

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 19TH JANUARY 2011
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Cllr. H. Hammer – Chairman
Cllr. J. Caudle
Cllr. M. Dean
Cllr. P. Lavington
Cllr. M. Lincoln
Cllr. J. Servant

County Cllr. S. Marks
District Cllr. B. Connolly
Mr. W. Ridley – Clerk

AGENDA – PART 1

1. Apologies for absence

District Cllr. M. Cooper, District Cllr. J. Ingham

2. Public Participation

Mark Jones attended the meeting to receive a cheque for £650 from the Chairman, Helen Hammer. The council donation was to cover the first year's insurance costs for Ridge Radio, Caterham's new local radio station.

3. Reports Part 1

3.1 County Councillor's Report

Cllr Marks reported on the following:

- **Grit bins** could be purchased from a private source for £115 each with an additional £45 for each fill up, which was cheaper than purchasing from Surrey CC. The Leader has suggested that grit bins could be purchased through the Local Committee although Cllr Marks thought that this was not a good use of funds. The audit of grit bins was still not finished. There would be no ad hoc filling of bins by Surrey although Parish Councils may purchase grit to fill bins.
- Surrey has taken a decision to implement a provision for **Pay & Display parking** although the final decision rests with the Local Committee. There was a possibility that the first half hour of parking could be free and that if the Parish Council thought that this was worthwhile it should write to Ian Lake, Cabinet Member for Surrey CC, and David Ivison, Chairman of the Select Committee.
- Surrey had drawn back from the original recommendations for **parking restrictions** on Commonwealth Road but Highways had insisted on maintaining restrictions at the various pinch points. There were also some changes to the proposals for Tupwood Lane with a late entry from North Downs Hospital stating that it was policy for staff to park off site.

3.2 District Councillors' Report

Cllr Caudle reported on the following:

- There had been many snow related complaints from residents. A further complete fill of all **grit bins** is not planned at this stage but should there be a long range forecast of more snow, the decision will be reviewed.
- Although the **budget** meetings will not take place until next week it would appear that Tandridge has not done too badly out of the proposed cuts in public spending.
- The next stage on the **former Adult Education Site** was to go to public consultation on two options, possibly in February.

Cllr Connolly reported on the following:

- The **Planning Appeal** on 116 Harestone Hill had been held the previous Monday. The decision was still awaited but the general feeling was that the Inspector had been very fair.
- Several parishes had objected to **Green Belt** areas being assessed for development but Paul Newdick had replied that they were only assessed as Green Belt.

Cllr Ingham reported on the following:

- At her request the conversion of 329 Croydon Road into four flats had been brought to the **Planning Committee**. She had objected on the grounds of insufficient parking provision and this was supported by a majority of the rest of the Committee and the application was refused.

- Following a meeting with Surrey Highways, she asked that applications of this type be more closely investigated and that statements of “no comment” were not helpful when trying to prevent inappropriate development.

4. Planning

4.1 Current Planning

Cllr. Caudle declared a personal but not prejudicial interest in all the planning applications in that as a District Councillor she may comment if these applications came before the Development Control Committee. Any opinions she expressed at this stage were based on the evidence so far available and she would reconsider at the time any applications came before the Development Control Committee.

Applications Acknowledged as Valid Monday 13th December – Friday 17th December

TA/2010/1467 1 Harestone Valley Road
Display of 3.4m high non-illuminated hording. (Advertisement Consent).

Council objected on the grounds that the proposed sign would be too large on this prominent site.

TA/2010/1454 Tower Farm, War Coppice Road

Use of land for the stationing of a mobile home for residential purposes (Certificate of lawfulness for an existing use).

Council objected on the grounds that a mobile home on Green Belt land is inappropriate and not lawful.

Applications Acknowledged as Valid Monday 20th December – Friday 24th December

TA/2010/1532 East Surrey Museum, 1 Stafford Road
Display of 1 x 3.5m high non-illuminated double sided pole mounted advertisement located on forecourt of premises adjacent to the highway. (Advertisement Consent).

Council objected on the following grounds: the sign would be too large on such a prominent site; the sign would be potentially distracting for traffic approaching the proposed new mini roundabout at the junction of Station Avenue and Harestone Valley Road.

TA/2010/1537 22 Loxford Road

Erection of dormer window to rear elevation and conversion of loft to habitable space.

Council had no comment

Application Acknowledged as Valid Monday 27th December - Friday 31st December

There are no applications for Caterham Valley.

Applications Acknowledged as Valid Monday 3rd January – Friday 7th January

TA/2010/1443 63 Crescent Road
Formation of vehicle crossover and associated hardstanding.

Council supported the provision of off street parking.

Applications Acknowledged as Valid Monday 10th January – Friday 14th January

TA/2011/7 Plot 17, Tupwood Gardens
Erection of 2 semi-detached dwellings.

Council objected on the grounds that it would take the number of dwellings on this overall site even further over the threshold for affordable housing. Furthermore Council believes that the piecemeal development of this site is making a mockery of planning regulations regarding affordable housing.

4.2 Planning Appeals

TA/2010/467 Land adj. to 7 Commonwealth Road
Erection of detached house with garage and parking.

This appeal will be determined on the basis of written representations.

TA/2010/707 116 Harestone Hill
Demolition of dwelling and erection of building containing 5 x 2-bed flats including associated parking and access to the approved development at 126-128 Harestone Hill

This appeal will be determined at a public hearing on 17th January. Cllr Lavington will represent the Council.

4.3 Planning Decisions

TA/2010/84 6 & land adj. 5 Bradenhurst Close ***Appeal dismissed***
Demolition of garages. Erection of detached double garage with storage under at 6 Bradenhurst Close. Erection of detached double garage at 5 Bradenhurst Close and formation of associated access road and steps.

TA/2010/685 10 The Old Stables, Timber Lane ***Approved (full)***
Construction of single storey rear extension, infilling of existing side access and conversion from commercial premises to a 2 x bed dwelling.

TA/2010/985 28 Beechwood Gardens ***Approved (full)***
Erection of single storey rear extension.

TA/2010/1057 1 Weald Way ***Approved (full)***
Erection of orangery to West elevation.

TA/2010/1134 Caterham School, Harestone Valley Road ***Approved (full)***
Erection of first floor and second floor extensions over flat roofed sections of building which would serve as classrooms. Internal and external alterations to ground and first floor to provide a pavilion, including provision of ground floor balconies, and remodelling of Leatham room to provide hospitality room.

TA/2101/1197 Land r/o 73 Harestone Hill ***Approved (full)***
Erection of 4 x 5 bedroom detached dwellings, detached double garage, associated parking and access. (Amended scheme).

TA/2010/1198/TPO 8 Burntwood Close ***Approved by letter***
TPO 9, 2009 (T) – Thin crown of Yew tree by up to 20%; reduce or thin overburdened branches and reduce branches over shed and lawn frontage by up to 1.5m; reduce lateral branches by up to 1.5m on LHS and by up to 1m on RHS. Reduce branches encroaching adjacent structures to leave up to 1.5m clearance.

TA/20101200 1 Harestone Valley Road ***Approved (full)***
Variation of conditions 2 and 11 of permission TA/2010/196 dated 2 June 2010 to allow a revised renewable energy provision.

TA/2010/1300 135 Harestone Valley Road ***CLOPUD – PP not required***
Erection of single storey extension to side elevation.

TA/2010/1175 223 & r/o 225 & 227 Croydon Road ***Approved (full)***
Demolition of 223 Croydon Road. Erection of 3 storey building comprising 12 x 2-bed flats together with refuse & cycle stores, associated access road and parking (12 spaces).

TA/2010/1286 106 Harestone Valley Road ***Approved (full)***
Erection of single storey rear extension to provide orangery.

TA/2010/1293 196a Croydon Road ***Approved (full)***
Erection of single storey side extension.

TA/2010/1309 Redwing, 23 Loxford Road ***Approved (full)***
Erection of single storey front extension in connection with conversion of garage to habitable room.

TA/2010/1314 Crest House, 77 Tupwood Lane ***CLOPUD – PP not required***
Demolition of rear bay projection & conservatory. Erection of 2-storey rear extension with accommodation in roof space & single storey rear extension. Formation of pitched roof over existing single storey side projection (Certificate of Lawfulness for a Proposed Development).

TA/2010/1336 St John's CE Primary School ***Approved (full)***
Erection of single storey extension to the North West elevation of the South East block (Junior School), formation of ramp and steps to new entrance with associated railings, provision of new hard surfacing and installation of 2.4m high and 3.6m high security fencing.

TA/2010/1354/TPO 184 Stafford Road ***Approved by letter***

5. Minutes of the previous meeting

Cllr Caudle stated that at the last meeting she had reported that the revocation of the right turn from Church Hill into Harestone Valley Road was approved by the Local Committee in preparation for the installation of a mini roundabout. Subject to this amendment the minutes of the previous meeting held on Wednesday 15th December were agreed as a true record and signed by the Chairman

6. Matters Arising

1. Street

Cllr Lincoln had presented the Council's cheque for £888.95 to Jo Sturgess who is the Youth Worker at Street. The donation was to cover the cost of various items of equipment for the youth centre.

7. Reports Part 2

7.1.1 Clerk's Report - Part 1 for action

1. Soper Hall

Council formally approved the increased donation of £5,000 towards the start up costs of the Soper Hall Group subject to their bid to takeover the hall being confirmed and accepted by Tandridge. The Group's request for £100,000 from Community Builders has been turned down but the Group are looking at other avenues for funding.

2. Christmas Lights

. Investigation into other light displays revealed the following:

- **Warlingham** – Village has Christmas Lights Committee to which £1,600 is allocated by the parish council towards the cost of the lights.
- **Caterham Hill** – Parish Council previously bought their lights. Annual cost is now £6,000 for contractor to put up lights, take down, store and repair as necessary. PC attempts to obtain contribution from local traders but in practise receives very little.
- **Selsdon** – Clerk presented pictures of lights which are organised by the Selsdon Residents Association. The lights are hired on a three year rolling contract (same lights for the three years) at a cost of £6,000 to £8,000 including electricity. Festive Illuminations discuss and agree requirements in June install lights in November and take down in January. SRA receive money from advertising in their gazette which pays for the lights.

Council decided to become more involved with next years lights and set up a sub committee consisting of Cllrs Dean, Lavington and the Clerk, who was asked to arrange an early meeting with Andrew Browne.

3. Queen Elizabeth 11 Fields Challenge

Details of the scheme were distributed by the Clerk and further information could be found on www.fieldsintrust.org. Stafford Recreation ground had been put forward for Tandridge to consider.

4. Surrey Fire and Rescues Public Safety Plan 2011-2020

The Surrey Plan focuses on preventing emergencies occurring in the first place, ensuring that an effective and well-balanced emergency response is provided across Surrey, and that fire and rescue resources are matched to demand. The plan also takes into account the change in financial context in which Surrey Fire and Rescue Service is expected to operate, as is the case with all public services. Councils are asked to take part in the consultation by completing the online questionnaire by 4th March 2011. The full Plan and further details about the process is available at www.surrey-fire.gov.uk/psp. Council resolved to let individual councillors make their own responses.

5. Electoral Review of Surrey

The Local Government Boundary Commission has consulted on the proposed council size for Surrey and is currently minded to recommend 80 elected members. Consequently proposals for division arrangements should be based on this council size. The next stage of the review will run from 11th January until 3rd April 2011. During this

period all councillors, parish and town councils, local political and community groups, and local residents are invited to submit proposals for a new pattern of divisions based on a council size of 80 members, which represented no change to the existing number of members.

6. The Great Poppy Party Weekend

The Royal British Legion is encouraging individuals and groups, including councils, to organise a Poppy Party over the weekend of 10th – 12th June 2011 in celebration of The Royal British Legion's 90th birthday. A guide to planning a successful celebration party has been issued. Council felt that this might be incorporated in the Caterham Carnival which is being held on Saturday 11th June and asked the Clerk to contact Martin Vaux, Carnival Chairman.

7. Decentralisation and the Localism Bill

An essential guide to decentralisation and the localism bill has been issued and copies have been emailed to councillors. The government welcomes input from anyone with an interest and expertise in the matters presented in the guide. Any insights or examples that you would like to share should be emailed to decentralisation@communities.gsi.gov.uk.

7.1.2 Clerk's Report – Part 2 for information

1. Chairman's Charity Ball

Details of the Chairman's Charity Ball to be held on Friday 18th March have been emailed to Councillors. Any councillor wishing to attend should contact Lesley Ayers, PA to the Chairman of the Council, on 01883 732701 or by email to layers@tandridge.gov.uk.

2. Annual Parish Meeting

The main Soper Hall was already in use on Wednesday 25th May but the small hall was available and the Clerk was asked to book it. Subsequently it became apparent that this date was not suitable and Clerk was asked to book Monday 23rd May.

3. Potholes

As requested Clerk had reported the following potholes:

- Outside Waitrose loading bay on slip road between Croydon Road and Station Avenue which was allocated Enquiry Number 62946610.
- Outside 137 Harestone Valley Road near junction with Loxford Road which was allocated Enquiry number 62946612.

4. Important Dates for your Diaries

14 Jan.	Highways Meeting	JC
17 Jan	Planning Appeal – 116 Harestone Hill	PL
19 Jan	CVPC Meeting	All
24 Jan	Resources Committee – Soper Hall	
28 Jan	Police Panel	
07 Feb	CCPL AGM	BR/PL/MD
09 Feb	CVPC Meeting	All
07 Mar	CCPL Meeting	BR/PL
09 Mar	CVPC Meeting	All
04 Apr	CCPL Meeting	BR

7.2 Chairman's Report

Cllr Hammer reported on the following:

- Following the Highways meeting there was concern that many grit bins were now empty and as previously reported there was not going to be a complete refill unless there was a long range forecast of widespread snow. Council discussed a number of options but resolved not to take any immediate action until the audit is completed.

- Council is a member of the Caterham Community Partnership and it was agreed that Cllr Dean would represent the Council at the CCPL AGM. Cllr Lavington was an individual member of CCPL and would also be attending the AGM.
- The future of the Soper Hall was to be discussed at the Resources Committee meeting on 24th January and there was some discussion on who should attend. However it was noted that part of the Soper Hall discussion was listed on the Agenda as being taken under Section 2 which meant it would be held in private. It was therefore decided not to send a representative to the meeting.

7.3 Parish Councillors' Report

Cllr Servant attended the Tandridge Access Meeting.

Cllr Caudle would check to see if she had copies of past Newsletters on line. She also asked Councillors to look up the Parish website so that they would be in a position to discuss possible changes at the next meeting.

8. Finance

8.1 Payment of Accounts

The following cheques were signed at the meeting:

Caterham URC	Room hire	£30.00
W. Ridley	Net Salary & office allowance	£415.34
J. L. Morris (Insurance Brokers) Ltd	Ridge Radio donation	£650.00

Petty Cash payments made since last meeting:

Lorimers	Computer cartridge	£14.99
----------	--------------------	--------

8.2 Review of Expenditure 2010-11

Receipts and Payments for the year to the end of December were agreed.

8.3 Other Financial Matters

The Budget for 2011-12 was approved with the Precept set at £30,000 which was an increase of 6.37% on the previous year which equated to less than 1p per week on a band D property. It was noted that Caterham Valley is still the third lowest precept in the Tandridge area.

9. Correspondence

Tandridge Press Releases:

- Grant awarded for computer equipment and training for older people
- Prosecuted for not complying with building regulations
- Chairman's New Year message
- Charity collection amounts published
- Food hygiene courses for local businesses

Tandridge List of Delegated Action Taken – 17th November 2010

- Community Services Committee
- Planning Committee
- Planning Policy Committee

Tandridge List of Delegated Action Taken – 8th December 2010

- Planning Committee

Tandridge List of Delegated Action Taken – 5th January 2011

- Planning Committee

East Surrey Transport Committee – 12th January 2011

Tandridge Planning Committee – 13th January 2011

Chairman:

Date: