

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 14TH JULY 2010
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Councillor M. Lincoln – Acting Chairman
Councillor J. Caudle
Councillor M. Dean
Cllr. P. Lavington
Councillor J. Servant

County Cllr. S. Marks
District Cllr. B. Connolly
District Cllr. M. Cooper
Mr. W. Ridley – Clerk

AGENDA – PART 1

1. Apologies for absence

Cllr. H. Hammer, District Cllr. J. Ingham

2. Public Participation

There were no members of the public present.

3. Reports Part 1

3.1 County Councillor's Report

Cllr. Marks reported on the following:

- She had been wrongly quoted in the Surrey Mirror regarding monies taken by parish councils.
- £100,000 to be spent on highways at the discretion of councillors has been withdrawn.
- There is little money left for the Local Committee.
- Possible Fun Day in Stafford Park may require funding assistance from the parish council.

3.2 District Councillor's Report

Cllr. Cooper reported on the following:

- The Ten Acre Shaw appeal was refused by the Inspector and Tandridge was awarded costs.
- The Harestone Design Statement was progressing very well and the area had been broken down into 18 separate sectors.
- Under the South East Plan, Tandridge was retaining the core strategy which gives it the opportunity to refuse developers on the basis of having already achieved its allocation.
- The Soper Hall Group had held a meeting with the consultants who are assisting with the development of a Business Plan. There were issues over the possibility of a Church taking over the hall and not making it available to the local community.
- Thanks were given to the Parish Council for funding distribution of the Soper Hall survey.

Cllr. Caudle reported on the following:

- There was to be a presentation on the Farningham Road application possibly the week after next.
- She had been involved in discussions with residents over the planning application for 59 Stafford Road.
- The proposed double yellow lines in Stafford Road were going to consultation.
- She was likely to be appointed to the Local Committee.

Cllr. Connolly reported on the following:

- Random Greenway was producing costings for the new entrance to the East Surrey Museum.
- The Curator is resigning and interviews for a replacement will take place shortly.
- Members of the Street Youth Club were being involved in researching a Youth Shelter for Timber Hill instead of the MUGA for Stafford Park. The donor of the funding was happy that alternative options were being investigated and there was no time limit on the funding.

Cllr. Ingham sent in the following written report:

- There is to be a presentation of the L & Q Developers to Councillors at TDC regarding their plans for the Adult Education Centre, but a date has yet to be confirmed.
- The development of 229 Croydon Road has been refused and it not known whether there will be an appeal.
- She has requested that the planning application for 225 and 227 Croydon Road be referred to Committee, but as the outline planning approval was allowed on appeal two years ago there is little that can be done. However, the time limit of having to start work within 3 years of the original decision is still in force, so if they have not got the finances to start before September 2011, they will have to reapply for planning permission and then the new rules concerning back garden development will apply.

- She has arranged to meet the planning officer to discuss the proposed development on 59 Stafford Road.
- She has spoken to Glynis Whittle who suggested the badge for the Town Crier. She said that she would speak to Lesley Ayres at TDC when she was back from holiday. However Lesley is now back but Glynis is away.

4. Planning

4.1 Current Planning

Cllr. Caudle declared a personal but not prejudicial interest in all the planning applications in that as a District Councillor she may comment if these applications came before the Development Control Committee. Any opinions she expressed at this stage were based on the evidence so far available and she would reconsider at the time any applications came before the Development Control Committee.

Applications Acknowledged as Valid Monday 7th June – Friday 11th June

TA/2010/644 223 & land r/o 225 & 227 Croydon Road *Council had no comment*
Demolition of 223 Croydon Road. Erection of 3 storey building comprising of 12 x 2-bed flats together with refuse & cycle stores, associated access road and parking (12 spaces).

TA/2010/662 South Lodge, 4 Dome Hill Peak *Council had no comment*
Erection of single storey extension to North and East elevations. Erection of dormer window to front roof slope.

TA/2010/679 6 Croydon Road *Council had no comment*
Erection of 2 storey rear extension to provide 1 x 1-bed flat on first floor and retail area and garage on ground floor.

TA/2010/578 123 Harestone Hill *Council had no comment*
Demolition of dwelling and garage. Erection of 2 detached dwellings with double garages.

Application Acknowledged as Valid Monday 14th June – Friday 16th June

TA/2010/634 Tower Farm, War coppice Road
Use of land for the stationing of a mobile home for residential purposes (Certificate of Lawfulness for an Existing Use).

Council expressed concern if it is true that that the mobile home has been on this site for 10 years without objection from Tandridge DC as the Parish Council was under the impression that Tandridge was monitoring this site. Council objects to the stationing of a mobile home for residential purposes as it is concerned that this could lead to the granting of permission for a more permanent dwelling. Council understands that a previous building was built on this site without planning permission and although it is not used for habitable purposes, it still exists.

TA/2010/685 10 The Old Stables, Timber Lane
Construction of single storey rear extension, infilling of existing side access and conversion from commercial premises to a 2 x bed dwelling.

Council objects on the following grounds: loss of existing parking provision; lack of parking provision for new dwelling; safety issue of front door opening direct onto Timber Lane with no pavement.

TA/2010/691 Kenley Airfield, Hayes Lane, Kenley
Erection of 8 heritage trail information boards and 3 wooden benches around the perimeter of the site. (Consultation by Croydon Council).
Council supports this application.

TA/2010/703 9 Avondale High, Croydon Road *Council had no comment*
Erection of single storey extension to South-East elevation. (Certificate of Lawfulness for a Proposed Development).

TA/2010/705 26 Timber Hill Road *Council had no comment*
Erection of single storey rear extension, raised ridgeline of main roof and erection of dormer window to rear roof slope and insertion of roof light windows to rear and side roof slopes.

TA/2010/552 71 Beechwood Road *Council had no comment*
Erection of single storey porch and single storey side/rear extension (amended drawing)

Applications Acknowledged as Valid Monday 21st June – Friday 25th June

TA/2010/702 Plot 18, Tupwood Gardens
Erection of 2 semi-detached dwellings on plot 18 (amendment to approved scheme TA/2008/1753).
Council objects on the grounds that increasing the number of units means that the requirement for an affordable allocation should be considered.

TA/2010/707 116 Harestone Hill
Demolition of dwelling and erection of building containing 5 x 2-bed flats including associated parking and access to the approved development at 126-128 Harestone Hill.
Cllr. Lincoln declared an interest and took no part in the discussion.
Council objects on the following grounds: overdevelopment of the site; back garden development; out of character with the local area; overlooking properties to either side thus invading their privacy; very steep gradients on winding access road; insufficient parking provision; loss of greenery by building long winding access road; flats in this part of Harestone out of character with the area – there are no purpose built flats in this area; the footpath shown on the plan has already been refused on a previous application.

TA/2010/739 135 Harestone Valley Road ***Council had no comment***
Erection of two storey side extension with new pitched roof over porch and garage.

TA/2010/588 59 Stafford Road
Demolition of existing chalet bungalow and outbuildings. Erection of 3 x 4 bed town houses with associated parking, access onto Stafford Road and landscaping.
Council objects on the following grounds: overdevelopment of the site – well beyond the footprint of the existing dwelling; development would be dominant in the street scene and out of character with the local area; development of garden land; plan show 3 parking spaces per unit but Design Statement para 8.2 states 2 spaces per unit; the appeal document on a previous application is quoted as justification for 2 spaces per unit being sufficient due to on street parking in Stafford Road. However Stafford Road is currently very congested and the impending imposition of double yellow lines will further reduce on street parking.

Applications Acknowledged as Valid Monday 28th June – Friday 2nd July

TA/2010/750 68 Dome Hill ***Council had no comment***
Erection of two storey extension to South elevation, single storey extension to South elevation and single storey extension to East elevation. (Certificate of Lawfulness for a Proposed Development).

TA/2010/757 10 Harestone Hill ***Council had no comment***
Erection of single storey rear extension.

TA/2010/762/TPO 9 Loxford Way ***Council had no comment***
TPO 3 (C & W) – Fell 1 Horse Chestnut.

TA/2010/778/TPO 75 Harestone Hill ***Council had no comment***
TPO 39 (T) – Remove 3 primary branches from 3rd stem over steps area on 1 Western Red Cedar and crown lift tree to 3.5m. Crown lift 1 Western Red Cedar to 3.5m removing only secondary and tertiary branches.

TA/2010/713 Peregrine Cottage, 12 Woodland Way ***Council had no comment***
Part demolition of existing rear terrace and walls. Construction of new terrace, walls, steps and landscaping.

Applications Acknowledged as Valid Monday 5th July – Friday 9th July

TA/2010/728 51 Markville Gardens ***Council had no comment***
Erection of first floor rear extension.
Plans were not available at the library.

TA/2010/798 Land rear of 39-41 Harestone Hill ***Council had no comment***
Minor material amendment to permission granted under TA/2009/1465 to increase the height of single storey elements by 300mm to create additional bedroom.

TA/2010/752 Land rear of 39-41 Harestone Hill ***Council had no comment***
Variation of Condition 5 on 2009/1465 to allow additional tree works.

7.2 Planning Appeals

TA/2010/84 6 & land adj. 5 Bradenhurst Close

Demolition of garages. Erection of detached double garage with storage under at 6 Bradenhurst Close. Erection of detached double garage at 5 Bradenhurst Close and formation of associated access road and steps

This appeal is to be decided on an exchange of written statements.

7.3 Planning Decisions

TA/2010/196 1 Harestone Valley Road

Approved (fully)

Demolition of offices. Erection of building comprising 6 x 2 bed flats and 2 x 1 bed flats with associated car park.

TA/2010/339 1 St Katherine's Road

Split decision

Erection of single storey side extension and conversion of existing garage to habitable accommodation incorporating external staircase. (Certificate of Lawfulness for a Proposed Development).

TA/2010/426 127 Commonwealth Road

Withdrawn/substituted

Erection of part two-storey, part first floor side extension.

TA/2010/450/TPO 24 Eothen Close

Approved by letter

TPO 1, 1995 (T) – Fell 1 Ash.

TA/2010/483 163 Harestone Valley Road

Refuse

Erection of part single storey / part two storey rear extension and front porch.

TA/2010/510 19 Dunedin Drive

Refuse

Erection of first floor front and side extension.

8. Minutes of the previous meetings:

Minutes of the previous meeting held on Wednesday 9th June were agreed as a true record and signed by the Chairman.

9. Matters Arising

1. Caterham Town Crier Badge

Cllr Ingham has discussed with Glynis Whittle and will provide details of badge supplier and cost.

2. Harestone Hill Bench

Clerk instructed Hobart Paving to install bench as per quotation and to liaise with Cllr Lincoln about collection of the bench.

3. East Surrey Museum

Parish Councils have been asked to contribute towards the cost of providing a new entrance and access to the museum. Council asked for details of costs before making a decision.

10. Reports Part 2

10.1.1 Clerk's Report - Part 1 for action

1. Shabby to Smart

Council was asked to contribute £2,500 (from its allocated £15,000) towards the cost of the planters in Croydon Road. Currently this has been paid by Tandridge DC. Details of spend against budget and a draft contributions plan were presented at the meeting. Council resolved to forward the money to Caterham Community Partnership.

2. Reviving the Square

Council had previously been asked if it would take on responsibility for the maintenance of the three island beds on the Square. Costs of £2,000 per annum have been quoted but this includes the museum garden which will be paid by East Surrey Museum. Council resolved to pay for the maintenance (excluding the museum garden) but felt that the cost was expensive for what were originally specified as low maintenance beds. Council asked for two further quotes to be obtained.

3. Maintenance of Large Planters

Council has been asked to undertake cost of watering large planters in Croydon Road. How Green Nursery has quoted £3 per planter per occasion. Council resolved to pay for the watering on an ongoing basis.

4. Surrey Crimestoppers

Request received for donation towards running costs. Last year council donated £50 which contributed to the total of £1,340 raised from parish councils. Council resolved to donate £50.

5. Declaration of Interests

Completed form is still awaited from Cllr Dean.

6. Surrey Minerals Plan

A CD of a revised environmental report has been received and consultation on this is from 25 June to 6 August. Council resolved to take no action.

7. Harestone Hill Bench (2)

Clerk asked Tandridge if they would repair the other bench in Harestone Hill if the parish Council paid for it. Tandridge has replied that their staff are very busy and has suggested that the Council contact Nick Dance (Tandridge Contractor) to see if he can help. Clerk inspected the bench which is made of wooden slats attached to a metal frame. The slats which make up the seat of the bench have been broken. Clerk contacted Nick Dance who will quote for the repair work.

8. Fading Memories

NHS Surrey and Surrey CC are consulting on their draft commissioning strategy for dementia and mental health services for older people in Surrey. Council resolved to take no action.

9. Station Partnerships

Request received from the Stakeholder Manager at Southern Railways for volunteers to assist someone who is interested in doing volunteer work at Caterham Railway Station (Flowers / artwork). Council suggested that Southern Contact TVSC or put advert in volunteer section at Caterham Library.

10.1.2 Clerk's Report – Part 2 for information

1. CCPL Membership

Clive Moore does not believe that councillors have to declare corporate membership of CCPL on their declaration forms as the council is a separate legal entity. However councillors will have to declare individual membership. He is also unsure of what issue SCAPTC were identifying when it asked for the clerk to revert to it if either parish is considering giving a significant grant. He has asked SCAPTC to clarify their position but to date no further information has been received.

2. Tandridge Planning Modernisation Programme

Tandridge has advised some changes to the way it provides various information on planning. Clerk has raised a number of points with Tandridge and has asked for clarification. There is also an offer of training on planning matters and at the request of the Chairman, Clerk has stated the Council's interest. Council suggested either 18th or 25th August.

3. Caterham Bowling Club

Letter of thanks received from Caterham Bowling Club for donation of £50 towards the costs associated with their Centenary year.

4. SCAPTC General Meeting

The next general meeting due take place on Saturday 24th July was postponed due to poor attendance. A new date will be arranged in September.

5. Parish Council Meeting

The August meeting will only deal with Planning and Finance matters. All other matters and reports will be deferred to the September meeting.

6. Important Dates for your Diaries

22 July	Planning Committee	
11 Aug	CVPC Meeting	All
26 Aug	Planning Committee	
06 Sep	CCPL Meeting	BR
08 Sep	CVPC Meeting	All
23 Sep	Planning Committee	
13 Oct	CVPC Meeting	
21 Oct	Planning Committee	

10.2 Chairman's Report

There was no report.

10.3 Parish Councillors' Report

Cllr. Servant apologised for missing two meetings (NoTY and the Evening Villager).

Cllr. Caudle reported on the following:

- She had attended the NoTY meeting with Cllr Hammer.
- She gave her apologies for the August and September Council meetings as she will be away.
- The draft for the next Newsletter would be presented at the October meeting for distribution with the Caterham Independent in November. Councillors were asked to forward articles and news for insertion in the Newsletter.

Cllr. Lavington had attended the CCPL meeting.

11. Finance

11.1 Payment of Accounts

The following cheques were signed at the meeting:

Caterham URC	Room hire	£29.00
Caterham Community Partnership Ltd	Town centre improvements	£2,500.00
How Green Nursery Ltd	Hanging baskets	£637.85
Peter Frost	Internal Audit fees	£100.00
Caterham Publishing Ltd	Distribution of Soper Hall survey	£188.00
W. Ridley	Net Salary & office allowance	£392.85

Petty Cash payments made since last meeting:

None

11.2 Review of Expenditure 2010-11

Receipts and Payments for the year to the end of June were agreed.

11.3 Other Financial Matters

Internal Auditor has completed his review of the Council's accounts and has issued the following report:

In accordance with my Internal Audit Plan, Controls and Procedures have been tested, with Fraud and Risk Issues reviewed – these are well managed, in line with the Governance and Accountability for Local Councils Practitioners' Guide and meet the needs of the Council.

12. **Correspondence**

Tandridge Press Releases

- Witness helps council catch flytipper
- Resident had no licence to transport waste
- Council car parks awarded park mark status again
- Recent Govt Announcements on Planning
- Council flies flag for armed forces
- Prestigious awards for local building projects
- Changes to older people's housing in Tandridge
- Get involved in Surrey
- Save over £1,000 a year on household expenses
- Working for you – Performance and Improvement Plan
- Have your say about new Whyteleafe play area
- Tandridge news through your door

Tandridge Planning Committee – 17th June 2010

Tandridge List of Delegated Action taken – 23rd June 2010

- Community Services Committee
- Planning Committee

Chairman:

Date: