

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9TH FEBRUARY 2011
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Cllr. M. Lincoln – Acting Chairman
Cllr. J. Caudle
Cllr. M. Dean
Cllr. P. Lavington
Cllr. J. Servant
Mr. W. Ridley – Clerk

AGENDA – PART 1

1. Apologies for absence

Cllr. H. Hammer, County Cllr. S. Marks, District Cllr. B. Connolly, District Cllr. M. Cooper, District Cllr. J. Ingham

2. Public Participation

No members of the public were present.

3. Reports Part 1

3.1 County Councillor's Report

Cllr Marks had forwarded the following written report:

- Surrey CC had confirmed that there was to be a freeze on Council Tax for the year 2011-12. Despite the very difficult financial times and because of stringent efficiency savings a further £34 million is to be invested in the road network. This is made up of £12 million for road improvements over four years, with £4 million earmarked for this coming financial year, and an additional £22million in capital funding for major highways projects over the next four years.
- A review was announced on existing yellow lines, although it appeared that the Pay and Display scheme was still to be promoted with Local Committees having some say in the final design. Consultation on the scheme in the Tandridge area is not due until early next year although many people are already responding to the threat of this.
- Potholes are continuing to be reported and are being repaired fairly quickly. Councillors should report them or any other highway defects via the Contact Centre (03456 009 009) or via the Surrey website.
- The AGM of the Caterham Community Partnership was held on Monday. The Chairman, Chris Windridge, was re-elected and Andrew Browne was elected as Vice Chairman. It was hoped to gain more support from the community by encouraging others to become members.
- The Caterham Festival planned for later this year will be bigger and better than ever. The Food Market in Croydon Road has had its date changed to Sunday 12th June. This is the day after the Caterham carnival and the day of the Waller Lane Climb. De Fest is 19th June. It might be helpful if some mention of the Festival was put in the Parish Newsletter.

3.2 District Councillors' Report

Cllr Caudle reported that individual committees had held budget meetings but that the full Council meeting to approve the overall budget would be held next week.

4. Planning

4.1 Current Planning

Cllr. Caudle declared a personal but not prejudicial interest in all the planning applications in that as a District Councillor she may comment if these applications came before the Development Control Committee. Any opinions she expressed at this stage were based on the evidence so far available and she would reconsider at the time any applications came before the Development Control Committee.

Applications Acknowledged as Valid Monday 17th January – Friday 21st January

TA/2011/81 24 Eothen Close
Erection of conservatory to rear elevation.

Council had no comment

TA/2010/1436 57 Croydon Road
Infill of pedestrian walkway to form A3 unit (Restaurant/Café) on ground floor level with parking and storage at lower ground floor level. Vehicular access to the rear.
Council had resolved to object to this application on the grounds that it would result in the loss of the public walkway through Quadrant House. However the infill of the walkway has already been approved under application TA/2006/1647. This application is about the detail of the infill and a change of use from Class A1 (Retail) to Class A3 (Restaurant/Café). There is therefore no point in objecting on those grounds.

Applications Acknowledged as Valid Monday 24th January – Friday 28th January

TA/2010/1381 15-17 Station Avenue ***Council had no comment***
Display of internally illuminated fascia sign & internally illuminated projecting sign.

Application Acknowledged as Valid Monday 31st January - Friday 4th February

TA/2011/32 135 Harestone Valley Road ***Council had no comment***
Erection of single storey side / front extension.

Applications Acknowledged as Valid Monday 7th February – Friday 11th February

TA/2011/145 Peregrine Cottage, 12 Woodland Way ***Council had no comment***
Demolition of outbuildings to South elevation. Erection of single storey side extension. (Certificate of Lawfulness to a Proposed Development).

4.2 Planning Appeals

TA/2010/467 Land adj. to 7 Commonwealth Road
Erection of detached house with garage and parking.
This appeal will be determined on the basis of written representations.

4.3 Planning Decisions

TA/2010/1333 26 Timber Hill Road ***CLOPUD –PP not required***
Erection of gable ended roof extension, former window and insertion of roof light windows to side roof slopes. (Certificate of Lawfulness for a Proposed Development).

TA/2010/1396 Chiltern Place, 96 Harestone Valley Road ***Approved by letter***
TPO 10, 2005 (T) – Reduce lateral growth on roadside of 1 Yew to allow 1m vertical clearance from kerb line. Fell 3 Lawson Cypress. Remove damaged leader from 1 Norway Maple. Fell 1 Elder, 1 Ash and 1 Norway Maple.

5. Minutes of the previous meeting

In the minutes of the previous meeting, Cllr Servant said that she would attend the Tandridge Access Meeting not that she had attended the meeting. Subject to this amendment, the Minutes of the previous meeting held on Wednesday 19th January were agreed as a true record and signed by the Acting Chairman.

6. Matters Arising

1. Soper Hall

Tandridge felt that it was unable to make a recommendation on the future of the Soper Hall at the Resources Committee held on 24th January and has delayed its decision until June. The Committee decided that more information is needed before a final decision is made to ensure whatever happens is in the best interests of the local community. More details will be requested around the resilience and robustness of the Soper Hall Community Centre’s business plan and clarification of the Caterham Baptist Church’s proposals for community use and any restrictions it may place on users. Each group will be invited to a special challenge session to discuss their proposals in more depth.

2. Christmas Lights

Meeting has been arranged between the sub-committee and Andrew Browne on Friday 11th February.

7. Reports Part 2

7.1.1 Clerk's Report - Part 1 for action

1. Development Management Development Plan Document / Green Belt Settlements Review

Tandridge has prepared a discussion document about the possible future content of a Development Management development plan Document (DMDPD). The DMDPD will contain detailed policies which will be used to help determine planning applications and will replace the saved Local Plan Policies. Comments are being sought on the possible content of the eventual DPD.

In addition, Tandridge has carried out a review of the Green Belt Settlements to consider whether some or all should continue to be designated as settlements. A discussion paper has been published and views are being sought on this document. The results of the consultation will help to inform the Council's final draft proposals about the future designation of settlements.

The consultation documents can be viewed on the Council's web site: <http://www.tandridge.gov.uk/Planning/PlanningPolicy/planningpolicyconsultations.htm>. The consultation period is from Friday 28th January to Friday 11th March and comments should be sent to the Director of Planning at LDF@tandridge.gov.uk. Council resolved not to comment at this stage.

2. Barnfield, War Coppice Road

An enquiry was received from [REDACTED] concerning a skip hire business conducted on adjacent land at Barnfield, War Coppice Road. Full details were forwarded to Councillors and Cllr Caudle has produced the Officer's Report and the CLUED Decision Notice. Cllr Caudle has also summarised the situation with regard to the site and Cllr Connolly has been in contact with Mrs Kelly. Council resolved to raise with Tandridge the situation over the amount of rubbish on the site.

3. Annual Parish Meeting

The main Soper Hall has been booked for Monday 23rd May from 19.00 to 22.00. Council resolved not to have a guest speaker due to the embarrassingly poor attendance at the previous two meetings.

4. Big Tree Plant Funding

This is a campaign to encourage communities to plant more trees in England's towns, cities and residential areas. From April 2011, Funding of £4.2m will be available for community and civic groups, or other non-profit organisations to establish community-led tree planting projects. Council resolved not to participate.

5. Tandridge Parking Review

Due to the absence of the Chairman, this item was deferred to the next meeting.

6. Caterham Community Partnership

Attempts are being made by CCPL to obtain sponsorship for the maintenance of the island beds, with the Council having already agreed to be the fallback option. Request received from CCPL for Council to submit planning application for sponsorship signs on island beds. Council agreed subject to CCPL carrying out all necessary preparations for the application, including maps and drawings, and Council approving the signs. It is now unlikely that CCPL will call upon the Council to pay the £12,500 balance for town centre improvements in the current financial year due to the requirement to utilise the Surrey matched funding in this year.

7. Hanging Baskets

Following the refurbishment of The Square, Council was asked if it would install hanging baskets on the four new lamp columns:

- On the island in Croydon Road between the Old Surrey Hounds and Nat West Bank
- On the pavement in The Square outside Barclays Bank
- On the pavement outside Crystal Carpets
- On the island in Station Avenue between Waitrose and Evan

Council agreed with effect from the Summer planting in May/June.

7.1.2 Clerk's Report – Part 2 for information

1. Caterham School Traffic

Following considerable email correspondence among local residents, Cllr Hammer contacted Caterham School for its reaction. The Head Master, Julian Thomas, has agreed to respond to the residents.

2. SCAPTC General Meeting

The 233rd General Meeting of the Association will be held at Cranleigh Village Hall on Wednesday 2nd March at 19.00. Councillors Caudle and Dean are the Council's representatives.

3. Important Dates for your Diaries

10 Feb	Planning Committee	
11 Feb	Christmas Lights Meeting	HH/MD/PL/BR
02 Mar	SCAPTC General Meeting	JC/MD
07 Mar	CCPL Meeting	BR/PL
09 Mar	CVPC Meeting	All
04 Apr	CCPL Meeting	BR
13 Apr	CVPC Meeting	All
11 May	CVPC Meeting	All
23 May	CVPC Annual Parish Meeting	All

7.2 Chairman's Report

There was no report.

7.3 Parish Councillors' Report

Cllr Dean attended the CCPL AGM and reported as follows:

- Chris Windridge was re-elected as Chairman, Andrew Browne was elected as Vice Chairman, Bill Ridley was re-elected as Treasurer.
- The Chairman's Report was about the past with very little about what was going to happen in the future.
- The Accounts presented at the meeting were not audited.
- After payment of a bill there was only about £40 left in the Bank Account.
- The Company Secretary had stated that CCPL could rob Peter to pay Paul if there was a shortfall.

The Clerk, who is also the Treasurer of CCPL, replied that as a company limited by guarantee, it was not necessary for the Accounts to be audited. However this could be undertaken if the members wished but there would obviously be a cost which currently CCPL could not afford. Currently CCPL has approx. £55,000 in the Bank but most of this is ringfenced for committed projects with only £281 unallocated. There was a bill due soon for subscription to Action for Market Towns of approx. £240 which would leave £41 unallocated. It would be possible to utilise some of the ringfenced funds for an unallocated bill as long as the funds were eventually replaced.

Cllr Servant reported on the following:

- She had attended The Tandridge Access Meeting but there was no discussion on the Evening Villager.
- The Consultation on the Bus Review had now ended and the services were out for tender. Rates would be confirmed in June with a September start.
- The Bus Pass scheme was to be transferred from Tandridge DC to Surrey CC.

Cllr Lavington raised the issue of the lack of a post box in the town centre outside of normal post office opening hours. Council resolved to lobby for a post box to be installed in a town centre location.

8. Finance

8.1 Payment of Accounts

The following cheques to be signed at the meeting:

Caterham URC	Room hire	£30.00
W. Ridley	Net Salary & office allowance	£415.34
P. Lavington	Mileage expenses	£4.80

J. Caudle	Copy paper for Newsletter	£44.53
<u>Petty Cash payments made since last meeting:</u>		
Tesco	Postage stamps	£8.76

8.2 Review of Expenditure 2010-11

Receipts and Payments for the year to the end of January were agreed.

9. Correspondence

Tandridge Press Releases:

- Children's book festival
- Using thermal imaging to improve energy efficiency
- Fined almost £6,000 for failing to comply with planning notice
- Coast to Capital Land Enterprise Partnership

Tandridge List of Delegated Action Taken – 26th January 2011

- Planning Committee

Tandridge Planning Committee – 10th February 2011

Chairman:

Date: