

**MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL
(INCORPORATING VALLEY AND HARESTONE WARDS) MEETING HELD ON WEDNESDAY
13TH NOVEMBER 2013 AT THE SOPER HALL, HARESTONE VALLEY ROAD, CATERHAM**

Attendees: Cllr. M Lincoln – Chairman
Cllr. M Jones – Vice-chairman
Cllr. J Gaffney
Cllr. P Roberts
Cllr. J Servant
Cllr. M Dean

County Cllr. S Marks
District Cllr. J Ingham
District Cllr. J Caudle
District Cllr. M Cooper
District Cllr. B Connolly

Mrs M Gibbins – Clerk

AGENDA – PART 1

1. Apologies for absence

There were none

- 2. Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.

There were none

- 3. Public Participation** – 5 members of the public attended. The residents of Dome Hill expressed their concern regarding the planning application from Caterham School in relation to the leveling of the playing fields and realignment of the same. Cllr Connolly confirmed that the school is progressing with an ecological survey which, obviously, cannot be completed until the Spring/Summer of 2014 as the grass and plants need to grow. The residents requested that the survey be undertaken by Natural England rather than Surrey Wildlife trust. Confirmation is required that the application will not be validated prior to the survey and that the application, if not being withdrawn, will be on hold until after the completion of the survey. It was highlighted that the plans are incorrect plus the issue that there is ancient woodland adjacent to the site which must not be touched and no works can be undertaken within a 15 metre boundary of the ancient woodland.

The Clerk will request from Tandridge District Council a definitive statement that plans cannot be validated until the ecological survey has been undertaken. This statement will be publicized on the Parish website once it is received.

CLERK

Another resident raised the issue of the parking consultation being undertaken and submitted letters from residents around Highfield Close who are objecting to the restrictions being proposed. Copies of the letters were given to Cllr Michael Lincoln and County Councillor Sally Marks. The Clerk highlighted to the resident, who is also a Parish Councillor, that he should have declared an interest as he lives in the area in question however, the resident stipulated that he was speaking as a resident not a Parish Councillor.

4. Reports Part 1

4.1 County Councillor's Report

County Councillor Sally Marks explained that she had responded to a request from a resident in Caterham Valley and that Councillors should not raise resident's expectations with promising impossible solutions. The County Council and Councillors do what is possible within budget and to comply with safety rules; it may be preferable to install a refuge which is more cost effective and slows the traffic. County Councillor confirmed she would present the letters to Highways.

County Councillor Marks highlighted that the weather is changing and the frost are returning. The clerk confirmed she is receiving the gritting notices from highways and is circulating to the Parish Councillors. The bad weather is forecast towards the end of November.

County Councillor Marks confirmed she had attended the Safe Drive Stay Alive presentation at Dorking Halls. The presentation is provided for all 16 -18 year olds in the County although some youngsters slip through the net if their school does not have a 6th form. Funding is always required and Councillor Marks recommended the Parish Council making a donation if a request was made. 5 years ago 77 drivers died

on the roads in Surrey, last year this had been reduced to 18. The more vulnerable people in a car are the passengers and it is identified that they cause a lot of the accidents by fooling around and distracting the driver.

There is an 80% reduction of first time entrance of youngsters to youth detention.

Children's services – There has been focus by one political party on the poor children services in Surrey. Councillor Marks stressed there needs to a trust of children's service who undertake outstanding work.

4.2 District Councillors' Report

District Councillor Jane Ingham reported that the Valley Pub appeal had been dismissed however a new application has been submitted. A date is awaited for the public meeting pertaining to the Rose and Young Site and the Working Group.

District Councillor Beverley Connolly reported there have been a lot of objections to the planning application for 126-128 Harestone Hill; there a number of reasons for the application being refused including dangerous road, lack of parking in inclement weather. The Harestone Valley has been adopted and has to be adhered to. There also needs to be conditions implemented pertaining to working hours.

Councillor Connolly informed the Parish Council that a food bank has been opened in Caterham.

District Councillor Michael Cooper reported that TPO's are being placed on some of the trees in the woods purchased by Caterham School.

District Councillor Jill Caudle thanked District Councillor Beverley Connolly for her attendance at St John's Church as Chairman of TDC for the Remembrance Service.

5. Planning

5.1 Current Planning

The Following planning applications to be discussed at the Council Meeting on Wednesday 13th November 2013.

Applications acknowledged as valid Monday 7th October – Friday 11th October 2013

TA/2013/1200	53 Tupwood Lane	<i>Case Officer: Mr W Spencer</i>
Erection of 2-storey extension with basement under to south west elevation of existing garage to include insertion of 2 x roof lights in the south east roof slope and 2 x roof lights in the south-west roof slope (Retrospective) (Amended description)		
		Leave to Officers

TA/2013/1380	124 Harestone Hill	<i>Case Officer: Mrs S Field</i>
Demolition of existing property and erection of 2 x dwellings		
Overdevelopment of site and huge building is not in keeping with the area		

TA/2013/1390	Caterham School	<i>Case Officer: Ms M Taylor</i>
Levelling works to existing sports pitches/playing fields and reinstatement of disused tennis courts as rugby practice pitch.		

Caterham Valley Parish Council Councillors object to the application for the following reasons:

- **An ecological survey has not been undertaken and this needs to be completed by Natural England and/or Surrey Wildlife Trust.**
- **The site has 2% of the chalk grassland which remains in the country.**
- **The area adjacent to the site is ancient woodland and must not be touched and nothing undertaken within 15 metres of the site of ancient woodland.**
- **The plans are incorrect as the levels shown are incorrect**
- **Bats are nesting in the area**
- **Should the application eventually be approved it should be stated that no floodlighting either fixed or mobile should be approved.**

The Parish Council requires definitive confirmation that planning will not be approved or validated until the ecological survey has been undertaken and, on the basis of the time of year it is estimated that this cannot be done for a period of at least 6 months to allow the grass and other

plants to grow. It is therefore expected that the application will remain on hold until the Summer of 2014.

TA/2013/1364 172 Stafford Road *Case Officer: Mr W Spencer*
Erection of a rear conservatory (additional plans) **No comment**

TA/2013/1290 102 Stafford Road *Case Officer: Ms V Riddle*
Demolition of existing dwelling and erection of 6 self-contained apartments with associated car parking and landscaped communal gardens.
High density, impact on utilities, drainage system over stretched. Cause problems to High Trees Courts, reduction of privacy for High Trees. Insufficient parking, no improvement since previous application and changes regarding back yard development determines development not permissible. No tree to be removed, lack of amenity space.

Applications acknowledged as valid Monday 14th October – Friday 18th October 2013

TA/2013/1460 6 Bradenhurst Close *Case Officer: Ms V Riddle*
Demolition of double garage. Erection of double garage, with accommodation under.
Plans are very confusing, description is not correct as standalone garages. The Parish Council strongly disagrees with demolition of garages and access through Bradenhurst Close.

TA/2013/1429 32 Station Avenue *Case Officer: Mrs S Field*
2 x non-illuminated hoardings
2 x non-illuminated Union Jack flag poles
3 x non-illuminated advertising flag poles (Advertisement Consent)
Work has already taken place, owner should be fined for contravening planning rules. Far too many advertising hoardings which are distracting to drivers and all of which are an eyesore.

Applications acknowledged as valid Monday 21st October – Friday 25th October 2013

TA/2013/1508 99 Harestone Valley Road *Case Officer: Mr W Spencer*
Demolition of southern side projections. Erection of single storey side/rear extension **No comment**

TA/2013/1492/TPO 8 Loxford Close *Case Officer: Mr S Hearn*
TPO 3 (C & W) – Shorten the crown extent of 1 Beech where the tree overhangs No. 7 Loxford Close and garden to the rear by up to 2m to suitable growth points leaving approx. 8.5 to 9m branch length back to the stem. **Leave to Arboriculturist**

TA/2013/1494/TPO Roseneath Court *Case Officer: Mr S Hearn*
TPO 18 (C & W) – T451 Yew: Reduce south facing longer laterals by 2m. Crown lift to 3m from ground level on southern side. T439 Conifer: Crown lift to 4m. Cut back from satellite dish & building to give 1.5m clearance. Reduce longer laterals over garage by 2.5m. T442 Yew: Crown lift to 3m from ground level. T437 Beech: Reduce laterals away from building to give 2m clearance. **Leave to Arboriculturist**

TA/2013/1420 Oak House, 123a Harestone Hill *Case Officer: Mr W Spencer*
Erection of detached summer house. **No Comment**

TA/2013/1339 Land adj to 1 Highfield Road *Case Officer: Ms M Taylor*
Demolition of existing garage and erection of replacement double garage with pitched tiled roof. **No Comment**

Applications acknowledged as valid Monday 28th October – Friday 1st November 2013

TA/2013/1562/TPO 8, 10, 11 The Clares *Case Officer: Mr A Durkin*
TPO 1, 1995 (T) – Various works to 5 individual trees 7 2 groups of trees as specified within the application details. **Leave to Arboriculturist**

TA/2013/1516 26 Harestone Lane *Case Officer: Miss S Milne*
Erection of an orangery and guest room with ancillary facilities **No Comment**

TA/2013/1513 Beechwood, 58 Dome Hill *Case Officer: Mr Robin Evans*
Erection of new pitched roof porch over existing front door on front elevation **No Comment**

TA/2013/1539 70 Markfield Road *Case Officer: Miss S Milne*
Single storey side extension **No Comment**

TA/2013/1504

76 Croydon Road

Case Officer: Ms M Taylor

Demolition of existing Public House and associated buildings. Erection of 3 storey buildings to provide 9 flats with underground parking for 14 cars.

Tandridge District Council's Core Strategy CSP19 specifies a residential density within Caterham town centre of 40 to 75 dwellings per hectare. The site is specified as 0.0717 hectare, which equates to a maximum of 5 dwellings. Caterham has suffered from serious overdevelopment in recent years and an increase of 80% on this site is excessive.

- **The build form and mass of this cramped, characterless brick block not only replaces a building of character, it is out of character with surrounding buildings and represents an unacceptable extension of the flats coming out of the town centre along that side of the Croydon Road, which, from there on is house.**
- **There is a complete lack of amenity space, which should not be acceptable in a modern development.**
- **The loss of a commercial enterprise when Caterham needs to attract businesses and jobs to the area.**
- **There is no provision for the separate storage and collection of recycling waste.**

All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:
<http://e-access.tandridge.gov.uk/planning/aup.asp>. Just log on and follow the instructions.

5.2 Planning Appeals

TA/2013/878 – 3 Godstone Road

Caterham Valley Parish Council reiterates its concerns relating to this potential development.

- **There is currently no parking provision on the site and with the addition of 2 residential flats this lack of parking will only exacerbate an already serious parking problem in Caterham.**
- **There does not seem to be any space allocated for bins.**

5.3 Planning Decisions by TDC

TA/2013/70 76 Croydon Road

APPEAL DISMISSED

Demolition of existing public house and outbuildings. Erection of three storey building to provide 9 flats with underground parking for 14 cars.

TA/2012/701/cond1 Caterham School
Details pursuant to conditions 4 & 5

APPROVAL DETAILS

TA/2013/653 153 Stafford Road
Erection of single storey extension to side elevation

APPROVED (FULL)

TA/2013/1133 91 Harestone Valley Road
Erection of part two storey/part single storey extension to north/east elevation. Erection of first floor extension to south elevation. (Amended description)

APPROVED (FULL)

TA/2013/1228 196 Stafford Road
Demolition of existing garage. Erection of replacement garage

APPROVED (FULL)

TA/2013/1403 Land at former Downs Traveller site
Tupwood Lane

NO OBJECTION (REG 3)

Remediation, restoration and change of use of former local authority traveller site to public access countryside. (Consultation from Surrey County Council).

TA/2013/685 Caterham School

APPROVED (FULL)

Formation of high ropes course including the erection of outdoor classroom, store and climbing tower.

TA/2013/719 124 Harestone Hill

APPROVED (FULL)

Demolition of existing dwelling. Erection of dwelling

TA/2013/1016 228 Croydon Road

APPROVED (FULL)

Erection of a single storey rear extension on the south-east facing elevation, including insertion of 2 no. skylights.

TA/2013/1019	75 Harestone Hill	APPROVED (FULL)
Erection of two storey extension to rear elevation		
TA/2013/1043	138 Harestone Hill	APPROVED (FULL)
Erection of pitched roof over existing flat roof dormer window		
TA/2013/1053	1 Markville Gardens	APPROVED (FULL)
Replacement garage roof, from flat to pitched		

It was agreed the Clerk will forward planning emails received from TDC on receipt.

CLERK

6. **Minutes** of the meeting held on 9th October 2013 agreed and signed as a true record.

7. **Reports**

7.1 **Clerk's Report – Part 1 for action**

- Caterham Memorial – Cllr Servant attended a meeting with Father Jerry. It was agreed 3 members of the Parish Council should serve on the sub- committee. Cllrs Jackie Servant, Mick Lincoln and Margaret Dean agreed to serve on the sub-committee; they will be joined by 3 people from the PCC which will include Mother Anne Marie.
- Christmas Light switch on and activities. Cllr Mark Jones and the Clerk have worked hard to pull together the event. Cllrs Sally Marks, Beverley Connolly and Mick Lincoln will turn on the lights. The town crier will encourage shoppers to congregate outside Subway for the switch-on. The traders will be allocated a lamppost for the switch on. Clerk to arrange for the press to attend for photos and publicity. **CLERK**
- It was agreed the Parish Council would fund £190 for the candy floss and face painting to enable the children to not to have to pay. Cllr Dean will enquire regarding a possible Father Christmas. The clerk will endeavour to obtain transport for Father Christmas. **MD/CLERK**
- It was agreed the prize for the winner of the window competition will be £25.
- Free parking at Waitrose and Morrisons to be requested. **MJ/CLERK**
- Annual Parish Meeting – 6th May 2014, Kevin Hurley confirmed as speaker
- Funding Request by Chaldon Village Hall Trustees – It was agreed the Parish Council are not in a position to assist with this request. **CLERK**
- Newsletter – The Clerk tabled a copy of the newsletter. Cllr Gaffney will provide some copy with regard to the Neighbourhood Plan. The newsletter is going to print on 14th November for circulation in the next edition of The Caterham Independent. **JG/CLERK**

Part 2 for information

30 November	Christmas Lights Switch on	ALL
11 December	Parish Council Meeting – Soper Hall	ALL
8 January 2014	Parish Council Meeting - Soper Hall	ALL
12 February	Parish Council Meeting – Soper Hall	ALL
12 March	Parish Council Meeting – Soper Hall	ALL
9 April	Parish Council Meeting – Soper Hall	ALL
6 May	Annual Parish Meeting – Soper Hall	ALL
14 May	Parish Council Meeting – Soper Hall	ALL
11 June	Parish Council Meeting – Soper Hall	ALL
9 July	Parish Council Meeting – Soper Hall	ALL
13 August	Parish Council Meeting – Soper Hall	ALL
10 September	Parish Council Meeting – Soper Hall	ALL
8 October	Parish Council Meeting – Soper Hall	ALL
12 November	Parish Council Meeting – Soper Hall	ALL
10 December	Parish Council Meeting – Soper Hall	ALL

7.2 **Chairman's Report**

The Chairman attended the meeting at Caterham school pertaining the planning application. The Chairman laid the wreath at the Remembrance Service on behalf of the Parish Council.

7.3 Parish Councillors' Reports

Councillor Gaffney attended the Town Crier celebrations

Councillor Servant attended the Town Crier celebrations, CR3 Forum meeting, Time Capsule event at Oakgrove Development, Caterham School meeting and laid the wreath at St Johns' Church remembrance service.

Councillor Roberts attended a meeting with Inspector Austin.

Councillor Jones attended the Caterham Business meeting and will attend on behalf of the Parish Council in the future. Worked on the newsletter with the Clerk; involved in organizing the lights switch on for 30th November; attended meetings pertaining to youth activities.

8. Finance

8.1 Payment of Accounts – The following cheques were signed at the meeting

Knights Garden Centre	Planters maintenance	£ 60.00
M Gibbins	Net Salary/Office Allowance/Expenses	£ 754.76
HMRC	PAYE & NI	£ 790.74
Caterham Community Ptn Ltd	Repayment of monies held	£12,500.00
Old Cats Rugby	Sponsorship of Junior Rugby strip	£ 600.00
Victim Support	Donation	£ 100.00
How Green Nursery	Hanging Baskets	£ 2,259.24
Caterham Business Partnership	Donation to Town Crier Celebration	£ 150.00
Soper Hall Community Ctre	Donation towards Christmas Fair P/R	£ 600.00

8.2 Review of Expenditure – October 2013 (**attached**)

8.3 Other Financial Matters – Budget 21 November at Jenny's. Cllr Jones cannot attend but wishes to have lamppost flags considered in the budget

9. **Correspondence** – to be noted but all documents available for the meeting

Letter from Victim Support
Communications from CAB

Meeting ended at 2155

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK