

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 10TH FEBRUARY 2010
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Councillor H. Hammer –Chairman
Councillor M. Dean
Councillor J. Caudle
Councillor M. Lincoln
Councillor J. Servant
County Councillor S. Marks
Mr. W. Ridley – Clerk

AGENDA – PART 1

1. Apologies for absence

Councillor P. Lavington, District Councillor B. Connolly, District Councillor M. Cooper, District Councillor J. Ingham

2. Public Participation

There were no members of the public present.

3. Reports Part 1

3.1 County Councillor's Report

Councillor Marks reported on the following:

- The Youth Centre was progressing well and it was hoped would be open soon.
- The Parish Council should be proud of their efforts in bringing the subject of salt bins to the fore. The Surrey list of bins is the definitive list and those bins not on the list do not belong to Surrey. Surrey will fill bins once per year but not refill them unless the Parish Council were prepared to fund. The Government had imposed restrictions and had been taking salt away from Surrey to give to other areas. To avoid this in the future there was the possibility of farmers storing salt and then distributing it.
- The County budget meeting had set the council tax increase at 2.5%.
- The operational policing review was planning to put more police officers on the street.
- The new design for the old Adult Education Centre has addressed many of the issues raised.

3.2 District Councillor's Report

Councillor Connolly sent in the following written report:

- There would be a meeting of NoTY on Thursday to discuss funding for the MUGA. The general view from Council Officers was that local opinion was opposed to a MUGA being put on the Stafford Recreation Ground. Councillor Caudle felt that further consultation with local residents would be necessary. The £10,000 already received could be forfeited if the project does not go ahead. There was a possibility that this could be converted to fund a Trim Trail which would not be as intrusive as a MUGA. Councillor Hammer would discuss with Councillor Connolly.
- East Surrey Museum was trying to raise funds to improve the general accessibility and the appearance of the museum to make it more welcoming and encouraging to potential visitors. Random Greenway was drawing up some plans which will be put to the Council for approval. Parish Councils throughout Tandridge would be approached to help with the funding.
- The appeal on the Ten Acre Shaw site was farcical with a lack of preparation and organisation by the appellants so that the Inspector had little choice but to adjourn the session.
- Together with Councillors Marks and Ingham, a Civic Ball is being organised on Friday 30th April at the Surrey National Golf Club in aid of St Catherine's Hospice. Any publicity plus offers of raffle prizes would be gratefully received.
- An appeal for public recognition of the work carried by Marie Curie at the Harestone Hospice has been turned down by the Marie Curie Executive.
- Meetings on the future of the Soper Hall are being progressed.
- The CAB is hoping to utilise an unused room at the Soper Hall.

4. Planning

4.1 Current Planning

TA/2009/1330	Land to rear of 41 Farningham Road	Refuse
	Erection of dwelling with integral garage.	
TA/2009/1453	142 Harestone Valley Road	Cert.Prop.Use.Allowed
	Conversion of garage to habitable accommodation. (Certificate of Lawfulness for a Proposed Development).	
TA/2009/1348	5 & 6 Bradenhurst Close	Refuse
	Demolition of 6 Bradenhurst Close. Erection of 2 detached dwellings with integral garages. Erection of detached double garage to 5 Bradenhurst Close. (Amended Plans).	
TA/2009/1465	Land rear of 39 & 41 Harestone Hill	Approved (full)
	Erection of 4 x 3 bed semi-detached dwellings together with associated parking and the provision of a garage for 9 Windrushes.	
TA/2009/1553	Land rear of 11a & 15 Crescent Road	Approved (full)
	Erection of 4-bed dwelling with detached double garage & revised vehicular access onto Mount Pleasant Road – application to extend time limit for implementation of permission 2004/511/A.	

5. Minutes of the previous meetings:

Minutes of the previous meeting held on Wednesday 13th January were agreed as a true record and signed by the Chairman.

6. Matters Arising

1. Tillingdown Lane Parking

Response not yet received from Surrey Police. Clerk had contacted Inspector Elaine Burtenshaw but had received an out-of-office reply to say that she would be away until 22nd February.

7. Reports Part 2

7.1.1 Clerk's Report - Part 1 for action

1. Newsletter

The Spring edition of the Newsletter would be issued in May and would include items on the new evening bus timetable, the future of the Soper Hall, Grit Bins and the Shabby to Smart project. Other material to be forwarded to Councillor Caudle as soon as possible.

2. Annual Meeting

The Annual Meeting is usually held in May and Clerk was asked to check the availability of the Soper Hall on Monday 24th, Tuesday 25th and Wednesday 26th May. Suggestions for potential speakers included the new Youth Centre, East Surrey Museum and the North Tandridge Local History Society,

3. Tenth Anniversary

The inaugural meeting of the Parish Council was held on 10th May 2000 and the inaugural Annual Parish Assembly was held on 31st May 2000. Therefore this year the Council will celebrate its tenth anniversary and may like to celebrate this in some way. This item was deferred for discussion at the next meeting.

4. Soper Hall

Councillor Hammer has reported that the Soper Hall Project Group would like the Council to be involved with the distribution of a questionnaire on what the public would like to happen with the hall. It might be possible to put up on the Council website or just issue with the Caterham Independent. The Parish Council would consider paying for article / insert in the Independent. The Council will not include it in the Newsletter.

5. Caterham Community Partnership

CCPL are encouraging individuals, businesses and councils to become members on payment of an annual fee of £5. Provided membership is received prior to 15th February members will be able to vote at the first AGM of the CCPL, which will be held on Thursday 11th March at 19.30 in the Soper Hall. The Council resolved to join.

6. Shabby to Smart

Proposals for the refurbishment of The Square have been published and a presentation of the scheme will be on display in both Caterham libraries for two weeks from 13th February. Councillors will visit the library to view the display. The proposals include low maintenance planting on the three islands in the roads approaching The Square. At the last CCPL meeting it was suggested that Caterham Valley Parish Council might be prepared to fund the annual maintenance of the plants, although details of maintenance costs are not yet available. The Council would consider the proposal when costs were known.

7. Surrey Police Survey

Councillor Marks has asked Councillors to complete the web survey on proposed changes to policing in Surrey. The survey is displayed on www.surreypa.gov.uk. Council agreed that councillors would respond individually.

8. St John's School

Councillor Lincoln presented a request from St John's School for a donation towards the purchase of a set of practical materials to support the children's learning. Whilst sympathetic towards the request, Council felt that this was not a suitable item for the Council to fund and would prefer to contribute towards a more tangible and permanent item. Clerk was asked to write to the school to ascertain whether there was such an item to which the Council could contribute.

9. Tandridge Highway Salting (Gritting) Routes

Following a meeting on 29th January, David Curl has written to all parish councils with details of the priority salting network and a list of grit bins which Surrey will service. Comments are requested on the following:

- Designated gritting routes – additional routes will only be considered at the expense of others.
- Salting policy since 5th January. This follows the severe winter and a Government Directive to reduce salting to conserve stocks.
- Possibility of stocks of salt being held by Parish Councils or local farmers.
- Current list of grit bins serviced by Surrey
- Possibility of Parish Councils supplying and stocking grit bins at their expense in the light of Surrey Highways limited resources for this work.

7.1.2 Clerk's Report – Part 2 for information

1. Caterham Evening Villager

Following the review meeting on 21st January, which was attended by Councillor Servant, various statistics on journey loadings have been received. The average passenger load on each of the 8 Metrobus evening journeys (4 each way) was just 2 passengers per journey. The number of passengers using the Station to Village route was 4 times the number using the Village to Station route. Leaflets will be forwarded to the Parish Councils with a request for the service to be advertised in the Newsletters. Surrey has now raised the invoices for the contributions from the Parish Councils with Caterham Valley being billed for £1,000 and Caterham Hill £2,625.

2. Flytipping Incident

Clerk has been copied on correspondence between Carl Cook of Cobra Insurance Brokers and Richard Coles, Tandridge Waste Enforcement Officer regarding dumping of waste in a private car park behind Caterham Cut In Men's Barbers. This has been distributed to Councillors.

3. St Catherine's Hospice

Letter of thanks received from St Catherine's for the Council's donation of £500 which the Hospice states will be earmarked towards the activities of their community nursing team which covers our particular catchment area.

4. Temporary Closure of Roads

Clerk has been advised of the temporary closure of the following roads from noon to midnight on Sunday 30th May on the occasion of the Caterham Festival Street Party:

- High Street between its junction with Court Road and its junctions with Townend and Chaldon Road.
- Townend between its junctions with High Street and Chaldon Road and Banstead Road.

- Chaldon Road between its junctions with the Westway and High Street/ Town End.
- Poplar Walk between its junctions with Court Road and Park Road.

5. Important Dates for your Diaries

01 Mar	Soper Hall Meeting	HH
01 Mar	Caterham Community Partnership (Board Meeting only)	BR/MD
10 Mar	CVPC Meeting	All
11 Feb	TVSC Funding Surgery	
10 Mar	CVPC Meeting	All
11 Mar	Caterham Community Partnership AGM	BR
11 Mar	Tandridge Planning Committee	
29 Mar	Caterham Community Partnership (Management Sub-Committee)	BR
08 Apr	Tandridge Planning Committee	
14 Apr	CVPC Meeting	All
20 Apr	SCAPTC General Meeting	JC/MD
06 May	District Elections	
10 May	Caterham Community Partnership	BR
12 May	CVPC Meeting	All
24 May	CVPC Annual Meeting	All

7.2 **Chairman's Report**

Councillor Hammer reported on the following:

- The Richmond Fellowship which helped disabled people on gardening
- A sub committee of the Council would be set up to discuss the Christmas Lights with Andrew Browne.

7.3 **Parish Councillors' Report**

Councillor Servant reported on a collapsed drain which she had reported to Surrey Highways.

Councillor Caudle reported that she would be updating the Council's website.

8. **Finance**

8.1 Payment of Accounts

The following cheques were signed by Councillors Hammer and Lincoln after the last meeting:

Caterham URC	Room hire	£29.00
St. Catherine's Hospice	Donation	£500.00
W. Ridley	Net Salary & office allowance	£411.86

The following cheques were signed at the meeting:

Caterham URC	Room hire	£29.00
Surrey County Council	Contribution to partnership project	£1,000.00
W. Ridley	Net Salary & office allowance	£411.86
Caterham Community Partnership Ltd	Membership fee	£5.00

Petty Cash payments made since last meeting:

None

8.2 Review of Expenditure 2009-10

Receipts and Payments for January were reviewed and approved.

8.3 Precept – 2010-11

Clerk has advised Tandridge of the Council's Precept of £27,950 for the year ending 31 March 2011. This will equate to approx. £7.66 for Band D which compares with £9.60 on the Hill.

9. Correspondence

Tandridge Press Releases

- Update on services – Wed 13 Jan 2010
- Benefit claimant admits falsifying tenancy records
- Fly-tipping – we need your help
- Junior Citizen – helping teach youngsters to be safe
- Food hygiene courses for local businesses
- Residents invited to have their say
- TV Series seeks shop keeping families to go back in time

Tandridge Council Meeting – 21st January 2010

Tandridge List of Delegated Action taken – 27th January 2010

- Community Services Committee
- Planning Committee

East Surrey Transport Committee – 3rd February 2010

Tandridge Planning Committee – 11th February 2010

Tandridge Council Meeting – 18th February 2010

Surrey Hills Board Annual Review 2009

Surrey County Playing Fields Association Newsletter – Winter 2010

Chairman:

Date: