

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 21ST APRIL 2010
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Councillor M. Lincoln – Acting Chairman
Councillor J. Caudle
Councillor M. Dean
Councillor J. Servant
Mr. W. Ridley – Clerk

County Councillor S. Marks
District Councillor M. Cooper

AGENDA – PART 1

1. Apologies for absence

Councillor H. Hammer, Councillor P. Lavington, District Councillor B. Connolly, District Councillor J. Ingham

2. Public Participation

There were no members of the public present.

3. Reports Part 1

3.1 County Councillor's Report

Councillor Marks reported on the following:

- The Shabby to Smart scheme around The Square is on track to be completed during the summer holidays.
- The Community Gang are unable to install the new bench in Harestone Hill as they are concentrating on patching potholes. Clerk has been provided with list of Surrey approved contractors and asked to arrange for one of them to install the bench.
- Loxford Road is planned for resurfacing this year.
- Surrey is trying to find funding to resurface parts of Harestone Valley Road and The Square following winter deterioration. At the moment all efforts are still concentrated on patching potholes.
- Surrey is cleaning gullies on the main roads in Caterham this week.
- There is no money for capital projects for this coming year.
- The new Caterham Youth Centre is being used very well.

3.2 District Councillor's Report

Councillor Caudle reported that she had attended the Standards Committee and that there was an opportunity of standards training to be offered in the near future.

Councillor Cooper reported on the following:

- Following NoTY consultation in Stafford Road it would appear that the local residents would prefer an Astroturf rather than a MUGA.
- Consultants were currently being interviewed for the Harestone Policy Design Statement.
- Opportunities for the Soper Hall were being investigated.
- On housing, the government was giving Tandridge the opportunity to take on £66 million of debt in exchange for being able to keep housing rents, currently £3.6million per annum.

Councillor Ingham reported that she had been in correspondence with Mrs Parker of 331 Croydon Road who was objecting to the planning application at 331 Croydon Road. The proposal was for 5 flats but with insufficient parking spaces for vehicles.

4. Planning

4.1 Current Planning

Cllr. Caudle declared a personal but not prejudicial interest in all the planning applications in that as a District Councillor she may comment if these applications came before the Development Control Committee. Any opinions she expressed at this stage were based on the evidence so far available and she would reconsider at the time any applications came before the Development Control Committee.

Applications Acknowledged as Valid Monday 8th March – Friday 12th March

TA/2010/221 26 Timber Hill Road *Council had no comment*
Erection of single storey rear extension and erection of gable ended roof and dormer window to rear roof slope and roof light windows to rear and side roof slopes.

TA/2010/235 Land rear of 71 Harestone Hill
Erection of 4 dwellings (2 x 3 bed semi detached, 1 x 5 bed detached and 1 x 4 bed detached) together with associated access and parking.
Council objected on the grounds that this is an extension to an existing development and therefore Policy CSP3 should apply.

Application Acknowledged as Valid Monday 15th March – Friday 19th March

TA/2010/248 Land West of 2 Elgin Crescent *Council had no comment*
Demolition of existing garage/lean-to. Conversion and extension of remaining building to provide 2-bed house (extension of time limit of application 2006/907).

TA/2010/275 South Lodge, 4 Dome Hill Peak *Council had no comment*
Erection of detached double garage.

TA/2010/303 345 Croydon Road *Council had no comment*
Erection of two storey side extension.

Applications Acknowledged as Valid Monday 22nd March – Friday 26th March

TA/2010/329 91 Farningham Road
Conversion of garage to habitable accommodation (Certificate of Lawfulness for a Proposed Development).
Council objected on the grounds that the loss of a garage will result in additional parking on Farningham Road which is already severely congested due to on street parking.

TA/2010/308 329 Croydon Road
Erection of single storey extension and rear dormer window in connection with conversion of resulting building into 5 self contained flats.
Council objected on the grounds of insufficient parking (4 spaces for 5 flats).

Applications Acknowledged as Valid Monday 29th March – Friday 2nd April

TA/2010/336 43 Newstead Rise *Council had no comment*
Retention and alteration of side boundary works comprising concrete block wall with fence panels and retention and alteration of raised land levels to rear garden.

TA/2010/345 9 Loxford Way *Council had no comment*
Erection of single storey side extension to provide garage with accommodation within the roof space.

Applications Acknowledged as Valid Monday 6th April – Friday 9th April

There are no applications for Caterham Valley.

Applications Acknowledged as Valid Monday 12th April – Friday 16th April

TA/2010/215 Marden Lodge Primary School, Croydon Road *Council had no comment*
Erection of trim trail and playground equipment with a maximum height of 2.3m.

Applications Acknowledged as Valid Monday 19th April

TA/2010/410/TPO Land at Tupwood Gardens, Tupwood Lane *Council had no comment*
TPO 8, 2007(T) – Crown lift 1 Beech tree to 5m, clean crown and thin crown by 20%. Crown lift 1 Beech tree to 4.5m, crown clean and thin crown by 20%. Crown clean 1 Corsican Pine.

4.2 Planning Appeals

TA/2009/954 12 Croydon Road
Change of use of 1st and 2nd floors from offices to flats.

This appeal will be determined on the basis of an exchange of written statements by the parties.

TA/2009/132 Land at Ten Acre Shaw, West of Public Footpath No. 184
Erection of detached dwelling with linked store/garage providing staff accommodation over. Formation of new driveway with associated works and erection of gates. Alterations to public right of way.

This appeal was heard on 4th February and apparently adjourned until 8th June although official confirmation is still awaited.

4.3 Planning Decisions

TA/2009/1124/TPO 103 Harestone Valley Road *Withdrawn / substituted*
Trees (sic). Description incomplete and application not available on Tandridge web site.

TA/2009/1510 325 Croydon Road *Approved (full)*
Conversion of dwelling into two flats.

TA/2009/1563 60 Harestone Valley Road *Approved (full)*
Erection of attached annexe to West elevation incorporating two garages, one at lower ground level.

TA/2010/40 Former 131 Croydon Road *Withdrawn / substituted*
Variation of condition 14 of permission 2008/466 to allow up to 50% of dwellings to be occupied before the access to the site from Croydon Road is permanently closed.

5. Minutes of the previous meetings:

Minutes of the previous meeting held on Wednesday 10th March were agreed as a true record and signed by the Chairman.

6. Matters Arising

1. Harestone Hill Bench

The new bench has still not been installed due to the limited Community Gang resource available. There is the possibility of the Parish Council arranging the installation direct with a contractor. However there are several underground services near where the bench is to be installed for which Keith Fry has all the plans. As a result it was believed that it would be better for the Community Gang to arrange the installation. It has now been confirmed that the Community Gang are unable to install the bench. Therefore the Clerk will obtain quotes from Surrey's preferred list of contractors.

7. Reports Part 2

7.1.1 Clerk's Report - Part 1 for action

1. Defest Music Festival

Request received from Mark Jones for sponsorship of the music festival being held on 19th and 20th June at de Stafford School as part of the Caterham Festival. Suggestions include £1,000 for souvenir programme, £400 for portable toilets plus undisclosed sum for Union Jack flags to be handed out on the day. Councillor Caudle declared an interest, in that she was the Treasurer of the Caterham Festival, and left the room. Council agreed to donate £500 towards the cost of a souvenir programme on the understanding that there was a notice in the programme stating that it had been sponsored by the Council.

2. Caterham Carnival

Council resolved not to have a stand at this years Caterham Carnival.

3. Parish Newsletter

Draft edition of the Newsletter was distributed at the meeting. Subject to some minor amendments it was approved by the Council. Distribution has been arranged with the May edition of the Caterham Independent

4. Caterham Community Partnership

It was resolved that Councillor Dean would represent the Council at the CCPL meeting on 10th May and Councillor Caudle on 7th June.

7.1.2 Clerk's Report – Part 2 for information

1. Parish Council Annual Meeting

Councillors are reminded that the Annual Meeting will take place at the Soper Hall on Monday 24th May. Councillors are requested to arrive early at 7.00pm to set up the hall in time for start at 7.45pm. Jane Wilson will be the guest speaker talking about the new youth facility in the Valley. Refreshments will need to be provided.

2. Reviving the Square

Following the request for the Council to take on the maintenance of the three island beds on an annual basis, Clerk asked for an estimate of the likely costs involved. To date these have not been received.

3. Press Notice

The Caterham Independent published in its April edition an item on the Council's donation to St Catherine's Hospice.

4. Valley Twins with the Hill

An article together with a picture appeared in the on-line version of the Caterham Independent about a new road sign which appeared on Church Hill announcing the twinning of Caterham-in-the-Valley with Caterham-on-the-Hill. When asked to comment, local councillors said they were unaware of the new special status between the Hill and the Valley and by midday the sign had disappeared. Could it have been something to do with the fact that the sign appeared on 1st April?

5. Temporary Closure of Roads in Caterham

The following temporary road closures have been approved by Tandridge DC:

1. Food Festival to include a French Market on Sunday 6th June
 - Croydon Road between its junctions with The Square and the entrance to Waitrose and Station Car Park adjacent to the Rose & Young site. 11.00am – 7.00pm
 - All parking bays in the closed part of Croydon Road suspended Midnight 5th June – 7.00pm 6th June.
2. Caterham & District Carnival on Saturday 12th June
 - Procession – rolling closure of the following roads commencing at Godstone Road from its junction with Tupwood Lane, Godstone Road, The Square, Croydon Road to Wapses Lodge Roundabout 1.00 – 2.15pm.
 - Convoy – Wapses Lodge Roundabout, Burntwood lane, Whyteleafe Road, Church Road, High Street to the Dene Hospital, Church Road 2.15 – 2.30pm
 - Procession – rolling closure of Church Road, High Street, Chaldon Road, Coulsdon Road and Westway 2.30-3.30pm.
3. Caterham Festival Cycle Climb on Sunday 13th June
 - Waller Lane between its junctions with Church Hill and Whyteleafe Road. 10.00am – 7.00pm.

6. Important Dates for your Diaries

20 Apr	SCAPTC General Meeting	JC
21 Apr	CVPC Meeting	All
26 April	Soper Hall Group Meeting	HH
06 May	General and District Elections	
10 May	Caterham Community Partnership	BR/MD
12 May	CVPC Meeting	All
24 May	CVPC Annual Meeting	All
07 June	Caterham Community Partnership	BR
09 June	CVPC Meeting	All

7.2 Chairman's Report

There was no report

7.3 Parish Councillors' Report

Councillor Caudle had attended the Highways meeting at Councillor Mark's home and reported on the following:

- There was new legislation which would enable utility companies to be fined if they did not restate roads properly.
- There was a patching programme for all A roads and priority B roads.
- It was decided to mend new potholes with a quick fix approach rather than leave them for major renovation.
- It was suggested that parish council's might like to pay £3,000 to get an extra weeks work in their particular parish.
- There was no money available for new projects.

Councillor Dean had attended the launch of the East Surrey Museum's project on dentistry.

Councillor Servant had prepared an article on the activities of a parish council for inclusion in her local church magazine.

Councillor Lincoln reported that there was a large advertisement board for Village Developments at the junction of Tupwood Lane and Godstone Road. Council did not remember seeing a planning application for this board and the Clerk was asked to check with Tandridge DC.

8. Finance

8.1 Payment of Accounts

The following cheques were signed at the meeting:

Caterham URC	Room hire	£29.00
SCAPTC	Annual subscription	£1,511.09
Tandridge Voluntary Service Council	Annual subscription	£10.00
St Johns Primary School	Donation	£849.00
J. Caudle	Domain fees for website	£7.03
W. Ridley	Net Salary & office allowance	£385.26
Cash	Petty cash float to £50	£51.80
J. Caudle	Paper for newsletter	£38.45

Petty Cash payments made since last meeting:

Post Office	12 x 1 st class stamps	£4.68
WH Smith	24 x 2 nd class stamps	£7.20

8.2 Review of Expenditure 2009-10

Receipts and Payments for the year to the end of March were reviewed and approved.

8.3 Other Financial Matters

1. Precept

The first half year payment of the precept amounting to £13,975 has been transferred into the Council bank account by Tandridge DC.

2. Insurance

The invoice for the insurance premium has been received amounting to £821.71. Clerk has yet to check all the details before passing for payment which is not due until 1st June. Council agreed a three year deal with the insurers.

9. Correspondence

Tandridge Press Releases

- Use your vote, don't lose it
- New van permit starts on Tuesday 6th April

Tandridge List of Delegated Action taken – 10th March 2010

- Planning Committee

- Resources Committee

Tandridge Planning Committee – 8th April 2010

Surrey Hills Society Views – Spring 2010

Tandridge List of Delegated Action taken – 1st April 2010

- Housing Committee
- Planning Committee

Chairman:

Date: