

**MINUTES OF THE MEETING OF THE
CATERHAM VALLEY PARISH COUNCIL HELD ON WEDNESDAY 12th NOVEMBER 2014
AT THE SOPER HALL HARESTONE VALLEY ROAD, CATERHAM**

Attendees: Cllr. M Lincoln – Chairman
Cllr. M Jones
Cllr. J Gaffney
Cllr M Dean
Cllr. J Servant
Cllr. P Roberts

District Cllr. B Connolly
District Cllr. M Cooper
District Cllr. J Caudle

Mrs M Gibbins - Clerk

AGENDA – PART 1

- 1. Apologies for absence**
County Cllr. S Marks
 - 2. Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. **Councillors must update the Clerk of any changes as soon as they occur.**
There was none
 - 3. Public Participation –** There were 2 local residents in attendance at the meeting. One of the residents highlighted their concerns pertaining to planning application TA/2014/1664. The Parish Councillors listened to the concerns and agreed to consider them when submitting their comments to TDC.
 - 4. Reports Part 1**
 - 4.1 County Councillor’s Report –** apologies received.
 - 4.2 District Councillors’ Report**

Cllr Michael Cooper commented on the Marie Curie site application. There are 4 main issues: character and size of the proposed properties, loss of trees, lack of landscaping plan, there is an urban feel which is against the design statement. This application overrides all previous applications. The financial viability of the site is being checked.

Barnfield – It is hoped that the business will be restricted to scaffolding with improved operational times
TDC – have stopped financial support for Parish Councils and this was agreed at the Resource Committee meeting. One Parish Council objected.

BID – Andrew Browne and Chris Windridge are progressing this. Concern was expressed that Oxted has moved further forward with their application however there is an individual employed to push the application forward.

Rose & Young – a report is due shortly.

Community Centre Review – there is a potential opportunity for more activity and use of the Soper Hall.
- Cllr. Jill Caudle** also reported regarding Rose & Young.
Tillingdown Farm application is going to Committee on 19th November and recommendation is for refusal.
St Johns Church has listed all the WW1 deaths from Caterham and Cllr Caudle suggested a few could be considered for the road names at the Adult Education site.
St Johns Church has a sick beech tree outside the church. This is being taken down within the next couple of weeks.
Parking – this has now been finalised and decisions are on the website. Commonwealth Road objections were endorsed and therefore this road has not been included for parking restrictions.
- Cllr. Beverley Connolly** reiterated the concern expressed by others pertaining to the overdevelopment of the ex Marie Curie site.

5. Planning

5.1 Current Planning

The following planning applications to be discussed at the Council Meeting on Wednesday 12th November 2014

Applications acknowledged as valid Monday 6th October – Friday 10th October 2014

TA/2014/1587/TPO Medical Surgery, Eothen Close

Case Officer: Mr A Durkin

TPO 1, 1995 (T) – Fell 2 Sycamore

Leave to arboriculturist

TA/2014/1558 Beechwood, 58 Dome Hill

Case Officer: Mr W Spencer

Erection of pitched roof over existing garage to form habitable accommodation in loft space

No Comment

TA/2014/1547/TPO 11 & 13 Elgin Crescent

Case Officer: Mr A Durkin

TPO 11 (C & W) – T39 Beech: Crown lift to 3m removing only secondary & tertiary branches, reduce crown by reducing the height from 20m to 16m & radial branch length from 8m to 6m, crown thin by 25%.

Leave to arboriculturist

TA/2014/1615 391 Stafford Road

Case Officer: Miss H Jenkins

Erection of first floor extension to rear elevation, alterations to roof to provide gable ended roof and rear dormer in association with additional habitable loft accommodation.

No Comment

Applications acknowledged as valid Monday 13th October – Friday 17th October 2014

TA/2014/1664 1 Harestone Drive

Case Officer: Mr T James

Demolition of office building and erection of 4 detached houses with integral garages

The developer's request for the demolition of an office block is inaccurate as Rose Cottage was residential and has never been granted permission for office use. The Parish Council is pleased the latest plan is residential but unhappy with the scale and bulk of the houses which represents a 150% increase, more than half as much again as the existing buildings.

Although the plans show 14m separation distances DP7 requires 22m when habitable rooms face each other.

At over 320m² each of these houses are about a third bigger than the houses in Harestone Drive and The Riddings.

Despite planning permission given in June for 24 flats, one five bed house and four terraces houses, Independence Homes have put in a new application for the site. The site should be looked at as a whole and the Parish Council wonders if this really is a final application.

There is no detail on how a capital contribution for affordable homes will be calculated in spite of the fact that with the earlier approval the site will now consist of 24 apartments, three terraced houses, one 5 bed house on southern boundary and these proposed four 5 bed houses on the eastern section. Based upon £350 per sq ft the sales value for the 4 houses alone is over £4.8million and with the earlier approval at over £8million this gives a sales value just under £13million. So far TDC have accepted that no contribution is due from this site.

The loss of trees and the importance of tree cover have not been taken into consideration in regard to the character and appearance of the area and not mindful of the CS policy CSP 18 and the design principles in the HVDG. The importance of the site to the character of the Harestone Valley area in relation to the existing tree cover and vegetation must be retained to protect the wooded character of the valley.

There appears to be no landscape or tree replacement plan which is a requirement of HVDG V.2 this should be provided before validation. Also the green setting should not be eroded and Design Principles GS1.2 and 3 should be adhered to.

Applications acknowledged as valid Monday 20th October – Friday 24th October 2014

TA/2014/1708/TPO Greenways, 121 Harestone Hill

Case Officer: Mr A Durkin

TPO 30, 1996 (T) – Crown thin 3 Beech trees by 15%

Leave to arboriculturist

Applications acknowledged as valid Monday 27th October – Friday 31st October 2014

TA/2014/1693 124 Harestone Hill *Case Officer: Ms M Taylor*
Variation of condition 9 of planning application TA/2013/1380 to amend the mitigation measures required for protected species

A survey has been done and correspondence says none have been found so if the planning officer is happy the Parish Council has no comment to make.

TA/2014/1730 6 White Knobs Way *Case Officer: Mr G Finch*
Demolition of existing conservatory. Erection of single storey rear extension, dormer window to rear elevation to provide habitable accommodation within loft space.

As the retrospective planning permission for the previous application TA/2014/343 was refused, the Parish Council would hope that any concerns that the residents at number 8 have to this new application are addressed to their satisfaction before planning permission is granted.

TA/2014/1690 171A Croydon Road *Case Officer: Mr W Spencer*
Erection of single storey rear extension **No Comment**

All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:
<http://e-access.tandridge.gov.uk/planning/aup.asp>. Just log on and follow the instructions.

5.2 Planning Appeals

TA/2014/12 – Harestone Heights, 16 Woodland Way
TA/2014/988 – Dunedin Drive
TA/2014/644 - Bronzeoak House, Stafford Road

5.3 Planning Decisions by TDC

TA/2014/1027 46 Croydon Road **ADVERTISEMENT CONSENT**
Display of 1 x non-illuminated fascia sign, 1 x non-illuminated projecting box sign, 2 x non-illuminated vinyl window graphics, 1 x non-illuminated wall mounted store directory sign/information panel sign. (Advertisement Consent). (Amended plans and description).

TA/2013/72/Cond2 Social Services Centre and Adult Education Centre, Croydon Road **APPROVAL DETAILS**
Details pursuant to conditions 4 (hard and soft landscaping) & 5 (tree protection measures)

TA/2014/1193 Caterham School **APPROVED (FULL)**
Erection of two storey extension to north west elevation of Humphreys Hall to provide additional performance and rehearsal spaces.

TA/2014/1206 Land adj 2 Elgin Crescent **APPROVED (FULL)**
Demolition of building and lean-to structure. Erection of two storey 2-bed residential dwelling (C3a) and formation of hard surfacing

6. Minutes of the previous meeting held on 8th October 2014 were agreed and signed as a true record.

7. Reports

7.1 Clerk's Report – Part 1 for action

i) Christmas lights/programme/lantern workshop – the Clerk confirmed the arrangements and tabled the flyer and timetable which is being widely publicised and circulated. All needed to help on the switch on day – Saturday 29th November.

Action : ALL

ii) Christmas lights contract – The Clerk confirmed the 3 year contract has been received and will be signed and returned with the 50% payment cheque for the lights.

Action: Clerk

iii) Newsletter – the newsletter, having been delivered to all residents in the Valley, was tabled. There was discussion regarding the format and the time consuming nature of the newsletter. The next edition is due out prior to the Annual Parish Meeting in May.

Action: Clerk with input from Councillors

- iv) CVPC logo – Councillor Servant showed a sketch she had drawn. It was agreed a ‘professional’ copy of the logo should be prepared prior to the next meeting.
Action: Councillor Jackie Servant
- v) Annual Parish Meeting – The date is set for 13th May. Suggestions for speakers were David Gold or The Bourne Society.
Action: Clerk to investigate and report back
- vi) Street naming – The Adult Education site is being redeveloped and road names are required. It was agreed the Clerk will collate all suggestions and circulate prior to the next meeting in December.
Action: Clerk to collate

Part 2 for information

29 November	Switching on of Christmas Lights	ALL
10 December	Parish Council Meeting – Soper Hall	ALL
14 January 2015	Parish Council Meeting – Soper Hall	ALL
11 February	Parish Council Meeting – Soper Hall	ALL
11 March	Parish Council Meeting – Soper Hall	ALL
8 April	Parish Council Meeting – Soper Hall	ALL
13 May	Parish Council Meeting & ANNUAL PARISH MEETING– Soper Hall	ALL
10 June	Parish Council Meeting – Soper Hall	ALL
8 July	Parish Council Meeting – Soper Hall	ALL
12 August	Parish Council Meeting – Soper Hall	ALL
9 September	Parish Council Meeting – Soper Hall	ALL
14 October	Parish Council Meeting – Soper Hall	ALL
11 November	Parish Council Meeting – Soper Hall	ALL
9 December	Parish Council Meeting – Soper Hall	ALL

7.2 Chairman’s Report

The Chairman attended the Remembrance Service at St Marys on behalf of the Parish and reported that there was a very good attendance.

7.3 Parish Councillors’ Reports

Cllr. Peter Roberts reported his concern at the reduction in the bus service. Oyster card expenditure is to be capped daily. Network rail has cleared rubbish from the rail tracks.

Cllr. Jackie Servant attended a Steering Group meeting, SALC AGM, St Johns re dedication of flag and transfer; TTAC and laid the wreath at St Johns church on behalf of the Parish Council. Cllr Servant is enquiring of TDC why there is no District Councillor laying a wreath.

Cllr. Margaret Dean attended the Christmas Lights meetings. Reported the pot hole on Godstone Road by the by-pass. Cllr Dean is concerned how difficult it is to get the traders to contribute to the cost of the Christmas lights.

Cllr Mark Jones Attended Christmas lights meeting, dealt with residents in Harestone Ward regarding a dividing fence. Contacted TDC and SCC regarding the development at the Valley pub house site and the lack of wheel washing facilities on site. Cllr Jones suggested a Christmas card for the new road sweeper who appears to be doing a good job.

Cllr. Jenny Gaffney attended the Steering Group meeting and subsequent mapping meeting. Cllr Gaffney wrote to Cllrs. Jane Ingham and Jill Caudle regarding the planning application for 180 Croydon Road.

8. Finance

8.1 Payment of Accounts - The following cheques were signed at the meeting

Knights Garden Centre	Planters maintenance & new plants	£	60.00
M Gibbins	Net Salary/ Office Allowance/expenses	£	728.64
Victim Support	Donation (S137)	£	100.00
Gavin Kenning Engineering Ltd	Stall Hire	£	1,419.11
Caterham Independent	Newsletter distribution	£	105.00
Festive International lighting	Christmas lights 50%	£	3,600.00
The New Ink Printing Co Ltd	Newsletter	£	659.00

How Green Nursery Ltd Hanging Baskets £ 2,259.24

8.2 Review of Expenditure – previously circulated

9. Correspondence – to be noted but all documents available for the meeting

**MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL
WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK**