county but come in for schooling.

David Hodge has gone on record to say Surrey cannot guarantee a school place and applicants will have to wait for academies and new schools. County Councillor Marks' allocation is staying at £10,500 and can be used on projects for consideration which can't be funded elsewhere. Highways funding of £5000 has disappeared. The financial amounts are all relating to the 2015/16 financial year.

Oxted School is proposing to go to Academy status. The Governors have voted to go forward with the plans however the parents have not been consulted and are opposing the change.

County Councillor Marks is concerned regarding the state of the gullies and the situation will not improve until the machine for clearing the gullies is repaired. Although the machine is shared across Surrey County, TDC will be provided with the machine for a period of time once it is repaired.

4.2 District Councillors' Report

District Councillor Jill Caudle reported that the Caterham Town Centre Working Group has met. A TDC appointed consultant is looking at Caterham's assets and the land in Caterham.

The Rose & Young working group is very promising and companies are approaching the district council with an interest in the site, however this is not going to be a fait accomplis as any planning application will need to go through the normal process.

The tree at St Johns church is being felled on Friday 16th January.

A new headteacher has been appointed for St Johns school. Concern has been expressed by parents that there will be a plan to change the school to an academy as the head is coming from an academy school. Councillor Caudle confirmed this does not appear to be the case.

Councillor Caudle finally reported that TDC budget meetings are being held and that TDC gave a grant to Oxted town centre for the provision of the Christmas lights.

District Councillor Michael Cooper reported that, as reported by Councillor Caudle, there is more than one company interested in the Rose & Young site and a CPO will be used if necessary. Councillor Cooper confirmed that developers could be interested in the site but have not been promised anything. The Caterham Town Centre Working Group is chaired by Councillor Cooper and the Vice Chairman is Councillor Eithne Webster. The outcome of the group is a vision for Caterham. The report, which was requested by the TDC Chief Executive, being undertaken by the TDC consultant is being utilized by the group. The role of the working group is consultative and it was confirmed that the Parish Council will be invited to attend the next meeting on 13th February.

Concern was expressed by the Parish Councillors that the report undertaken by the TDC consultant together with the reconvening of The Caterham Town Centre Working Group was encroaching on and undermining the work of the Neighbourhood Plan. Councillor Cooper was unable to advise the Parish Council of the cost of producing the report when all the information had been available from the CR3 Forum.

County Councillor commented that she had been disappointed that the County Councillors had not been invited to attend however this has been rectified by District Councillor Chris Botten to whom she expressed her thanks.

5. Planning

5.1 Current Planning

The following planning applications were discussed at the Council Meeting on Wednesday 14th January 2015 .

Applications acknowledged as valid Monday 1st December – Friday 5th December 2014

TA/2014/1907 Land at 126-128 Harestone Hill and *Case Officer: Ms V Riddle*
R/O 116 Harestone Hill

Variation of condition 10 of planning permission TA/2013/1196 to enable commencement of development of plots 9-14.

Caterham Valley Parish Councillors agreed that no development work should commence until all conditions are adhered to. One condition is that there should not be any bonfires however these are, apparently, a frequent occurrence.

The Surrey Wildlife Trust states that the location of a suitable receptor site seems to be the only outstanding issue which requires addressing to satisfy the requirements of Condition 10. They advise that when considering the applicants request to vary Condition 10, the location of a suitable permanent translocation site is secured within the terms of the Condition. Surrey Wildlife Trust are also keen that further survey work for badgers is undertaken as a resident has said that there is an active badger set and, as badgers are legally protected, therefore to ensure that they are not adversely affected by the development works. Caterham Valley Parish Council would hope that these requirements are met before permission is given to vary Condition 10.

Applications acknowledged as valid Monday 8th December – Friday 12th December 2014

No applications for Caterham Valley

Applications acknowledged as valid Monday 15th December– Friday 19th December 2014

TA/2014/2003/TPO 1 Harestone Drive *Case Officer: Mr S Hearn*
TPO 22, 2009 (T) - *T1 Yew – Shorten lower laterals to allow a 2m clearance from building at 77 Harestone Valley Road. *T2 Yew – shorten laterals towards property at 77 Harestone Valley Road to achieve a residual lateral spread at lower laterals of 3m & at upper laterals of 1.5m. *T3 Yew – shorten lower laterals to allow a 2m clearance from property at 77 Harestone Valley Road & achieve a residual radial spread of 2.5m & raise to clear garage roof. (*Tree Nos. Reference the submitted specification & plan).

Caterham Valley Parish Councillors agreed to leave this to the Arboriculturist however assurance must be obtained that the reason for shortening the branches is not for the purpose of widening the vehicle access and does not adversely affect the growth of the trees.

Applications acknowledged as valid Monday 22nd December – Friday 9th January 2015

TA/2014/2001 30 Harestone Valley Road *Case Officer: Mr W Spencer*
Erection of single storey rear extension and first floor side extension **Leave to Neighbours**

TA/2014/2029 83 Stafford Road *Case Officer: Mr W Spencer*

Erection of part two storey, part first storey side extension with pitched tiled roof and erection of double garage with pitched tiled roof. **No Comment**

TA/2014/1990 75 Crescent Road *Case Officer: Miss H Jenkins*
Formation of hardstanding and vehicular crossover to front of property. (Certificate of Lawfulness for a Proposed Use or Development). **Leave to officers**

All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:
<http://e-access.tandridge.gov.uk/planning/aup.asp>. Just log on and follow the instructions.

5.2 Planning Appeals
6 Godstone Road
Action: JG to check previous response.

5.3 Planning Decisions by TDC
The following appeal has been ALLOWED subject to any conditions shown:
9 Dunedin Drive – erection of first floor extension to side elevation – TA/2014/988:
1. The development hereby permitted shall begin not later than three years from the date of this decision.
2. The materials to be used in the construction of the external surfaces of the development hereby permitted shall match those used in the existing building.
3. The development hereby permitted shall be carried out in accordance with the following approved plans: 13348/TP/1, 13348/TP/02, 13348/TP/03, 13348/TP/04C, 13348/TP/05C

TA/2014/1477 64 Harestone Valley Road **APPROVED (FULL)**
Erection of single storey side extension

TA/2014/1547/TPO 11 & 13 Elgin Crescent **SPLIT DECISION**
TPO 11 (C & W) – T39 Beech: Crown lift to 3m removing only secondary & tertiary branches, reduce crown by reducing the height from 20m to 16m & radial branch length from 8m to 6m, crown thin by 25%. T42 Beech: Reduce crown by reducing the height from 20m to 16m & radial branch length from 8m to 6m, including the reduction of lowest secondary branches over highway to curb line, or to leave clearance over road of 5.5m (whichever is lesser), crown thin by 25%.

TA/2014/1588 Beechwood, 58 Dome Hill **REFUSE**
Erection of pitched roof over existing garage to form habitable accommodation in loft space.

TA/2014/1575 5 Loxford Close **WITHDRAWN/SUBSTITUTED**
Erection of single storey side extension with dormer window to front and rear roof slope to provide second floor habitable accommodation and erection of single storey rear extension.

TA/2014/1587/TPO Medical Surgery, Eothen Close **APPROVED BY LETTER**
TPO 1, 1995 (T) – Fell 2 Sycamore

TA/2014/1615 391 Stafford Road **APPROVED (FULL)**
Erection of first floor extension to rear elevation, alterations to roof to provide gable ended roof and rear dormer in association with additional habitable loft accommodation.

TA/2014/974/Cond1 30 Harestone Hill **APPROVAL DETAILS**
Details pursuant to condition 5 (tree protection)

TA/2014/1690 171A Croydon Road **APPROVED (FULL)**
Erection of single storey rear extension

TA/2014/1693 124 Harestone Hill **APPROVED (FULL)**
Variation of condition 9 of planning application TA/2013/1380 to amend the mitigation measures required for protected species.

TA/2014/1708/TPO Greenways, 121 Harestone Hill **APPROVED BY LETTER**
TPO 30, 1996 (T) – Crown thin 3 Beech trees by 15%

Chairman not present due to illness

7.3 Parish Councillors' Reports

JG – attended Steering Group meeting and workgroup meeting.

JS – attended Steering Group meeting and workgroup meeting.

MD – Visited Croydon Road traders to ascertain views on Christmas lights and market.

8. Finance

8.1 **Payment of Accounts** - The following cheques were signed at the meeting

Knights Garden Centre	Planters maintenance & new plants	£	60.00
M Gibbins	Net Salary/ Office Allowance/expenses	£	653.06
SSALC Ltd	Surrey Councils Update	£	6.00
Downlands Trust	Annual subscription	£	15.00
Surrey Playing Fields	Annual subscription	£	10.00
Festive Lighting	Balance of Christmas lights	£	3600.00

8.2 Review of Expenditure – December 2014 was reviewed and accepted
2015/16 Annual Budget which was tabled at the meeting was approved
The Parish Council unanimously agreed to raise the 2015 Precept to £60,000
Action: Clerk to notify TDC

9. **Correspondence** – all noted and documents were available at the meeting

10. **Topics for future meetings**

Rotary Clock

CCP/CTCWG/CBP

Extra Christmas lights

Meeting closed at 9pm

**MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL
WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK**