

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9TH MARCH 2011
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

<u>Present:</u>	Cllr. H. Hammer – Chairman	County Cllr. S. Marks
	Cllr. M. Dean	District Cllr. M. Cooper
	Cllr. M. Lincoln	District Cllr. J. Ingham
	Cllr. J. Servant	Mr. W. Ridley – Clerk

AGENDA – PART 1

1. Apologies for absence

Cllr. J. Caudle, Cllr. P. Lavington, District Cllr. B. Connolly

2. Public Participation

Mr Martin De Freitas of 23 Beechwood Road raised the revised proposals for the former Adult Education Centre. There were now two proposals – the first excluded the AEC building and proposed 53 dwellings with 87 parking spaces, whilst the second included the AEC building with a three storey block of flats behind with a claimed 54 dwellings and 89 parking spaces. The former Social Services site was the same for both schemes. The general feeling was that the second proposal was preferred but that it was too dense for the site. There was very little amenity space for anyone living in the apartments. Cllr Hammer reported that a full application was expected in 6 – 8 weeks and that the Council would discuss this when it was received.

Mr Tim Lomas of 110 Commonwealth Road thanked the Council for its assistance on the parking review. He also stated that his offer to develop a new website for the Council was still available. The Clerk reported that Cllr Caudle had asked Councillors to review the existing website and come up with any ideas for the new one.

3. Reports Part 1

3.1 County Councillor's Report

Councillor Marks reported on the following:

- **Pay & Display** – The Local Committee has asked the leader to have another look at the proposals. The Local Committee must make the decision because of their local knowledge.
- Following the **Police Review**, Caterham Police Station is to remain open.
- The **Mini Roundabout** at the junction of Station Avenue and Harestone Valley Road has been approved and is now open for consultation.
- Each Parish Council can have two new **Grit Bins** – one each for Harestone and Valley Wards. Parish Council to decide where they are located.

3.2 District Councillors' Report

Councillor Ingham reported on the following:

- She had attended the presentation on the former Adult Education site but was unable to comment.
- She will be involved this year with the Caterham Festival organising an athletics event for 7-10 year olds at Caterham School.

Councillor Cooper reported the following:

- The Band D Council Tax would increase by 48p per year due to the Parish amount.
- The Strategic Housing Land Availability Assessment had been looking at sites for possible development but do not need to include any Green Belt land. However the total for Caterham was 300 which was the most developed part of the District.
- The Design Guidance for Harestone was approved.
- It is believed that the Marie Curie site is being taken up by Independents for use as a hospital for children with learning difficulties. Developers appear to have been put off by the Design Statement to retain the original house.

4. Planning

4.1 Current Planning

Demolition of existing chalet bungalow and outbuildings. Erection of 3 x 4 bed town houses with associated parking, access onto Stafford Road and landscaping.

This appeal will be determined on the basis of written representations.

4.3 Planning Decisions

TA/2010/467 Land adjacent to 7 Commonwealth Road *Appeal dismissed*
Erection of detached house with garage and parking.

TA/2010/707 116 Harestone Hill *Appeal dismissed*
Demolition of dwelling and erection of building containing 5 x 2 bed flats including associated parking and access to the approved development at 126-128 Harestone Hill.

TA/2010/1394 126 Harestone Hill *Approved (full)*
Erection of 5 detached dwellings including associated access and parking.

TA/2010/1467 1 Harestone Valley Road *Advertisement consent*
Display of 3.4m high non-illuminated hording (Advertisement consent).

TA/2010/1537 22 Loxford Road *CLOPUD – PP not required*
Erection of dormer window to rear elevation and conversion of loft to habitable space.

TA/2011/17 Plot 17 Tupwood Gardens *Approved (full)*
Erection of 2 semi-detached dwellings on plot 17.

5. Minutes of the previous meeting

Minutes of the previous meeting held on Wednesday 9th February were agreed as a true record and signed by the Chairman.

6. Matters Arising

1. Christmas Lights

Meeting was held between the sub-committee and Andrew Browne on Friday 11th February. Andrew confirmed that 2010-11 lights cost around £5,000 of which the parish council contributed £3,500. It was increasingly difficult to obtain contributions from local businesses but he would forward list of contributors. Clerk presented pictures of Selsdon lights which cost £6,000 – 8,000 per annum including electricity. Selsdon hire the lights on a three year rolling contract. Details of the installers of the lights were passed to Andrew who would try to contact them before he went on holiday on 23rd February. Cllr Dean agreed to contact local businesses for contributions for 2011-12 lights if she was supplied with contact details. Subsequently Andrew provided list of contributors for 2010-11 but had been unable to contact installers and asked if the parish council would take this on as he would not be back from holiday until 24th March. Clerk met with suppliers/installers on Tuesday 8th March and walked the roads to discuss possible light fittings including on the roundabout in The Square. Suppliers/installers will forward quotation with details of suggested lights.

7. Reports Part 2

7.1.1 Clerk's Report - Part 1 for action

1. Barnfield, War Coppice Road

Following complaints from neighbours of the above address concerning the amount of rubbish on this site, it was confirmed that the owners were granted a Certificate of Lawfulness for an Existing Use under application no. TA/2006/1023 for use of the land for a skip hire business. As requested Clerk informed Tandridge that this site now appears to be utilised for some sort of waste disposal and asked Tandridge to investigate. Hilary Orr, Tandridge Enforcement Officer, responded that this site has caused considerable local concern and has apparently expanded its activities from the original skip hire business (plus more recently scaffolding storage) to include the importation and storage etc of waste materials. The waste tipping activities have already been the subject of enforcement action by Surrey CC as the Waste Management Authority. They have served both an enforcement and a stop notice and it is understood that they are now monitoring the site for compliance with those notices. If there is evidence of continuing breaches they will no doubt consider the possibility of prosecution. Because of the special designation of the site (ancient monument) and the activities taking place, there are a number of different Agencies involved, and it is understood that the Environment Agency and English Heritage are considering their own action. Tandridge is

continuing to liaise with these other Agencies and several joint site inspections have been carried out. However the unauthorised activities currently being carried out on this site, fall outside the scope of the District Council whose role has been more of a “watching brief”. Council would await further action by Surrey.

2. Youth Opportunity Funds

Request received from Jane Wilson of Surrey CC to transfer the £10,000 grant from the Youth Opportunities Fund to John Orrick so that the money can be distributed to the various groups who have been allocated funds. Council did not believe that it would be fulfilling its obligations as guardians of the funds by simply transferring the money to the Hill Parish Council. Clerk was asked to obtain a list of recipients and the amount of their awards so that cheques could be paid direct. It is understood that the cheques will be presented to the various groups at Street on 23rd March at 7.00pm. Councillors are invited to attend.

3. Hanging Baskets

At the last meeting Council approved additional hanging baskets on the four new lamp columns around The Square. Clerk had walked the roads and reported that as the columns on the islands in Station Avenue and Croydon Road were in the middle of the road it would be nice to install double baskets on either side of the columns. Council approved which would result in six additional baskets.

7.1.2 Clerk’s Report – Part 2 for information

1. Temporary Closure of Roads – Royal Wedding Street Party

Burntwood Close will be closed on 29th April from 13.00 – 18.30 on the occasion of the Royal Wedding Street Party.

2. Temporary Closure of Roads – Caterham Carnival

The following roads will be closed on Saturday 11th June on the occasion of the Caterham Carnival procession:

- 13.00 – 14.15 Rolling road closure commencing Godstone Road from its junction with Tupwood Lane. Godstone Road, The Square, Croydon Road to Wapses Lodge roundabout.
- 14.15 – 14.30 Convoy from Wapses Lodge roundabout, Burntwood Lane, Whyteleafe Road, Church Road, High Street to the Dene Hospital.
- 14.30 – 15.30 Rolling road closure Church Road, High Street, Chaldon Road, Coulsdon Road and Westway.

3. Temporary Closure of Roads – Caterham Food Festival

Croydon Road will be closed between The Square and the former Rose and Young premises on 12th June from 06.00 – 20.00 on Sunday 12th June on the occasion of the Caterham Food Festival.

4. Caterham Community Partnership

Following the meeting on Monday 7th March, Clerk reported the following:

- Of the original commitment of £210,000, there was a balance of £146,083 remaining. This was made up of balances due of £92,000 from Surrey (including the balance of the SEEDA grant), £12,500 from Caterham Valley Parish Council and £52,909 in CCPL’s Bank Account. An amount of £11,326 is due to Tandridge as they have already exceeded their commitment.
- Conways had presented a bill for £70,772 to Surrey on completion of the works around The Square as part of the Shabby 2 Smart project. CCPL approved the bill for payment.
- CCPL was getting together with a number of other organisations to issue a joint leaflet updating the activities of the various organisations.
- The new mini roundabout had been approved and the total cost had been estimated at £53,240. Assuming that the Safety Audit due to be carried out next month does not call for the reinstatement of the railings around The Square and Caterham School contribute £5,000, CCPL would have £47,377 (including £5,000 from the Local Committee) towards this cost. It was felt that the shortfall of £5,863 could be made up from other funds.

5 Important Dates for your Diaries

23 Mar	Street Awards	All
04 Apr	CCPL Meeting	BR
13 Apr	CVPC Meeting	All
11 May	CVPC Meeting	All
23 May	CVPC Annual Parish Meeting	All

08 Jun	CVPC Meeting	All
11 Jun	Caterham Carnival	
12 Jun	Caterham Food Festival	
18-19 Jun	DeFest Music Festival	

7.2 Chairman's Report

Councillor Hammer reported on the following:

- The Harestone Design Statement was approved with minor changes to the wordings. It was not perfect but it was the best that could be hoped for.
- The next edition of the Newsletter was due soon and Councillors were asked to forward items to Councillor Caudle for discussion at the next meeting.

7.3 Parish Councillors' Report

Councillor Servant had attended the L & Q presentation along with Councillors Hammer and Lincoln.

8. Finance

8.1 Payment of Accounts

The following cheques were signed at the meeting:

Caterham URC	Room hire	£30.00
Harestone Publishing	Newsletter printing	£87.15
W. Ridley	Net Salary & office allowance	£415.34
H. Hammer	Chairman's Allowance	£300.00
HM Revenue & Customs	Income Tax & NIC	£818.82

Petty Cash payments made since last meeting:

None

8.2 Review of Expenditure 2010-11

Receipts and Payments for the year to the end of February were agreed.

9. Correspondence

Tandridge Press Releases:

- Drive SMART tackles speeding
- New play area for Lingfield
- Surrey furniture reuse network scheme
- No increase in council tax and services protected
- Council agrees motion to oppose County's parking proposals
- Development should reflect community wishes
- Helping teach youngsters to be safe
- Second conviction for failing to comply with planning notice
- Make sure you can vote on 5 May
- Get digital – computer training presentation
- Tandridge among top 20 websites in the country
- Charges for household planning advice
- Your Guide to Tandridge

Tandridge List of Delegated Action Taken – 16th February 2011

- Housing Committee
- Planning Committee

East Surrey Transport Committee – 9th March 2011

Tandridge Planning Committee – 10th March 2011

Surrey Police news release – Police in Tandridge on the move as work continues to protect frontline numbers

Action Surrey press release – Surrey green homes open days 26-27 March 2011

Chairman:

Date: