

**MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL  
(INCORPORATING VALLEY AND HARESTONE WARDS) MEETING BEING HELD ON WEDNESDAY  
8<sup>TH</sup> JANUARY 2014 AT THE SOPER HALL, HARESTONE VALLEY ROAD, CATERHAM**

**Attendees:** Cllr. M Lincoln – Chairman  
Cllr. M Jones – Vice-chairman  
Cllr. J Gaffney  
Cllr. P Roberts  
Cllr. J Servant

County Cllr. S Marks  
District Cllr. J Caudle  
Mrs M Gibbins – Clerk

**AGENDA – PART 1**

1. **Apologies for absence**  
Parish Councillor Margaret Dean, District Councillor Jane Ingham.
2. **Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.  
There was none.
3. **Public Participation** – issues raised by members of the public.  
District Councillor Geoffrey Duck reported that the CR3 Forum Steering Group have had an ‘appeal for sites’ published in the Caterham Independent and on their website. It would be appreciated if the Parish Council could publicize this on their website. **CLERK**
4. **Reports Part 1**
  - 4.1 **County Councillor’s Report**  
County Councillor Sally Marks requested that pot holes be reported to Surry County Council and to her so she can monitor that repairs are being undertaken. More pot holes are sure to appear as the temperature dips and the weather worsens.  
Concern has been expressed regarding the Caterham Bourne however, this is being monitored by TDC and the Environment agency. The Bourne is not blocked but is also not flowing.  
Refuse collections have been delayed due to the inclement weather conditions. TDC are keeping Parish Councils informed of the situation to enable notifications to be put on websites.  
Complaints have been recorded from residents who are concerned about the lack of footpath at the Caterham Cars site as Churchill homes has extended the hoarding. This has been reported to TDC and SCC and a response are awaited.  
Parish Councillors Mark Jones and Peter Roberts expressed their concern that the road surface of Burntwood Lane on the bridge just before the Wapses Lane roundabout is breaking up.  
County Councillor Marks agreed to follow this up.
  - 4.2 **District Councillors’ Report**  
District Councillor Jill Caudle highlighted that the CIL income will be coming to the Parish Council to spend. The level of CIL is tied to the number of new developments in the area. The levy to the Parish Council will be 15% however this increases to 25% if a neighbourhood plan is in existence. Guidance for Parish & Village Council is due to be distributed shortly.  
Councillor Caudle also mentioned that she has reported the hoarding obstruction caused by Churchill Homes. The response she receives will be reported to the Clerk for onward notification. **CLERK**
5. **Planning**
  - 5.1 **Current Planning**  
The Following planning applications to be discussed at the Council Meeting on Wednesday 8<sup>th</sup> January 2014.

**Applications acknowledged as valid Monday 2<sup>nd</sup> December – Friday 6<sup>th</sup> December 2013**

TA/2013/1543

325 Croydon Road

Case Officer: Mrs S Field

Conversion from single dwelling to self contained flats

**No plans were available from the library however from viewing the plans on-line the following**

comments were made:

As there will be two flats with allocated parking, there should be 4 parking spaces for this property (Tandridge District Parking Standards - Supplementary Planning Document September 2012 - 1 and 2 bedroom flats - 1.5 spaces unallocated (preferred) OR 2 spaces allocated). With the lack of parking places on that end of the Croydon Road and the fact that many cars currently park on the pavement, adding even one more car will exacerbate the existing problems on this road. Point 5.2 (Residential conversions) of the Tandridge District Parking Standards document states that 'it is particularly important to ensure that adequate car parking is provided for residential conversions, particularly those involving the sub-division of existing residential property. Conversions without adequate parking can lead to on-street parking and neighbour disputes. Where such a conversion is proposed the Council will require the full provision of spaces to the residential standard to meet the needs of the 'host' dwelling and all the new dwellings.' It would be hoped that the garage is actually big enough to house a car so that it can be considered a useable parking space as point 5.3 of the document requires.

**Applications acknowledged as valid Monday 16<sup>th</sup> December – Friday 20<sup>th</sup> December 2013**

TA/2013/1772                      1 Elgin Crescent                      *Case Officer: Mr W Spencer*  
Erection of 2-storey side extension and 2-storey front extension                      **Leave to neighbours**

TA/2013/1783                      Land at former 126 & 128 and to the                      *Case Officer: Ms V Riddle*  
Rear of 116 Harestone Hill

Erection of a detached house served by the access approved under application ref TA/2013/1196

**This planning application contravenes CSP3. Is this application over the threshold recommended and there should be putting in affordable housing**

**Applications acknowledged as valid Monday 23<sup>rd</sup> December – Friday 27<sup>th</sup> December 2013**

TA/2012/467                      82 Croydon Road                      *Case Officer: Mr Robin Evans*  
Display of internally illuminated fascia sign and non-illuminated projecting sign. (Amended Drawings)  
**No comment**

**All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:**  
<http://e-access.tandridge.gov.uk/planning/aup.asp>. Just log on and follow the instructions.

**5.2 Planning Appeals**

TA/2013/878 – 3 Godstone Road

**5.3 Planning Decisions by TDC**

TA/2013/1275                      27A Crescent Road                      **APPROVED (FULL)**  
Erection of extension to existing decking, incorporating trellis fixed partition and erection of close boarded fence to a maximum height of 2.4m. (Part retrospective). Amended plans and description).

TA/2013/1420                      123A Harestone Hill                      **APPROVED (FULL)**  
Erection of detached summer house

TA/2013/1504                      76 Croydon Road                      **APPROVED (FULL)**  
Demolition of existing Public House and associated buildings. Erection of 3 storey buildings to provide 9 flats with underground parking for 14 cars.

TA/2013/1505                      73 Croydon Road                      **APPROVED (FULL)**  
Change of use from A1 retail to Sui Generis

TA/2013/1508                      99 Harestone Valley Road                      **REFUSE**  
Demolition of southern side projections. Erection of single storey side/rear extension

TA/2013/1513                      Beechwood, 58 Dome Hill                      **APPROVED (FULL)**  
Erection of porch to east elevation. (Amended description)

TA/2013/1516                      26 Harestone Lane                      **REFUSE**  
Erection of an orangery and guest room with ancillary facilities



**Parish Councillor Jackie Servant** attended the Tandridge Crime Summit

**8. Finance**

8.1 Payment of Accounts – The following cheques were signed at the meeting

Knights Garden Centre	Planters maintenance	£ 60.00
M Gibbins	Net Salary/Office Allowance/Expenses	£765.99
Litho Techniques	Newsletter printing	£364.00

8.2 Review of Expenditure – December 2013 (**attached**)

9. **Correspondence** – to be noted but all documents available for the meeting

**MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. [WWW.CATERHAMVALLEYPC.ORG.UK](http://WWW.CATERHAMVALLEYPC.ORG.UK)**

**Meeting Closed at 9pm**