

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9TH JULY 2008
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Councillor H. Hammer – Acting Chairman
Councillor J. Caudle
Councillor M. Dean
Councillor M. Lincoln
Councillor J. Servant

In attendance: Mr. W. Ridley – Clerk to the Council
District Councillor B. Connolly
District Councillor M. Cooper

AGENDA – PART 1

1. Apologies for absence

Councillor P. Lavington
County Councillor S. Marks
District Councillor J. Ingham

2. Reports Part 1

2.1 County Councillor's Report

There was no report

2.2 District Councillors' Report

Councillor Caudle had attended three of the Core Strategy meetings on which the Inspector was due to report in August. Affordable Housing may need to be taken out of the main report and be subject to a special report. Councillor Caudle was at the meeting where Piers Wood made his presentation but he did not present according to the wording agreed at the Special Council meeting but only made general comments.

Councillor Cooper reported that the base density figure was an indicative minimum level but that there was no justification for other levels.

Councillor Connolly reported that a decision was still awaited on 8 & Wayside, Tupwood Lane and that there had been a number of complaints about parking in Tupwood Lane. The corner of Tupwood Lane and Grange Road was supposed to have been a priority for parking restrictions but nothing had happened.

3. Minutes of the previous meetings:

Minutes of the previous meetings held on Wednesday 11th June and Wednesday 25th June were agreed as a true record and signed by the Chairman.

4. Matters arising:

1. Bank Signatories

Clerk has confirmed that the Bank had now processed the mandate for the new Council signatories.

2. Hanging Baskets & Asprey Fountain Planters

Hanging Baskets and the containers around the Asprey Fountain have now been planted.

3. Surrey Hills Area of Great Landscape Value Designation

Clerk wrote to the Surrey Hills Board advising that the Council strongly supported the principle of reviewing the Area of Outstanding Natural Beauty boundary to incorporate the Area of Great Landscape Value land.

4. Surrey Hills Area of Outstanding Natural Beauty

Gwyneth Fookes has agreed to take on the 50th anniversary project on behalf of Caterham and will focus on the amount of building that has taken place over the last 50 years.

5. Removal of Telephone Box

Clerk has written to Tandridge objecting to the removal of the telephone box in Stafford Road as the Council was not aware of another telephone box within 400m.

6. Development Control Committee

As requested Clerk wrote again to the Leader of Tandridge DC appreciating that there cannot be a representative from every ward but that there should be representatives from those areas where most of the major developments are taking place. Caterham Valley and Whyteleafe represent the most urban parts of Tandridge and yet neither is represented on the DCC. The Committee is made up of representatives from mainly rural areas and without the urban viewpoint, is unbalanced, and will not have the knowledge of the issues and problems associated with development in urban areas. (Copy was forwarded to Whyteleafe Parish Council). Mr Keymer's response was that he could only emphasise the opening sentence of his email of 11th June: "Members of the Development Control Committee are not there to represent their wards' interests on the DCC".

5. Reports Part 2

5.1.1 Clerk's Report - Part 1 for action

1. SCAPTC

The review of the draft of the new Constitution, which was deferred until this meeting, was approved subject to two amendments raised by Councillor Caudle. The SCAPTC AGM would take place on Saturday 12th July at which Councillors Caudle and Dean would be the Council's nominated representatives.

2. Surrey Crimestoppers

Council resolved to donate £50 to Surrey Crimestoppers following their request for financial support, particularly in the light of increased activity in Surrey.

3. Councillors' Expenses

Clerk had been asked to investigate the possibility of paying for a child minder whilst a councillor attends council meetings and other meetings as a representative of the Council e.g. the ABC Project. The NALC Legal Topic Note 33 states that parish councillors are not entitled to claim this allowance although it is available for district councillors. The Tandridge Remuneration's Panel had indeed recommended this proposal for district councillors but not for parish councillors. Clerk has written to the Assistant Chief Executive, Mr K Price, to ask if the Remuneration's Panel would consider making this allowance available to parish councillors or alternatively whether it would be possible to pay a basic allowance to cover these expenses.

4. December Council Meeting

Councillor Hammond reported that the Council meeting in December clashed with the Christmas Carol Concert at the URC and asked whether the meeting should be held on another date. It was agreed to defer a decision until the Chairman returned.

5.1.2 Clerk's Report - Part 2 for information

1. Training

Cllr Lavington has been booked on the **Chairmanship Course** on Saturday 25th October from 09.30 to 16.30 at Dunford House, Midhurst.

Cllrs Hammer and Lincoln have withdrawn from the **Generic Councillors Course** on 20th & 21st September at Sedlescombe Golf Course, East Sussex.

TA/2008/878 3 Godstone Road **Council had no comment**
Change of use of floors 1 & 2 from office (class B1) to residential 2 bedroom flat (class C3).

TA/2008/913 31 Greenhill Avenue **Council had no comment**
Construction of single storey side extension.

Applications Acknowledged as Valid Monday 30th June – Friday 4th July

TA/2008/740 102 Stafford Road
Demolition of 102 Stafford Road. Erection of 3 x 3-bed houses with associated parking (5 spaces)
Council objected on the following grounds: the proposal is out of character with the local street scene; in order to avoid impact on High Tress Court, the proposal has even more impact on the street scene; there is insufficient parking for 3 bed dwellings bearing in mind the current parking situation in Stafford Road.

TA/2008/797 Marden Lodge Primary School, Croydon Road **Council had no comment**
Erection of canopy to South Elevation of main school building.

TA/2008/913 31 Greenhill Avenue **Duplicate – see above**
Construction of single storey side extension.

TA/2008/948 6 Loxford Road
Erection of part two storey, part single storey front extension, 2 storey side extension and single storey rear extension.
Council objected on the grounds that the proposal was too cramped for the width of the plot.

TA/2008/986 160 Commonwealth Road **Council had no comment**
Erection of extension to roof to form gable end and rear dormer window.

6.2 Planning Appeals

TA/2007/1124 2 Godstone Road
Erection of 4 storey extension to rear with new roof over. Conversion of first, second and third floors incorporating new build to provide 6 x 2 bed flats and alterations to shop front.
Informal hearing on 22nd July at 10.00am at Tandridge Council Offices, Oxted

TA/2007/1975 Wayside & 8 Tupwood Lane
Demolition of Wayside and 8 Tupwood Lane. Erection of a 3-storey building comprising of 14 flats with associated access drive, parking, refuse area and cycle store.
This appeal will now be dealt with by the written representative procedure, and not the hearing procedure as previously stated, which will include a site visit. Letters to be received by the Planning Inspectorate by 21st July.

TA/2008/313 Land rear of 51-55 Crescent Road
Erection of 3 storey building with accommodation in roof space to provide 7 x 2 bed flats, 5 x 4/5 bed houses with integral garaging and 2 x 3 bed houses (14 in total) with parking, new access onto Crescent Road and refuse facilities.
This appeal will be decided on the basis of an exchange of written statements by the parties and a site visit by an inspector. Letter to be received by the Planning Inspectorate by 14th August.

TA/2007/1814 130-166 Stafford Road
Demolition of 136-164 (evens) Stafford Road. Erection of 32 x 2-bed flats, 36 x 2-bed maisonettes and 15 x 3-bed terraced dwellings. (Outline).
Clerk has written to the Planning Inspector reinforcing the Council's objection.
Public hearing on 19th August at 10.00 am at Tandridge Council Offices, Oxted.

TA/2007/1815 184-198 Stafford Road
Demolition of dwellings. Erection of 39 dwellings (20 x 2-bed maisonettes, 16 x 2-bed flats & 3 x 3-bed terraced houses) with parking and access onto Stafford Road.
Clerk has written to the Planning Inspector reinforcing the Council's objection.
Public hearing on 19th August at 10.00 am at Tandridge Council Offices, Oxted.

TA/2008/369 Land at 116,126 & 128 Harestone Hill
 Demolition of dwellings. Erection of 14 dwellings comprising 2 x 5 bed dwellings, 7 x 4 bed dwellings and 1 block of flats comprising 5 x 2/3 bed apartments with parking and access. (Outline).
Public Inquiry date to be advised.

6.3 Planning Decisions

TA/2007/2013 Land adjacent to 327 Croydon Road *Appeal withdrawn*
 Erection of 2 semi-detached houses with associated parking.

TA/2008/330 Tupwood gate Nursing Home, 74 Tupwood Lane *Approved (full)*
 Erection of 2-storey linked side extension to provide 14 bedrooms with parking at lower ground floor level.

TA/2008/369 Land at 116,126 & 128 Harestone Hill *Refuse*
 Demolition of dwellings. Erection of 14 dwellings comprising 2 x 5 bed dwellings, 7 x 4 bed dwellings and 1 block of flats comprising 5 x 2/3 bed apartments with parking and access. (Outline).

TA/2008/374 48 Markfield Road *Approved (full)*
 Erection of extension to roof and dormer window to rear roofslope.

TA/2008/474 31 Tillingdown Hill *Approved (full)*
 Erection of raised timber decking and steps to rear of house.

TA/2008/547 6 Loxford Road *Withdrawn*
 Erection of part 2 storey, part single storey front extension, 2 storey side extension, and single storey rear extension.
 Erection of detached garage.

Ta/2008/675 8 Dunedin Drive *Refuse*
 Raised decking to East elevation (part retrospective).

7. Finance

7.1 Payment of Accounts

The following cheques were signed at the meeting :

Caterham URC	Room Hire (25 June & 9 July)	£48.00
Tandridge DC	Parish Election Charges	£3,837.73
W. Ridley	Net Salary & office allowance	£409.20
How Green Nursery	Hanging Baskets and Asprey Planters	£729.08

The following Petty Cash payments were made since last meeting:

W H Smith	Copy Paper	£9.97
W H Smith	12 x 1 st class stamps	£4.32

7.2 Review of Expenditure 2007-08

Receipts and Payments for June were reviewed and approved.

7.3 Other Financial Matters

7.3.1 **Parish Election Expenses** at £3,837.73 were considerable higher than last time (£2,204.26) and also budget (£2,500). Expenses for Harestone were 57% up on last time whilst Valley was up 93%, the extra cost due to the higher number of candidates in the Valley Ward.

7.3.2 **The Internal Audit** independent review has been arranged for Monday 14th July.

7.3.3 **The Notice of Appointment of Date for the Exercise of Electors' Rights** has been displayed on the Council notice boards.

7.3.4 **The Schedule of Cover and Policy Documents** have been received from Norwich Union. There was a discrepancy on the Fidelity Guarantee which is listed as £100,000 in the Summary but only £50,000 in the Schedule. Clerk has confirmed that the lower figure was the cover which the Council requested for the quotation but that the policy cover is up to £100,000.

8. Correspondence

The following documents have been received and will be available at the meeting:

Tandridge News Release:

- Tandridge home choice launched
- Smallfield resident found guilty of benefit fraud
- Working for you – performance and improvement plan
- Changes to parking restrictions in Ellice Road car park, Oxted
- Council car parks awarded Park Mark status again

Tandridge List of Delegated Action Taken – 19th June 2008

- Development Control Committee

Tandridge Housing Committee – 19th June 2008

Tandridge Local Committee – 20th June 2008

Tandridge Special Resources Committee – 25th June 2008

Tandridge Development Control Committee – 26th June 2008

Tandridge Standards Committee – 30th June 2008

Tandridge Community Services Committee – 3rd July 2008

Tandridge Licensing Committee – 8th July 2008

Tandridge Resources Committee – 10th July 2008

Tandridge Overview & Scrutiny Committee – 15th July 2008

Local Council review – July 2008

Surrey Matters – Summer 2008

Policing Surrey Summary 2008/09

Tandridge News – Summer 2008

Chairman:

Date: