

**MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL
(INCORPORATING VALLEY AND HARESTONE WARDS) MEETING HELD ON WEDNESDAY
12th FEBRUARY 2014 AT THE SOPER HALL, HARESTONE VALLEY ROAD, CATERHAM**

Attendees: Cllr. M Lincoln – Chairman
Cllr. M Jones – Vice-chairman
Cllr. J Gaffney
Cllr. J Servant
Cllr. M Dean

Mrs M Gibbins – Clerk

AGENDA – PART 1

1. Apologies for absence

Parish Councillor Peter Roberts due to a bereavement, District Councillors Jane Ingham, Jill Caudle and Michael Cooper

- 2. Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.

There was none

3. Public Participation – issues raised by members of the public.

- 1.1. CAB representative requesting funding** – Two representatives from CAB attended the meeting to highlight the need for funding. The representatives circulated copies of reports and accounts to the Parish Councillors present. CAB currently pay a peppercorn rent which will cease when the Soper Hall is refurbished and CAB have to relocate. TDC currently provide £53,000 funding and £7,000 for rent. General discussion ensued with the Parish Councillors seeking clarification on some of the points raised. CAB are seeking £1000. Following the discussion the representatives were advised that the Parish Councillors would make a decision at a later stage of the meeting and this would be communicated to them by the Clerk. **CLERK**

- 1.2. CrimeStoppers representative requesting funding** – a representative from Crimestoppers highlighted the work of Crimestoppers and explained how the charity works. The organization operates Surrey wide and is open to every member of the public. Crimestoppers are seeking £50. A few questions were raised by Parish Councillors and the representative was advised that the Parish Councillors would make a decision at a later stage of the meeting and this would be communicated to the organization by the Clerk. **CLERK**

4. Reports Part 1

4.1 County Councillor's Report

4.2 District Councillors' Report

The Parish Councillors present expressed their disgust that there was no County or District Councillors present at the meeting and the lack of commitment and support

being provided, bearing in mind the situation pertaining to the Bourne river, and the surrounding areas. They also find it difficult to believe that nothing has occurred in the area which is worth reporting.

Parish Councillor Jackie Servant was not satisfied with the response with regard Stafford Road, the ex Caterham Cars site, and all the Parish Councillors are appalled that the developer has been allowed to take over the pavements with total disregard to the local elderly and infirm residents.

5. Planning

5.1 Current Planning

The Following planning applications were discussed at the Council Meeting on Wednesday 12th February 2014.

Applications acknowledged as valid Monday 6th January – Friday 10th January 2014

| | | |
|--|-------------------|-----------------------------------|
| TA/2013/1859 | 397 Stafford Road | <i>Case Officer: Mr W Spencer</i> |
| Formation of hardstanding and vehicular access - | | No Comment |

Applications acknowledged as valid Monday 13th January – Friday 17th January 2014

| | | |
|--|------------------------------------|---------------------------------|
| TA/2014/12 | Harestone Heights, 16 Woodland Way | <i>Case Officer: Mr G Finch</i> |
| Erection of two storey extension to rear elevation, single storey extension to side elevation and first floor infill extension to front elevation. | | No Comment |

Applications acknowledged as valid Monday 20th January – Friday 24th January 2014

| | | |
|--|-----------------|----------------------------------|
| TA/2014/72 | Caterham School | <i>Case Officer: Ms V Riddle</i> |
| Formation of car park and associated access. | | No Comment |

All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on: <http://e-access.tandridge.gov.uk/planning/aup.asp>. Just log on and follow the instructions.

5.2 Planning Appeals

TA/2013/878 – 3 Godstone Road

5.3 Planning Decisions by TDC

| | | |
|---|--------------------------|------------------------------|
| TA/2013/839 | 37 Harestone Valley Road | WITHDRAWN/SUBSTITUTED |
| Alteration to, and replacement of existing windows with new double glazed units on the front north west elevation and side, north east, elevation of the dwelling | | |

| | | |
|---|-----------------|---------------|
| TA/2013/1390 | Caterham School | REFUSE |
| Levelling works to existing sports pitches/playing fields and installation of Multi Use Games Area. | | |

| | | |
|---|-------------------|------------------------|
| TA/2013/1400 | 381 Stafford Road | APPROVED (FULL) |
| Erection of single storey extension to rear elevation | | |

| | | |
|---|---------------------------------------|------------------------|
| TA/2013/1669 | Land rear of 11a and 15 Crescent Road | APPROVED (FULL) |
| Variation of condition 5 of planning permission TA/2012/666 for the layout of driveway and parking to be varied to meet parking and turning standards. Decking area to be added to provide level area for wheelchair use. | | |

| | | |
|---|--------------------|---------------|
| TA/2012/1718 | 6A Aldercombe Lane | REFUSE |
| Conversion of existing garage to habitable space and erection of new double garage. | | |

6. **Minutes** of the previous meeting held on 8th January 2014 were signed as a true record.

7. **Reports**

7.1 **Clerk's Report – Part 1 for action**

- Newsletter – It was agreed the next newsletter will be published after the Annual Parish meeting with a report of the meeting and brief articles from organizations that have received donations from the Parish. **CLERK**
- A separate Traders newsletter may also be issued.
- It was agreed the Clerk will issue invitations to the Annual Parish meeting. **CLERK**
- Funding decisions – It was unanimously agreed that £100 donation would be made to Crimestoppers.
CAB to be advised that a decision will be made once the CAB have received a decision from TDC regarding their funding for 2015 which will be made within 6 weeks. **CLERK**
- Decision regarding Local Council Review Magazine. It was agreed not to continue with the subscription to this publication. **CLERK**
- Nomination for TDC Chairman's Awards – It was agreed that the Clerk would submit an application nominating Random Greenway on behalf of the Parish Council. **CLERK**
- Christmas lights funding from traders – following the meeting held with Festive lighting prior to the Council meeting it was agreed Cllr Mark Jones will feed back additional quotes at the next Parish Council meeting. **MJ**
- Parish Councillors will seek views regarding Christmas lights switch on day from Bib & Tucker – JG, Berringtons, Jones – MD; Lorena Oberg, Ridge Radio, CoOp – MJ; Casa Lola, Rawlings – JS.
- A meeting regarding the Christmas lights will be held on Thursday 27th February at 5pm in Ridge Radio. **ALL**
- Cllr Jackie Servant and the Clerk will look into the loan and/or purchase of collection tins - **JS/CLERK**

Part 2 for information

| | | |
|---------------------|--|------------|
| 12 March | Parish Council Meeting – Soper Hall | ALL |
| 9 April | Parish Council Meeting – Soper Hall | ALL |
| 6 May | Annual Parish Meeting – Soper Hall | ALL |
| 14 May | Parish Council Meeting – Soper Hall | ALL |
| 11 June | Parish Council Meeting – Soper Hall | ALL |
| 9 July | Parish Council Meeting – Soper Hall | ALL |
| 13 August | Parish Council Meeting – Soper Hall | ALL |
| 10 September | Parish Council Meeting – Soper Hall | ALL |
| 8 October | Parish Council Meeting – Soper Hall | ALL |
| 12 November | Parish Council Meeting – Soper Hall | ALL |
| 10 December | Parish Council Meeting – Soper Hall | ALL |

7.2 **Chairman's Report** – the Chairman is disappointed that no County Councillor and District Councillors were present at the meeting to report on the rising River Bourne.

7.3 Parish Councillors' Reports – All the Parish Councillors present were shocked that, with nothing reported by the District or County, that nothing has been going on in Caterham for a month.

JG – has attended Steering Group meeting and drafted the schools report.

JS – has attended the TVSC transport meeting, Steering Group meeting and workshop. District Councillor Geoff Duck has requested a replacement for JS on the Steering Group whilst she is away. The Parish Councillors highlighted that the Clerk would represent the Parish Councillor if one was unavailable.

Cllrs. J Servant and M Dean will be attending a meeting with the PCC on 20th February to discuss the memorial for St Johns.

Cllr Servant commented on how professional the new Parish notice boards look.

8. Finance

8.1 Payment of Accounts – The following cheques were signed at the meeting

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|-----------------------------------|--|-----------|
| Knights Garden Centre | Planters maintenance | £ 60.00 |
| M Gibbins | Net Salary/Office Allowance/Expenses | £ 454.35 |
| Caterham & District Horticultural | Donation | £ 100.00 |
| Festive International Lighting | Final payment for Christmas lights | £ 3600.00 |
| Soper Hall Community Ctre | Hall Hire x 2 months | £ 40.00 |
| Paul Gregory | Labour & materials for new notice boards | £ 350.00 |

8.2 Review of Expenditure – January 2014 (**circulated**)

9. Correspondence – to be noted but all documents available for the meetings

Meeting ended at 9:10

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK