MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING HELD ON WEDNESDAY 10TH DECEMBER 2008 AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Councillor M. Lincoln – Acting Chairman

Councillor J. Caudle Councillor M. Dean Councillor P. Lavington Councillor J. Servant

In attendance: Mr. W. Ridley - Clerk to the Council

County Councillor S. Marks

AGENDA - PART 1

1. Apologies for absence

District Councillor B. Connolly District Councillor M. Cooper District Councillor J. Ingham

2. Reports Part 1

2.1 County Councillor's Report

Councillor Marks reported on the following:

- Surrey CC has agreed terms for premises (previously Caterham Litho) for a new youth centre and hope to put in a planning application before Christmas. The biggest problem would be disability access. On the ground floor there would be a youth café at the front with the rear portioned off for pool table and other games. Downstairs there would be facilities for music making and discreet separated rooms for confidential counselling. Upstairs there is a flat and offices which could be used for very temporary accommodation for young homeless persons plus offices for youth administration.
- There was concern over the proposed closure of Woolworths which was right opposite the derelict Rose & Young site.
- The road works had been halted for Christmas.

Councillor Dean raised a problem about cars parking on the pavement in Croydon Road near Tillingdown Hill which were preventing pushchairs and mobility scooters from progressing along the pavement. The Clerk was asked to report this to Inspector Elaine Burtenshaw.

2.2 District Councillors' Report

Councillor Caudle had received training on Planning Enforcement. The Planning & Environment Committee had discussed local development schemes including the Harestone Valley Policy and the proposed Caterham Valley Design Statement. There would be little officer time available for assistance with the new Design Statement but it might be possible to use Consultants and there was a possibility of District Council helping with funding.

3. Minutes of the previous meetings:

Minutes of the previous meeting held on Wednesday 12th November were agreed as a true record and signed by the Acting Chairman.

4. Matters arising:

1. Rose & Young Site

Cllr. Lavington reported that a Mandamus was a type of injunction but the Council would need to be sure that it had the power to issue such a document. Councillor Lavington had been advised by Clive Moor to speak to Keith Price.

2. Independent Remunerations Panel

Tandridge DC has been asked as the Independent Remunerations Panel to gather views from Parish Councils in relation to potential payment of allowances for Parish Councillors. Clark advised Tandridge that Council currently pays a

Chairman's allowance and also a mileage allowance for travel on Council business outside the Parish but believes that a Dependent Carer's allowance similar to that received by District Councillors should also be paid.

3. Parish Emergency Plan

Surrey CC is currently encouraging parishes to develop their own parish emergency plans. In order to give some background to emergency planning in Surrey, discuss the role that parish councils can play in emergencies and provide initial assistance with the plan templates, Council is invited to a workshop on Thursday 11th December. Councillor Hammer will discuss with Caterham-on-the-Hill parish council.

4. Asprey Fountain

Clerk contacted Derek Newland who thought that responsibility for the Asprey Fountain was being taken over by the Caterham Valley Business Partnership. Clerk advised that he had been misinformed and that the CVBP were only taking over responsibility for planting the Asprey Planters.

5. Reports Part 2

5.1.1 Clerk's Report - Part 1 for action

1. Council Bench in Harestone Valley Road

Letter received from Mr Tony Lidbury of 57 Harestone Valley Road complaining about the council bench outside Pelham House. Mr Lidbury states that during the summer the bench had become a meeting point for youths smoking and drinking and recently strangers have been seen in what would appear to be spying. Mr Lidbury's car was broken into and some golf equipment was stolen. He claims that the only way the perpetrators would have known that the clubs were in the car is by spying on him when he put the clubs into the car on a previous occasion. Clerk has asked Inspector Burtenshaw whether the Police were aware of these problems and if not whether they would investigate.

2. Publication of Candidates' Addresses at UK Parliamentary Elections

Consultation document received from NALC on the above subject which has been distributed to Councillors. Council resolved not to comment.

3. Waste Incinerator at Capel

Letter received from Capel Parish Council requesting contribution towards funding court case against the Surrey Waste Plan to build an Energy from Waste incinerator in Capel Parish. Council resolved to make no contribution.

4. Marie Curie Site

Letter received concerning the proposed closure of the Marie Curie Hospice in Harestone Valley Road. Clerk was asked to write expressing the Council's regret at the closure. Whilst the Council appreciates that more palliative care will be given within the home, without the hospice there would be no respite for carers.

5.1.2 Clerk's Report - Part 2 for information

1. Caterham Vision

Random Greenway and Chris Windridge presented the Caterham Vision to the Council at a special meeting held on Saturday 22nd November. The Council was impressed with the presentation and subsequently agreed to make more funding available from next year's precept.

2. Caterham Valley Special Highway Drainage Cleansing

A report on the above appears in the notes for the Tandridge Local Committee Meeting held in Oxted on 5th December. The report details the work carried out and the assistance provided by the Local Member and the Parish Council. The report concludes that the work was carried out successfully and that during the cleansing operation two defects were identified which were awaiting prioritisation for repair when funding is available. The report also mentions that a flooding incident occurred soon after this works programme and further investigation is being planned. Subsequently a camera survey of the drains has been carried out which revealed a problem with the fall line of the drains taking water across the road from the Mount Pleasant Road side.

3. Caterham-on-the-Hill Parish Council Bus Survey

The Hill Council is conducting a survey into the possibility of extending the hours of the bus service between Caterham Hill, Caterham Valley and Whyteleafe. The survey mentions that the Hill Council is currently assessing whether it should fund such an extension. There is no mention of the fact that Caterham Valley Parish Council has offered to provide funding towards the cost.

4. United Reformed Church Christmas Carols

Councillors are invited to attend a carol service around the Christmas Tree in the Church Hall on Monday 15th December at 7.30pm followed by tea/ coffee and mince pies. Councillor Marks agreed to attend.

5. <u>VAT</u>

The NALC has issued a briefing document stating that HM Revenue & Customs was reminding parish councils of the strict conditions that apply for the repayment of VAT. These included the need for the parish council to place the order, accept delivery, receive the invoice addressed to the parish council, pay for with own funds, use for a non-business purpose and retain records. Clerk to advise Caterham healthcheck of these requirements.

5. Important Dates for your Diaries

18 Dec	Development Control Meeting	
05 Jan	ABC Steering Group	
14 Jan	CVPC Council Meeting	All
15 Jan	Development Control Meeting	
19 Jan	ABC Shabby to Smart Meeting	

5.2 Chairman's Report

Councillor Hammer forwarded the following report:

- Kenley Airfield Friends Group Do we want to have a Councillor on their Ordinary Committee? Council resolved not to put forward a Councillor.
- Harestone Hill road committee reported that resurfacing will not go ahead as only 60% of monies have been received and consequently the project is on hold.
- When are the Tupwood Lane yellow lines to be painted? Councillor Marks reported that they were imminent.
- Caterham-on-the-Hill Newsletter was available on their website.
- A meeting to discuss the Design Statement is to be held in January with Councillors Connolly, Cooper and TDC Officers P. Woods and M. Lincoln.
- Would Councillors please report pot holes direct to Surrey CC Keith Fry is the contact.

5.3 Parish Councillors' Reports

Councillor Servant reported on the following:

- ESPLG was irate about the state of the roads around Tandridge.
- The Sustainable Communities Act gives local councils the power to opt in to the processes in the Act although there is no requirement. Clerk has copy of document which will be circulated to Councillors.
- The appeal on Wayside and 8 Tupwood Lane had been allowed.

Councillor Caudle stated that success rate on appeals had gone down slightly.

6. Planning

6.1 Current Planning

Cllr. Caudle declared a personal but not prejudicial interest in all the planning applications in that as a District Councillor she may comment if these applications came before the Development Control Committee. Any opinions she expressed at this stage were based on the evidence so far available and she would reconsider at the time any applications came before the Development Control Committee.

Application Acknowledged as Valid Monday 10th November – Friday 14th November

There are no applications for Caterham Valley.

Applications Acknowledged as Valid Monday 17th November – Friday 21st November

TA/2008/1544 71, 75 Former, Croydon Road Council had no comment

Sub-division of existing third floor 3-bed flat to 1 x 2-bed flats and 1 x 1-bed flat.

Applications Acknowledged as Valid Monday 24th November – Friday 28th November

TA/2008/1464 13 Loxford Road Council had no comment

Erection of single storey rear conservatory.

TA/2008/1542 131 Croydon Road Council had no comment

Demolition of existing buildings. Erection of 32 flats comprising a 4/5 storey block providing 20 flats and a 3 storey block providing 12 flats with associated parking and access. (Reserved matters relating to TA/2008/466 for landscaping and appearance).

TA/2008/1555 15-17 Station Avenue Council had no comment

Display of 1 non-illuminated fascia sign and 1 internally illuminated projecting sign.

TA/2008/1590 Clareville Lodge. 1 Clareville Road Council had no comment

Erection of 1.8m fence. Councillors Caudle and Lavington declared an interest.

TA/2008/1595 White Hill Cottage, 4 War Coppice Road Council had no comment

Erection of single storey conservatory to the South elevation.

TA/2008/709 4 The Clares Council had no comment

Erection of bay window extension.

Applications Acknowledged as Valid Monday 1st December - Friday 5th December

TA/2008/1594 Kenley Aerodrome. Hayes Lane

Erection of 1.2 metre perimeter fence and gates. (This is also the subject of Croydon application number 08/03799/P). *Council objected to both Tandridge and Croydon on the following grounds:*

- The M.O.D. should not even be utilising what by rights is common land. The M.O.D. requisitioned the land for the war effort with a promise to return it to common land after the war. However this promise has never been kept.
- Kenley Aerodrome was made a Conservation Area by both Croydon and Tandridge Councils to reflect its importance as this country's most complete and preserved World War 2 airfield.
- The erection of such a fence would completely destroy the character of a protected beauty spot and national monument.
- It would also disrupt the pleasure of local residents who use the perimeter track for leisure activities walking, jogging, and cycling.
- To the Council's knowledge there has never been an accident involving gliders and other users of the airfield.
- The main risk to other users of the airfield is when gliders are landing. It is difficult to see how the erection of a fence would avert this risk as the gliders would still have to cross the path of walkers etc.
- The fence itself would present a risk to gliders as it would be an obstacle for landing gliders to negotiate.
- When the previous application was submitted, the Parish Council detailed alternative arrangements for health and safety concerns at the airfield. None of these arrangements have been implemented by the M.O.D.

The Parish Council believes that the following arrangements would alleviate health and safety concerns without the need toe erect a fence:

- Replace the damaged and missing warning signs which were vandalised years ago.
- Erect warning signs at regular intervals around the perimeter and not just at entrances to the airfield.
- Repaint the perimeter line which over the years has been obliterated in many places.
- Utilise a system of red flags or lights to warn other users of the airfield when gliders are operating and particularly when landing.

TA/2008/1616/TPO 51 Beechwood Road *Council had no comment* TPO 11 (C & W) – Reduce crown of 1 Lime tree by 50% and thin canopy by 50%.

6.2 Planning Appeals

TA/2008/282 20 Harestone Hill

Demolition of detached bungalow and outbuildings. Erection of 2/3 storey building with 10 flats comprising 8 x 2 bedroom and 2 x 1 bedroom units, bin store and cycle store with associated parking. Erection of retaining walls.

This appeal will be decided on the basis of an exchange of written statements by the parties and a site visit by an inspector. Letters were to be received by the Planning Inspectorate by 15th September.

TA/2008/740 102 Stafford Road

Demolition of 102 Stafford Road. Erection of 3 x 3-bed houses with associated parking (5 spaces).

This appeal will be decided at a hearing date to be advised. Letters were to be received by 20th October

TA/2008/1170 126-128 Harestone Hill

Demolition of existing dwellings. Erection of 6 dwellings with detached double garages.

This appeal will be decided at a public enquiry (date to be advised). Letters to be received by 12th January.

6.3 Planning Decisions

TA/2007/1814 130-166 Stafford Road Appeal dismissed

Demolition of 136-164 (evens) Stafford Road. Erection of 32 x 2-bed flats, 36 x 2-bed maisonettes and 15 x 3-bed terraced dwellings. (Outline).

TA/2007/1815 184-198 Stafford Road Appeal allowed

Demolition of dwellings. Erection of 39 dwellings (20 x 2-bed maisonettes, 16 x 2-bed flats and 3 x 3-bed terraced houses) with parking and access onto Stafford Road. (Outline).

TA/2008/1058 208 Burntwood Lane Approved (full)

Excavation of land to lower ground level and erection of single storey outbuilding. Erection of retaining walls and fencing.

TA/2008/1181 6 Milner Close Approved (full)

Retention of excavation works and retaining wall to provide parking space and erection of garage.

TA/2008/1273/TPO 140 Harestone Hill Approved by letter

TPO 73 (C & W) – Lift 1 Beech tree to 6m, reduce canopy by 3m over driveway & thin crown by 15%. Reduce canopy of 1 Beech tree by 1.5m over driveway. Lift canopy of 1 Beech tree by 6m removing branches under 100mm diameter, reduce crown by 20% to West and thin crown by 15%. Lift canopy of 1 Beech tree to 6m removing only branches under 100mm diameter, reduce crown by 20% to South and West, thin crown by 15%.

TA/2008/1274/TPO Roseneath Court, Greenwood Gardens Approved by letter

TPO 18 (C & W) – (no details)

TA/2008/975 44 Greenhill Avenue Approved (full)

Demolition of garage. Erection of part first floor, part 2 storey side extension with single storey front extension.

TA/2008/1213 124 Harestone Hill **Refuse**

Demolition of dwellings. Erection of 2 dwellings.

TA/2008/369 Land at 116,126 & 128 Harestone Hill Appeal dismissed

Demolition of dwellings. Erection of 14 dwellings comprising 2×5 bed dwellings, 7×4 bed dwellings and 1 block of flats comprising $5 \times 2/3$ bed apartments with parking and access (outline).

TA/2007/1975 8 and Wayside, Tupwood Lane *Appeal dismissed*

Demolition of Wayside and 8 Tupwood Lane. Erection of a 3 storey building comprising 14 flats with associated access drive, parking, refuse area and cycle store.

TA/2008/682 8 and Wayside, Tupwood Lane Appeal allowed

Demolition of Wayside and 8 Tupwood Lane. Erection of 2/3 storey building comprising of 14 x 2 bed flats with associated parking (21 spaces including 2 disabled), refuse area, cycle store, turning area and access road onto Tupwood Lane

TA/2008/1167 13 Dome Hill **Refuse**

Erection of two storey front extension, new pitched roof over existing two storey flat roof, two storey rear extension and single storey rear extension.

TA/2008/1168 13-17 Station Avenue **Refuse**

Raising of roof to provide second floor 1-bed flat and change of use of first floor office accommodation to 1-bed flat.

TA/2008/1170 126-128 Harestone Hill **Refuse**

Demolition of existing dwellings. Erection of 6 dwellings with detached double garages.

TA/2008/1197 15 & 17 Station Avenue *Approved (full)*

Change of use from Class A2 (Financial and Professional Service) to Class A1 (shops).

TA/2008/1252 54 Crescent Road Approved (full)

Retention of front porch.

TA/2008/1255 8 & 10 The Square *Advertisement consent* Display of non-illuminated advertisement comprising individual lettering to front of building at first floor level.

TA/2008/1305 Former 2 & 3 Loxford Way Advertisement consent

Display of 1 stack board, 4.5 x 2.0 x 0.4m, and 2 flag poles 6.0m high.

TA/2008/1363 50 Tupwood Lane **Refuse**

Demolition of existing house and garage and erection of 2 x 4 bedroom detached houses, each with integral double garage.

TA/2008/1386 Eothen House, Eothen Close Advertisement consent

Display of internally illuminated fascia sign.

TA/2008/1400/TPO Caterham United Reformed Church, Harestone Hill

TPO 3, 1997 (T) – Fell 1 Western Red Cedar.

TA/2008/1401 2 The Copse Split decision

TPO 99 (T) Crown reduce 1 Birch tree to previous reduction points. Remove limbs from 1 Hawthorn to obtain clearance from adjacent roof.

7. Finance

7.1 Payment of Accounts

The following cheques were signed at the meeting

Caterham URC	Room Hire	£24.00
How Green Nursery Ltd	Plant hanging baskets	£452.37
Viking Direct	Stationery	£147.59
W. Ridley	Net Salary & office allowance	£420.86
HM Revenue & Customs	Income Tax & NIC Oct-Dec	£745.34
Caterham Valley Business Partnership	Christmas Lights	£3,500.00

Petty Cash payments made since last meeting:

None

7.2 Review of Expenditure 2007-08

Receipts and Payments for November were reviewed and approved.

7.3 Other Financial Matters

Council formally approved budget proposed at a special meeting on 27th November which increased precept to £27,950. Major items of planned expenditure were Legal Fund for Rose & Young site £2,000, Preparation of Design Statement £2,000, and contribution for Town Centre Enhancements £5,000. These were offset by a reduction of £3,000 on other items. This increased Band D from £5.91 to £7.70 per annum although this was calculated on the tax base for 2008-09 which would probably change for 2009-10.

8. Correspondence

The following documents have been received and will be available at the meeting:

Tandridge News Release:

- Tandridge News Winter 2008
- Inadequate Government Grant means no free swimming
- New Garden waste service
- Couple found guilty of benefit fraud
- Company guilty of fly-tipping in Warlingham
- East Surrey residents asked for views on housing services
- Falling prices not expected to affect recycling weekly service
- Christmas card with a crime prevention message

East Surrey Transport Committee – 12th November 2008

Tandridge List of delegated action taken – 13th November 2008

• Development Control Committee

Tandridge Development Control Committee – 20th November 2008

Tandridge Community Services Committee – 27th November 2008

Tandridge Standards Committee – 1st December 2008

Tandridge Planning Policy Committee – 4th December 2008

Tandridge List of delegated action taken – 4th December 2008

• Development Control Committee

Tandridge Local Committee – 5th December 2008 Tandridge Housing Committee – 11th December 2008 Tandridge News Winter 2008

Old Surrey Downs Newsletter Winter 2008

Chairman:	Date: