

MINUTES OF THE MEETING FOR THE CATERHAM VALLEY PARISH COUNCIL
MEETING HELD ON WEDNESDAY 13TH FEBRUARY 2013
AT THE SOPER HALL, HARESTONE VALLEY ROAD, CATERHAM

Attendees: Cllr. M Lincoln – Chairman County Cllr. S Marks
Cllr. M Jones
Cllr. J Gaffney District Cllr. B Connolly

Mrs M Gibbins - Clerk

AGENDA – PART 1

1. Apologies for absence
Cllrs. J Servant, P Roberts, District Cllrs. J Caudle, J Ingham, M Cooper
2. **Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. **There were none**
3. **Public Participation** – issues raised by members of the public.
A representative from Caterham & District Horticultural Society attended the meeting. The representative explained the Society had faced an uncertain future but there are now 401 members of which 101 live in the Valley. The Society has 3 shows a year and most of the categories in the shows are sponsored however, there is a new class for flowers and handicrafts by children for which the award is £50. M Lincoln agreed the Parish Council will consider the possibility of sponsoring this class. **ML**
M Jones highlighted to the representative from the Society a number of other events which are available for them to attend.

A local resident attended the meeting regarding the planning application at 32 Harestone Valley Road. The resident objected to the original plan as the extension is overlooking Neighbours. The main concern is that the extension is being built over sewage pipes which are shared by a number of houses and the pipes frequently block. The resident expressed the view that the pipes probably need resiting prior to the extension work is undertaken if approved.

4. Reports Part 1
4.1 **County Councillor's Report**
County Councillor Sally Marks highlighted the 'Switch and Save' scheme being run by Surrey County Council. The scheme offers the opportunity to log and on and save £200 per annum on energy bills. A central auction is conducted to get the best tariff for those who sign up, there is no obligation to accept the offer of the best tariff. The deadline for registering is 25th February. Clerk to put link on the website. **Clerk**

4.2 District Councillors' Report

District Councillor Beverley Connolly updated the Parish Councillors regarding the demolition of Harestone House – she has heard that the site has now been made safe. Mr McLeod has communicated with District Councillor Connolly. There is a meeting on 26th February at Soper Hall from 5pm until 9pm to enable local residents to hear proposals but to also be able to make their own views heard. All to be encouraged to attend. County Councillor Marks requested as many Parish Representatives as possible to be in attendance at this and all other meetings of similar nature.

Piers Mason, Director of Planning at TDC is to assess the situation at the Rose and Young site as the deadline for rectification or demolition is now past. Mr Mason will report progress and the current position.

District Councillor Connolly reported a new cheque is required for the funding of the sign at East Surrey Museum as the original cheque has been lost. It was further confirmed that a plaque recognizing the contribution by Caterham Valley Parish Council would be permanently displayed on the notice board.

Clerk

5. Planning

5.1 Current Planning

The Following planning applications to be discussed at the Council Meeting on Wednesday 13th February 2013.

Applications acknowledged as valid Monday 7th January – Friday 11th January 2013

TA/2012/1691 Church Walk Shopping Centre *Case Officer: Ms A Song*
Erection of 3 steel litter bins, 4 natural stone benches and electrical light fittings including 6 LED lighting columns and assorted public realm improvement works. **No Comment**

TA/2012/1659 46 Dome Hill *Case Officer: Mr M Briant*
Erection of two storey rear extension and alterations to fenestration of single storey projection to south elevation. (Amended description). **No Comment**

TA/2012/1696 36 Beechwood Road *Case Officer: Mr G Finch*
Erection of single storey extension to side elevation. (Certificate of Lawfulness for a Proposed use or Development). **No Comment**

TA/2012/1662 16 Burntwood Close *Case Officer: Mr M Briant*
Demolition of store. Erection of single storey side extension and detached store building
No Comment however there were no plans at library

Applications acknowledged as valid Monday 14th January – Friday 18th January 2013

TA/2013/16 21 Station Avenue *Case Officer: Ms V Riddle*
Display of internally illuminated projecting and fascia signs and six non –illuminated signs. **No Comment**

TA/2013/8 14 Park View *Case Officer: Mr M Briant*
Erection of single storey front/side extension. **No Comment**

TA/2012/1709 32 Harestone Valley Road *Case Officer: Mr Robin Evans*
Demolition of single storey side extension (utility/breakfast room). Erection of part single storey/part two storey side and rear extension. (Amended plans and description). **Parish Councillors expressed concern regarding the extension being built over the existing sewage pipes. A risk assessment should be undertaken to ensure damage will not be done as this is a potential health and safety issue. If the application is approved deliveries need to be planned to avoid interfering with school times as Harestone Valley Road is extremely busy between 0745 and 0845 and 1515 and 1630 Monday to Friday.**

TA/2012/1617 45 Farningham Road *Case Officer: Mr Robin Evans*

Erection of decking to rear elevation and alterations to front street level porch. **No Comment**

TA/2013/39 27 Highfield Road *Case Officer: Mr W Spencer*
Erection of single storey side/rear extension and conversion of loft into habitable accommodation.
No Comment

Applications acknowledged as valid Monday 28th January – Friday 1st February 2013

TA/2013/111 51 Dome Hill *Case Officer: Mr Robin Evans*
Partial demolition of garage. Erection of part single storey/part two storey extensions, incorporating Juliet balcony, to rear and side of dwelling and front of garage. (Amended description).
Although no plans available the Parish Councillors made no comment

TA/2012/1340/TPO Trenholme Court, Beechwood Road, *Case Officer: Mr A Durkin*
TPO 11 (C & W) – Fell 1 Maple. Fell 1 Pine. Reduce length of lateral branches of 1 Pine tree to specification shown on accompanying photographs. **Although there were no plans or photographs available Caterham Valley Parish Council Councillors leave the decision to arboculturist**

TA/2013/70 76 Croydon Road *Case Officer: Ms A Song*
Demolition of existing public house and outbuildings. Erection of three storey building to provide 9 flats with underground parking for 14 cars.
Parish Councillor J Gaffney is drafting reply on behalf of parish council. JG

TA/2013/72 Adult Education Centre & Social Services Centre *Case Officer: Mr T James*
Conversion of the former Caterham Valley Board School building and redevelopment of remainder of the site to provide a total of 38 dwellings, car and cycle parking, private and communal gardens and landscaping.
Parish Councillor J Gaffney is drafting a reply on behalf of parish council. JG

Applications acknowledged as valid Monday 4th February – Friday 8th February 2013

TA/2013/68 35 Newstead Rise *Case Officer: Mr Robin Evans*
Formation of vehicular access and excavation of land to create off street parking. **No Comment**

TA/2012/1339/TPO St Mary's Mount *Case Officer: Mr A Durkin*
TPO 12, 1997 (T) – Remove 1 large damaged branch from 1 Wellingtonia. Fell 1 Sycamore. Reduce length of lateral branches overhanging road of 1 Ash by 3-5 m. Reduce branches overhanging road and footpath from line of mixed species trees back to the wall.
Leave to Arboculturist

TA/2013/146 73 Farningham Road *Case Officer: Mr W Spencer*
Raising the roof height of existing garage. **No Comment**

All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:

<http://e-access.tandridge.gov.uk/planning/aup.asp>. **Just log on and follow the instructions.**

5.2 Planning Appeals

TA/2012/32 117a Commonwealth Road
TA/2012/741 40 Croydon Road

5.3 Planning Decisions

TA/2012/1454 37 Tupwood Lane APPROVED (FULL)
Erection of roof over dining room, kitchen and hall incorporating front and rear dormer windows. Erection of 2 tile hung dormers to south west elevation.

TA/2012/1458 142 Harestone Hill APPROVED (FULL)
Erection of single storey extension with balcony above to the west elevation

TA/2012/1567 71 Burntwood Lane APPROVED (FULL)

Erection of 1m-1.5m high fence to south and east boundaries (Part Retrospective).

TA/2012/1568 1 Soper Drive APPROVED (FULL)
Erection of first floor side/front extension

TA/2012/708/cond1 73 Harestone Hill APPROVED DETAILS
Details pursuant to conditions 2 and 5 of application TA.2011/670 for “Demolition of
existing dwelling. Erection of 2 x 5 bed detached dwellings.

6. **Minutes** of the previous meeting held on 9TH January 2013 were agreed and signed as a true record.

Part 2 for information

13 February	Parish Council Meeting – Soper Hall		ALL
13 March	Parish Council Meeting – Soper Hall	(meeting room)	ALL
10 April	Parish Council Meeting – Soper Hall		ALL
8 May	Parish Council Meeting – Soper Hall	(meeting room)	ALL
12 June	Parish Council Meeting – Soper Hall		ALL
25 June	Bowls on the Hill – time to be confirmed.		
10 July	Parish Council Meeting – Soper Hall		ALL
14 August	Parish Council Meeting – Soper Hall		ALL
11 September	Parish Council Meeting – Soper Hall	(meeting room)	ALL
9 October	Parish Council Meeting – Soper Hall		ALL
13 November	Parish Council Meeting – Soper Hall	(meeting room)	ALL
11 December	Parish Council Meeting – Soper Hall		ALL

7. Clerk’s Report – Part 1 for action

7.1 New Homes Bonus – Chairman wrote to Mark Prisk MP Housing Minister. An interesting reply was received outlining various points. One line in the reply highlighted that government expects local government to consult with the local community regarding the allocation of funds. The Chairman wrote to Piers Mason quoting the response from Mark Prisk MP and received a reply that it was a policy decision. The Chairman is sending a follow up letter enquiring why TDC is not carrying out the governments wishes. **ML**

Discussion ensued regarding s106 for Caterham Valley and that none has been identified. No stipulation has been made to the developers of the Caterham cars development even though the doctors’ surgery is now inadequate and local schools are struggling.

Parish Councillor J Gaffney has sent a letter, on behalf of Caterham Valley Parish Councillors, to TDC requesting an explanation as to why comments and views of local residents, businesses and professionals are ignored regarding developments in Caterham. A copy of the letter is being sent to Brian Haran and Julia Church. **JG**

7.2 Fresh Air Fitness - Clerk to write to Piers Mason and suggest new homes bonus funds could be used. **Clerk**

7.3 Winter Maintenance – It was agreed that the gritting of roads during the recent inclement weather had been much improved. It was further agreed that more grit bins are required in some areas. Clerk is awaiting a response from Nick Skellit regarding possible funding.

7.4 Church Walk Funding request – after discussion it was agreed that there is not available funding from Parish Council to assist with the refurbishing of the public toilets in the Church Walk car park area. Clerk to write to the manager. **Clerk**

7.5 Website – Clerk reported that due to the recent spell of snow the scheduled meeting had to be postponed but is being rearranged. M Jones reported that there are email addresses for each Parish Councillor on the website but he is not sure where the messages are being directed. Clerk to follow up. **Clerk**

- 7.6 Christmas Lights – Clerk reported she had a meeting with the contractors and due to the lack of support during the 2012 season, negotiated a 10% discount on the bill. Festive Lights apologized for the poor maintenance and support provided and confirmed this will not happen again. Due to the brightness of the new street lighting in Croydon Road it was suggested that some blue and green lights be used in the 2013 lights. Clerk to coordinate. **Clerk**

Clerk reported that the Caterham Business Partnership has not, as yet, received all the donations from the traders towards the Christmas lights. It appears that the donation to Caterham Valley is being reduced due to the lack of support from the traders.

The Chairman suggested that Parish Councillor M Dean seek support from the local retailers for the Christmas lights and emphasise that without support the lights will not be possible. **MD**

- 7.7 East Surrey Museum sign – As mentioned earlier in the minutes a new cheque is to be issued. Clerk to monitor that the plaque is erected. **Clerk**

- 7.8 **Chairman’s Report** - nothing apart from new homes bonus

7.9 **Parish Councillors’ Reports**

J Gaffney attended the Rose and Young exhibition, CR3 Steering Group meeting, Valuation Day and obtained a further 40 completed questionnaires. She also attended the Festival AGM.

J Servant attended the CCP meeting, Festival AGM and has visited 2 GP surgeries in connection with the Neighbourhood Plan.

M Jones expressed concern regarding grant applications. It was confirmed that more control is being maintained and additional documentation is required when applications are made.

M Jones confirmed that there are some defibrillator machines available and requested councilors to consider sites for positioning them. One suggestion was the entrance of Soper Hall. **ALL**

8. Finance

- 8.1 Payment of Accounts - The following cheques were signed at the meeting

Knights Garden Centre	Planters maintenance	£ 60.00
M Gibbins	Net Salary & Office Allowance	£ 549.89
Festive Lighting	Final balance	£2,880.00
SCAPTC	LCR Annual Subscription	£ 16.00
Soper Hall Community Ctre Ltd	Hall Hire x 5 months	£ 100.02

- 8.2 Review of Expenditure – January 2013

9. Correspondence – tabled under New Homes

There being no other business the meeting ended at 2130

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK