

**MINUTES OF THE MEETING OF CATERHAM VALLEY PARISH COUNCIL HELD ON
WEDNESDAY 9TH JANUARY 2013
AT THE SOPER HALL, HARESTONE VALLEY ROAD, CATERHAM**

Attendees: Cllr. M Lincoln – Chairman
Cllr. P Roberts
Cllr. J Gaffney
Cllr J Servant
Cllr. M Dean
District Cllr. J Caudle
Mrs M Gibbins - Clerk

AGENDA – PART 1

1. **Apologies for absence**
Parish Cllr. M Jones, District Cllrs. Ingham, Connolly and Cooper, County Cllr Marks
2. **Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. **There were none**
3. **Public Participation** – issues raised by members of the public. A resident attending the meeting commented on the improvement to the Parish website. The resident is involved with the Housing and Business group of the CR3 Forum; he explained that the group are very concerned about the New Homes Bonus and may work against the Parish Council in this respect. The Chairman explained that he has written to Mark Prisk MP, Minister for Housing, and is awaiting a reply. It was agreed that Parish Cllr Gaffney will be the coordinator between Parish and the Housing group. **JG**

Although the dates are incorrect, the petition pertaining to the Rose & Young site is on line. The resident confirmed that as he has received 10 replies he will be entitled to 3 minutes to present his views at the hearing. The exhibition is being held on 14th and 15th January. **ALL**
No plans have, as yet, been received.

4. **Reports Part 1**
 - 4.1 **County Councillor's Report**
No report has been received
 - 4.2 **District Councillors' Report**
District Cllr. Caudle confirmed the plans for the Adult Education site have not, as yet, been submitted. DPD is not yet in; Cllr Caudle confirmed she is happy to meet informally and discuss before the DPD goes in. The Rose & Young situation is onerous but hopefully progress will be made. Cllr Caudle encouraged all to attend the exhibition in Soper Hall. 14th January 1pm until 5pm; 15th January 4pm until 7pm. **ALL**

5. **Planning**
 - 5.1 Current Planning
No planning applications have been received since the last Parish meeting.

All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:
<http://e-access.tandridge.gov.uk/planning/aup.asp>. **Just log on and follow the instructions.**

- 5.2 **Planning Appeals**
TA/2012/32 117a Commonwealth Road

TA/2012/741 40 Croydon Road

5.3 Planning Decisions

TA/2012/1036 - 34 Croydon Road, Caterham **REFUSE**
Re-grading of external pavement levels immediately outside the bank entrance door to facilitate level DDA compliant access to the building hall.

TA/2012/1241 – 131 Croydon Road, Caterham **APPROVED (FULL)**
Erection of bin store (retrospective)

TA/2012/1288 – 51 Dome Hill, Caterham **REFUSE**
Partial demolition of garage. Erection of part single storey/part two storey extensions to side and rear of dwelling and front of garage.

TA/2012/1373 – 194 Stafford Road, Caterham **APPROVED (FULL)**
Demolition of utility/WC and detached garage. Erection of single storey extension side extension and lower ground floor rear extension. Application to extend time limit for implementation of planning permission TA/2009/1155

TA/2012/1397 – 43 Farningham Road, Caterham **APPROVED (FULL)**
Formation of extended hardstanding to front garden incorporating extension of existing ballustrading.

The following appeals have been DISMISSED:

TA/2011/1403 & TA/2012/251 – 5 Alderwood Close, Caterham
Erection of dwelling and detached garage & Erection of 4 bed dwelling

TA/2012/513 - 76 Croydon Road, Caterham
Demolition of existing public house and outbuildings. Erection of three storey building to provide 12 x 2-bed flats with underground parking for 12 cars.

6. **Minutes** of the previous meeting held on 12th December 2012 were agreed and signed as a true record.

Part 2 for information

13 February	Parish Council Meeting – Soper Hall	ALL
13 March	Parish Council Meeting – Soper Hall (meeting room)	ALL
10 April	Parish Council Meeting – Soper Hall	ALL
8 May	Parish Council Meeting – Soper Hall (meeting room)	ALL
12 June	Parish Council Meeting – Soper Hall	ALL
10 July	Parish Council Meeting – Soper Hall	ALL
14 August	Parish Council Meeting – Soper Hall	ALL
11 September	Parish Council Meeting – Soper Hall (meeting room)	ALL
9 October	Parish Council Meeting – Soper Hall	ALL
13 November	Parish Council Meeting – Soper Hall (meeting room)	ALL
11 December	Parish Council Meeting – Soper Hall	ALL

7. **Clerk's Report – Part 1 for action**

- 7.1 **New Homes Bonus** – Letter has been sent to the Housing Minister.
Clerk to send a follow-up letter. **Clerk**
- 7.2 **Fresh Air Fitness** - Clerk awaiting to hear from TDC regarding feasibility, siting and planning permission. **Clerk**
- 7.3 **Winter Maintenance** - ongoing. Cllr. P Roberts has checked grit bins and some are full, some are empty and some roads have no facilities at all.
The cost of filling the bins in Sutton is much cheaper

- than Caterham. Cllr Roberts is seeking the same information from Croydon for comparison prior to action. **PR**
- Roads are in dreadful condition due to constant running water. Cllr. Roberts has also checked cats eyes and all appear to be working in Woldingham but not in Caterham.
- Parking consultation is available for comment. **ALL**
- 7.4 **Highway Localism Initiative** – Consensus was not to proceed as SCC are trying to reduce their costs by passing responsibilities to Parish and Village Councils.
- 7.5 **Website** – New site is live; Clerk will be meeting with programmer for advice on Updating and maintaining the site. **Clerk**
- 7.6 **Christmas Lights** – 21/12/12. The Parish Councillors are not happy as the lights have not worked well this year. The roundabout lights were reported as not working on 21st December and Festive Lighting did not attend to repair until 31st December. The contract fee includes repair and maintenance and this has not been undertaken. Cllr. P Roberts offered to assist with a rewrite of the contract. Clerk to write to Festive Lighting expressing the disappointment and requesting a reduction in cost due to the poor support. **PR**
Clerk
- General discussion ensued and it was agreed that although the Traders benefit from the Christmas lights they do not contribute sufficient financial support. Clerk to write to Chair of CBP requesting a list of contributors and level of donation given together with the £2000 contribution agreed to be provided to the Parish Council. **Clerk**
- 7.7 **Town Team Initiative Workshop 7th February 2013.** It was agreed by the majority of the Parish Councillors that it would not be beneficial for the Clerk to attend this workshop
- 7.8 **NoticeBoard** – Clerk to write to District Cllr Connolly regarding the lack of the agreed recognition on the museum notice board. **Clerk**
- 7.9 **Chairman’s Report** – Clerk to obtain information regarding new notice boards as the current Parish notice boards are deteriorating. **Clerk**
- The Clerk has completed the police information form to ensure local news is still available to the Parish Council
- 7.10 **Newsletter** It was agreed the next newsletter needs to be compiled. Clerk has received a couple of articles but Councillors to write reports on activities and funding undertaken during the year. **ALL**
- 7.11 **Parish Councillors’ Reports**
Cllr. Roberts reported on state of handrails between Burntwood Lane and Milners Lane. Pavements require moss treatment in Greenhill Avenue and reported that general highways maintenance is lacking. Clerk to write to Surrey Highways to report. **Clerk**
Thanks to CCTV footage the perpetrators of the vandalism in Stafford Road have been identified.
Cllr. Servant attended the Caterham Community Partnership meeting but nothing to report.

Cllr. Jones reported that Ridge Radio has an ID card maker and offered the services to the Parish Council if required; the cost of each badge is around £3.50. Residents in Stafford Road are very keen in having Fitness equipment in the Stafford Road park. Cllr. Jones hopes to be able to attend the Rose & Young exhibition on 14th or 15th January and will be taking some of the youth from the Street Youth Centre and De Stafford so they can submit their views.

8. Finance

8.1 Payment of Accounts - The following cheques were signed at the meeting

Knights Garden Centre	Planters maintenance	£ 60.00
M Gibbins	Net Salary & Office Allowance	£ 549.89
HMRC	PAYE/NI	£ 599.32

8.2 Review of Expenditure – December 2012

8.3 **2013/14 Annual Budget** – budget was approved subject to the following discussion regarding the precept

8.4 **Precept** - Following discussion it was agreed to increase the Precept to £45,000 to provide more scope for better lights, grit bins and Contingency to cover the services which SCC is cutting.
Clerk to contact Nick Skellitt re the provision of grit bins.

Clerk

8.5 Deposit Account – Cllr Dean is against this account

9. Correspondence – Letter of thanks received from Crimestoppers

**MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE
CATERHAM VALLEY PARISH COUNCIL WEBSITE.
WWW.CATERHAMVALLEYPC.ORG.UK**