

**MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY 10<sup>TH</sup> DECEMBER 2008**  
**AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM**

**Present:** Councillor M. Lincoln – Acting Chairman  
Councillor J. Caudle  
Councillor M. Dean  
Councillor P. Lavington  
Councillor J. Servant

**In attendance:** Mr. W. Ridley - Clerk to the Council  
County Councillor S. Marks

**AGENDA – PART 1**

**1. Apologies for absence**

District Councillor B. Connolly  
District Councillor M. Cooper  
District Councillor J. Ingham

**2. Reports Part 1**

**2.1 County Councillor's Report**

Councillor Marks reported on the following:

- Surrey CC has agreed terms for premises (previously Caterham Litho) for a new youth centre and hope to put in a planning application before Christmas. The biggest problem would be disability access. On the ground floor there would be a youth café at the front with the rear portioned off for pool table and other games. Downstairs there would be facilities for music making and discreet separated rooms for confidential counselling. Upstairs there is a flat and offices which could be used for very temporary accommodation for young homeless persons plus offices for youth administration.
- There was concern over the proposed closure of Woolworths which was right opposite the derelict Rose & Young site.
- The road works had been halted for Christmas.

Councillor Dean raised a problem about cars parking on the pavement in Croydon Road near Tillingdown Hill which were preventing pushchairs and mobility scooters from progressing along the pavement. The Clerk was asked to report this to Inspector Elaine Burtenshaw.

**2.2 District Councillors' Report**

Councillor Caudle had received training on Planning Enforcement. The Planning & Environment Committee had discussed local development schemes including the Harestone Valley Policy and the proposed Caterham Valley Design Statement. There would be little officer time available for assistance with the new Design Statement but it might be possible to use Consultants and there was a possibility of District Council helping with funding.

**3. Minutes of the previous meetings:**

Minutes of the previous meeting held on Wednesday 12<sup>th</sup> November were agreed as a true record and signed by the Acting Chairman.

**4. Matters arising:**

1. Rose & Young Site

Clr. Lavington reported that a Mandamus was a type of injunction but the Council would need to be sure that it had the power to issue such a document. Councillor Lavington had been advised by Clive Moor to speak to Keith Price.

2. Independent Remunerations Panel

Tandridge DC has been asked as the Independent Remunerations Panel to gather views from Parish Councils in relation to potential payment of allowances for Parish Councillors. Clark advised Tandridge that Council currently pays a

Chairman's allowance and also a mileage allowance for travel on Council business outside the Parish but believes that a Dependent Carer's allowance similar to that received by District Councillors should also be paid.

### 3. Parish Emergency Plan

Surrey CC is currently encouraging parishes to develop their own parish emergency plans. In order to give some background to emergency planning in Surrey, discuss the role that parish councils can play in emergencies and provide initial assistance with the plan templates, Council is invited to a workshop on Thursday 11<sup>th</sup> December. Councillor Hammer will discuss with Caterham-on-the-Hill parish council.

### 4. Asprey Fountain

Clerk contacted Derek Newland who thought that responsibility for the Asprey Fountain was being taken over by the Caterham Valley Business Partnership. Clerk advised that he had been misinformed and that the CVBP were only taking over responsibility for planting the Asprey Planters.

## **5. Reports Part 2**

### **5.1.1 Clerk's Report - Part 1 for action**

#### 1. Council Bench in Harestone Valley Road

Letter received from Mr Tony Lidbury of 57 Harestone Valley Road complaining about the council bench outside Pelham House. Mr Lidbury states that during the summer the bench had become a meeting point for youths smoking and drinking and recently strangers have been seen in what would appear to be spying. Mr Lidbury's car was broken into and some golf equipment was stolen. He claims that the only way the perpetrators would have known that the clubs were in the car is by spying on him when he put the clubs into the car on a previous occasion. Clerk has asked Inspector Burtenshaw whether the Police were aware of these problems and if not whether they would investigate.

#### 2. Publication of Candidates' Addresses at UK Parliamentary Elections

Consultation document received from NALC on the above subject which has been distributed to Councillors. Council resolved not to comment.

#### 3. Waste Incinerator at Capel

Letter received from Capel Parish Council requesting contribution towards funding court case against the Surrey Waste Plan to build an Energy from Waste incinerator in Capel Parish. Council resolved to make no contribution.

#### 4. Marie Curie Site

Letter received concerning the proposed closure of the Marie Curie Hospice in Harestone Valley Road. Clerk was asked to write expressing the Council's regret at the closure. Whilst the Council appreciates that more palliative care will be given within the home, without the hospice there would be no respite for carers.

### **5.1.2 Clerk's Report - Part 2 for information**

#### 1. Caterham Vision

Random Greenway and Chris Windridge presented the Caterham Vision to the Council at a special meeting held on Saturday 22<sup>nd</sup> November. The Council was impressed with the presentation and subsequently agreed to make more funding available from next year's precept.

#### 2. Caterham Valley Special Highway Drainage Cleansing

A report on the above appears in the notes for the Tandridge Local Committee Meeting held in Oxted on 5<sup>th</sup> December. The report details the work carried out and the assistance provided by the Local Member and the Parish Council. The report concludes that the work was carried out successfully and that during the cleansing operation two defects were identified which were awaiting prioritisation for repair when funding is available. The report also mentions that a flooding incident occurred soon after this works programme and further investigation is being planned. Subsequently a camera survey of the drains has been carried out which revealed a problem with the fall line of the drains taking water across the road from the Mount Pleasant Road side.

### 3. Caterham-on-the-Hill Parish Council Bus Survey

The Hill Council is conducting a survey into the possibility of extending the hours of the bus service between Caterham Hill, Caterham Valley and Whyteleafe. The survey mentions that the Hill Council is currently assessing whether it should fund such an extension. There is no mention of the fact that Caterham Valley Parish Council has offered to provide funding towards the cost.

### 4. United Reformed Church Christmas Carols

Councillors are invited to attend a carol service around the Christmas Tree in the Church Hall on Monday 15<sup>th</sup> December at 7.30pm followed by tea/ coffee and mince pies. Councillor Marks agreed to attend.

### 5. VAT

The NALC has issued a briefing document stating that HM Revenue & Customs was reminding parish councils of the strict conditions that apply for the repayment of VAT. These included the need for the parish council to place the order, accept delivery, receive the invoice addressed to the parish council, pay for with own funds, use for a non-business purpose and retain records. Clerk to advise Caterham healthcheck of these requirements.

### 5. Important Dates for your Diaries

18 Dec	Development Control Meeting	
05 Jan	ABC Steering Group	
14 Jan	CVPC Council Meeting	<b>All</b>
15 Jan	Development Control Meeting	
19 Jan	ABC Shabby to Smart Meeting	

### 5.2 **Chairman's Report**

Councillor Hammer forwarded the following report:

- Kenley Airfield Friends Group – Do we want to have a Councillor on their Ordinary Committee? Council resolved not to put forward a Councillor.
- Harestone Hill road committee reported that resurfacing will not go ahead as only 60% of monies have been received and consequently the project is on hold.
- When are the Tupwood Lane yellow lines to be painted? Councillor Marks reported that they were imminent.
- Caterham-on-the-Hill Newsletter was available on their website.
- A meeting to discuss the Design Statement is to be held in January with Councillors Connolly, Cooper and TDC Officers P. Woods and M. Lincoln.
- Would Councillors please report pot holes direct to Surrey CC – Keith Fry is the contact.

### 5.3 **Parish Councillors' Reports**

Councillor Servant reported on the following:

- ESPLG was irate about the state of the roads around Tandridge.
- The Sustainable Communities Act gives local councils the power to opt in to the processes in the Act although there is no requirement. Clerk has copy of document which will be circulated to Councillors.
- The appeal on Wayside and 8 Tupwood Lane had been allowed.

Councillor Caudle stated that success rate on appeals had gone down slightly.

## 6. **Planning**

### 6.1 **Current Planning**

Cllr. Caudle declared a personal but not prejudicial interest in all the planning applications in that as a District Councillor she may comment if these applications came before the Development Control Committee. Any opinions she expressed at this stage were based on the evidence so far available and she would reconsider at the time any applications came before the Development Control Committee.

### **Application Acknowledged as Valid Monday 10<sup>th</sup> November – Friday 14<sup>th</sup> November**

There are no applications for Caterham Valley.

### **Applications Acknowledged as Valid Monday 17<sup>th</sup> November – Friday 21<sup>st</sup> November**

TA/2008/1544                      71, 75 Former, Croydon Road                      *Council had no comment*  
Sub-division of existing third floor 3-bed flat to 1 x 2-bed flats and 1 x 1-bed flat.

### **Applications Acknowledged as Valid Monday 24<sup>th</sup> November – Friday 28<sup>th</sup> November**

TA/2008/1464                      13 Loxford Road                      *Council had no comment*  
Erection of single storey rear conservatory.

TA/2008/1542                      131 Croydon Road                      *Council had no comment*  
Demolition of existing buildings. Erection of 32 flats comprising a 4/5 storey block providing 20 flats and a 3 storey block providing 12 flats with associated parking and access. (Reserved matters relating to TA/2008/466 for landscaping and appearance).

TA/2008/1555                      15-17 Station Avenue                      *Council had no comment*  
Display of 1 non-illuminated fascia sign and 1 internally illuminated projecting sign.

TA/2008/1590                      Clareville Lodge. 1 Clareville Road                      *Council had no comment*  
Erection of 1.8m fence. *Councillors Caudle and Lavington declared an interest.*

TA/2008/1595                      White Hill Cottage, 4 War Coppice Road                      *Council had no comment*  
Erection of single storey conservatory to the South elevation.

TA/2008/709                      4 The Clares                      *Council had no comment*  
Erection of bay window extension.

### **Applications Acknowledged as Valid Monday 1<sup>st</sup> December – Friday 5<sup>th</sup> December**

TA/2008/1594                      Kenley Aerodrome. Hayes Lane  
Erection of 1.2 metre perimeter fence and gates. (This is also the subject of Croydon application number 08/03799/P).

*Council objected to both Tandridge and Croydon on the following grounds:*

- *The M.O.D. should not even be utilising what by rights is common land. The M.O.D. requisitioned the land for the war effort with a promise to return it to common land after the war. However this promise has never been kept.*
- *Kenley Aerodrome was made a Conservation Area by both Croydon and Tandridge Councils to reflect its importance as this country's most complete and preserved World War 2 airfield.*
- *The erection of such a fence would completely destroy the character of a protected beauty spot and national monument.*
- *It would also disrupt the pleasure of local residents who use the perimeter track for leisure activities – walking, jogging, and cycling.*
- *To the Council's knowledge there has never been an accident involving gliders and other users of the airfield.*
- *The main risk to other users of the airfield is when gliders are landing. It is difficult to see how the erection of a fence would avert this risk as the gliders would still have to cross the path of walkers etc.*
- *The fence itself would present a risk to gliders as it would be an obstacle for landing gliders to negotiate.*
- *When the previous application was submitted, the Parish Council detailed alternative arrangements for health and safety concerns at the airfield. None of these arrangements have been implemented by the M.O.D.*

*The Parish Council believes that the following arrangements would alleviate health and safety concerns without the need to erect a fence:*

- *Replace the damaged and missing warning signs which were vandalised years ago.*
- *Erect warning signs at regular intervals around the perimeter and not just at entrances to the airfield.*
- *Repaint the perimeter line which over the years has been obliterated in many places.*
- *Utilise a system of red flags or lights to warn other users of the airfield when gliders are operating and particularly when landing.*

TA/2008/1616/TPO                      51 Beechwood Road                      *Council had no comment*  
TPO 11 (C & W) – Reduce crown of 1 Lime tree by 50% and thin canopy by 50%.





## 8. Correspondence

The following documents have been received and will be available at the meeting:

Tandridge News Release:

- Tandridge News Winter 2008
- Inadequate Government Grant means no free swimming
- New Garden waste service
- Couple found guilty of benefit fraud
- Company guilty of fly-tipping in Warlingham
- East Surrey residents asked for views on housing services
- Falling prices not expected to affect recycling weekly service
- Christmas card with a crime prevention message

East Surrey Transport Committee – 12<sup>th</sup> November 2008

Tandridge List of delegated action taken – 13<sup>th</sup> November 2008

- Development Control Committee

Tandridge Development Control Committee – 20<sup>th</sup> November 2008

Tandridge Community Services Committee – 27<sup>th</sup> November 2008

Tandridge Standards Committee – 1<sup>st</sup> December 2008

Tandridge Planning Policy Committee – 4<sup>th</sup> December 2008

Tandridge List of delegated action taken – 4<sup>th</sup> December 2008

- Development Control Committee

Tandridge Local Committee – 5<sup>th</sup> December 2008

Tandridge Housing Committee – 11<sup>th</sup> December 2008

Tandridge News Winter 2008

Old Surrey Downs Newsletter Winter 2008

**Chairman:**

**Date:**