

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 14 NOVEMBER 2012
AT THE SOPER HALL, HARESTONE VALLEY ROAD, CATERHAM

Attendees: Cllr. M Lincoln – Chairman
Cllr. J Servant
Cllr. M Dean District Cllr. J Caudle
Cllr. J Gaffney

Cllr. P Roberts
Mrs M Gibbins - Clerk

AGENDA – PART 1

1. **Apologies for absence**
Cllr M Jones, District Cllrs J Ingham, M Cooper,
2. **Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. **There were none.**
3. **Public Participation** – issues raised by members of the public. **No members of the public were present.**
4. **Reports Part 1**
 - 4.1 County Councillor's Report – **No report had been submitted.**
 - 4.2 District Councillors' Report – **District Councillor reported that the section 215 notice was issued on 13 September to Rose and Young – the owners have until 11 February 2013 to comply; the owners have not appealed again the notice.**

The draft management planning policy is soon to be issued and may be of interest to CR3 Forum in public domain next week.

5. **Planning**
 - 5.1 Current Planning

The following Planning Applications to be discussed at the Council Meeting on Wednesday 14th November 2012:

Applications Acknowledged as Valid Monday 8th October – Friday 12th October

TA/2012/1288 51 Dome Hill *Case Officer: Mr Robin Evans*
Erection of two storey extensions to side and rear elevation - **leave to neighbours**

Applications Acknowledged as Valid Monday 22nd October – Friday 26th October

TA/2012/1241 131 Croydon Road *Case Officer: Mr W Spencer*
Erection of bin store

- **The Parish Council objects on the grounds that although this is supposed to be an application, but discover that the bin store has already been built. The applicant has not applied for retrospective planning permission which is arrogant.**
- **It is slightly and too big for the area it is in and blocks the last remaining light to the apartment behind it.**

- The bins to the other apartment buildings nearby are to the back of the apartment blocks. Where one of the apartment buildings nearby does have a bin store on the front, this is smaller.
- It is on a bend, which will make it dangerous when the bin lorry parks to collect the rubbish.
- One would assume that there has been no consultation with the neighbouring apartments prior to this being built.

Applications Acknowledged as Valid Monday 29th October – Friday 2nd November

TA/2012/1297/TPO 28 Colburn Avenue *Case Officer: Mr J Mitchener*
 TPO 19, 2010 (T) – Reduce height and radial spread of 1 Cedar tree by 1.5m; remove lowest primary branch growing towards conservatory. **Although there were no plans available, it was agreed to leave to the tree surgeons.**

TA/2012/1308/TPO 136 Harestone Hill *Case Officer: Mr A Durkin*
 TPO 73 (C & W) – Reduce height of 1 Beech by up to 5m and lateral branch length by 1-2m
leave to tree officer

Applications Acknowledged as Valid Monday 5th November – Friday 10th November

TA/2012/1373 194 Stafford Road *Case Officer: Mr Robin Evans*
 Demolition of utility/WC and detached garage. Erection of single storey extension side extension and lower ground floor rear extension. Application to extend time limit for implementation of planning permission TA/2009/1155 - **no comment**

TA/2012/1392/TPO 17 The Hill, Church Hill *Case Officer: Mr A Durkin*
 TPO 24 (C & W) – Fell 2 Beech - **leave to tree surgeon**

TA/2012/1397 43 Farningham Road *Case Officer: Mr W Spencer*
 Formation of hardstanding to front garden - **although no plans were available no comment was made as the hardstanding would remove a car from the road.**

TA/2012/1248 82 Croydon Road *Case Officer: Mrs S Field*
 Variation of condition 3 of permission TA/2011/1502 dated 19th January 2012 to vary the opening times to 1130 – 2300 Monday – Thursdays and Sundays and 1130 – 0000 Fridays and Saturdays
no issue with timings but more bins to be provided

All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:

<http://e-access.tandridge.gov.uk/planning/aup.asp>. Just log on and follow the instructions.

5.2 Planning Appeals

TA/2012/32 117a Commonwealth Road
 TA/2012/505 32 Station Avenue – **Appeal date is 28th November - encourage attendees. 2 reasons overcome; Dr surgery objected but PCT say not a problem; refuse and recycling agreed with TDC, agreed with police design. Decision is now down to loss of employment site and oversupply of sheltered housing. Re the PCT issues Parish Councillor Jenny Gaffney to email Chris Hall and request supporting information.** **JG**

PCT is being abolished on 13 February 2013. GP will be authority at time. All to provide comments and suggestions to Parish Councillor Jenny Gaffney. **ALL**

TA/2012/513 76 Croydon Road
 TA/2012/661 138 Harestone Hill
 TA/2012/741 40 Croydon Road – **Parish Councillor Jenny Gaffney to draft letter.** **JG**

Marie curie - appeal dismissed, building local heritage asset. Parish Councillor Jackie Servant to email report to clerk and other Parish Councillors. **JS**

5.3 Planning Decisions

TA/2012/952 25 Weald Way **CLOPUD – PP Not Required**
 Erection of single storey extension to rear elevation and open sided car port.
 (Certificate of Lawfulness for a proposed development)

TA/2012/1061 1 Soper Drive **REFUSE**
 Demolition of wall to north and east boundary. Erection of first floor extension to
 front/side elevation and erection of wall/fence measuring approximately 1.3m to 1.8m
 high to north and east boundaries.

TA/2012/1143 20 Anzio Gardens **APPROVED (FULL)**
 Erection of conservatory to rear elevation

TA/2012/1195 Tupwood Gardens **CERT.PROP. USE ALLOWED**
 Erection of 2m piers and entrance gates. (Certificate of Lawfulness for a Proposed
 Development)

6. **Minutes** of the previous meeting held on 19th September 2012 were agreed and signed as a true record.

Part 2 for information

17 November	Councillor Briefing & Update/Chairmanship Course/New Clerks Rowfant, Nr Crawley, West Sussex	
12 December	Parish Council Meeting – Soper Hall	ALL
9 January 2013	Parish Council Meeting – Soper Hall	ALL
13 February	Parish Council Meeting – Soper Hall	ALL
13 March	Parish Council Meeting – Soper Hall (meeting room)	ALL
10 April	Parish Council Meeting – Soper Hall	ALL
8 May	Parish Council Meeting – Soper Hall (meeting room)	ALL
12 June	Parish Council Meeting – Soper Hall	ALL
10 July	Parish Council Meeting – Soper Hall	ALL
14 August	Parish Council Meeting – Soper Hall	ALL
11 September	Parish Council Meeting – Soper Hall (meeting room)	ALL
9 October	Parish Council Meeting – Soper Hall	ALL
13 November	Parish Council Meeting – Soper Hall (meeting room)	ALL
11 December	Parish Council Meeting – Soper Hall	ALL

7. **Clerk's Report – Part 1 for action**

- 7.1 Request for support from Crime Stoppers – **A donation of £50 was agreed**
- 7.2 Christmas Lights – **23 November – 1630 - shops open til 7pm and 8pm. Clerk to speak to local Jewellers and manager of Church Walk re celebrity turn on of lights.** **Clerk**
- 7.3 CR3 Forum – Neighbourhood Plan - **questionnaires have been delivered Workgroups are moving along however, some e.g housing, require help. One participant has had to leave as he have relocated with employment. The final questionnaires for delivery were distributed Dome Hill (JS), Dome Peak and Aldercombe Way (PR), Fern Towers (ML), Gravelly Hill & Weald Way (Clerk). Thanks were expressed to the Clerk and one member of one group who has distributed a substantial number of the questionnaires.** **ALL**
- 7.4 New Homes Bonus – letter sent (copy available)
- 7.5 SCAPTC and NALC subscription notice received. **Subscription up by £70.84 to £1330.52. Budget meeting to set budget and precept for 2013/14 will be held on 11th December at 1930.** **ALL**

7.6. Winter Maintenance update
Parish Councillor Peter Roberts to look into situation of regarding extra salt bins required. PR
Clerk to provide current grit bin list to PR Clerk

7.7 Declarations of Interest – final request for forms

7.4 Parish Website – update. **Website is progressing and hope to launch before the end of 2012. PR requested an RSS feed – Clerk to advise web designer.** Clerk

7.9 **Chairman’s Report**
 Clerk appraisal and review - **Salary scales to be provided by clerk.** Clerk

Incident outside Caterham police station when a local resident had been Injured. Took an hour and half for ambulance to arrive, police would not allow man into station - why so long. Clerk to enquire of police. Clerk

Chairman attended the service at St Marys for remembrance service and laid a wreath on behalf of the Parish Council - well attended

7.10 **Parish Councillors’ Reports**
Parish Councillor Jackie Servant reported on the forthcoming event of the traditional Christmas fair being held at Soper Hall on 1st December – there are numerous banners highlighting CVPC sponsorship.
 The Parish has a stall at the event and it was agreed that the CR3 Forum questionnaires, suggestion box, details of Parish Councillors (**Clerk to print**), possible information re activities, and bowl of sweets would be on the stall. JS to provide a cloth. Badges for all councillors (**Clerk**).
Rota, ML 10-11, MD 11-12, PR 12 -1300, More volunteers are required.

Parish Councillor Jackie Servant laid wreath at St. John’s on behalf of the Parish Council; she attended the CCP meeting and a meeting entitled ‘Choices and Consequences re new commissioning.

Parish Councillor Jenny Gaffney attended the CR3 Forum Meeting and subsequent Health workgroup meeting. She coordinated and distributed the residents questionnaire. JG also attended local meetings.

Parish Councillor Peter Roberts commented that there is a lot of tree and hedge Overgrowth onto roads. He was informed that the Parish Council has letters delivered to offending properties requesting house owners to trim hedges; all other overgrowth to be reported to Surrey County Council

8. Finance

8.1 Payment of Accounts - The following cheques were signed at the meeting

Knights Garden Centre	Planters maintenance	£ 60.00
M Gibbins	Net Salary & Office Allowance	£ 434.09
M Gibbins	Mileage to Clerk Network day	£ 38.70
Job Club	Tea Urn & Mugs	£ 145.00
How Green Nursery	Hanging baskets (2 invoices)	£3,182.35
SALC	Councillor training x 2	£ 210.00
BDO LLP	Audit	£ 378.00

8.2 Review of Expenditure – October 2012
 Clean bill of health from BDO following the audit. Notice to be displayed on all notice boards.

9. **Correspondence** – Came & Company newsletter
Letter of thanks from Victim Support

**MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE
CATERHAM VALLEY PARISH COUNCIL WEBSITE.**

WWW.CATERHAMVALLEYPC.ORG.UK