

MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL
HELD ON WEDNESDAY 14TH NOVEMBER 2007
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Councillor S. McGregor - Chairman
Councillor A. Bell
Councillor A.J. Caudle
Councillor C. Daly
Councillor J.M. Dickie
Councillor S. Greer

In attendance: District Councillor M. Cooper
Mr W. Ridley – Clerk to the Council

AGENDA – PART 1

1. Apologies for absence:

County Councillor S. Marks
District Councillor B. Connolly

2. Reports Part 1

2.1 County Councillor's Report

There was no report.

2.2 District Councillors' Report

Cllr. Cooper reported on the following:

- District Officers now have the ability to fine people for smoking in prohibited areas.
- District Planning Officers were looking at the possibility of issuing Tree Preservation Orders to stop developers cutting down trees prior to submitting an application for development.

3. Minutes of the previous meetings:

Minutes of the previous meetings held on Wednesday 10th October were agreed as a true record and signed by the Chairman.

4. Matters arising:

1. Exploring Surrey's Past

The article prepared by Cllr. McGregor was approved by the Council and the Clerk was instructed to forward to Surrey.

2. Tandridge District Parish Councils

Cllr. Caudle reported on the draft Constitution for an Association of Tandridge Parishes and the Council approved the alternative wording. However the deadline date for comments was before the end of October and this had been missed.

3. Distribution of Planning Applications

After some initial teething problems which were exacerbated by the postal strike, applications are now being forwarded to the Caterham Valley Public Library. Clerk forwards weekly list of registered applications to the Chairman who will decide whether any applications require urgent attention before the next meeting.

5. Reports Part 2

5.1.1 Clerk's Report - Part 1 for action

1. Consultation on changes to the Council's Fairer Charging Policy

Tandridge Voluntary Service Council had brought to the Parish Council's attention Surrey County Council's plans to

increase charging for the provision of Home & Community Care Service. Cllr. Daly agreed to review the consultation document and report back to Council at the next meeting so that the questionnaire could be returned by 10th January 2008.

2. Draft Strategy for Working with the Voluntary & Community Sector

Tandridge Voluntary Service Council had brought to the Parish Council's attention Surrey County Council's Draft Strategy for Working with the Voluntary & Community Sector. Cllr. Daly agreed to review the consultation document and report back to Council at the next meeting so that a feedback form could be completed by 14th January 2008.

3. Design Statement – Harestone Area

Email received from Piers Wood thanking Council for help with the proposed development at 20 Harestone Hill. He also stated that Mark Chapman (Design Policy, Tandridge DC) mentioned that there was recent discussion regarding formulation of a design statement for Harestone along the lines prepared for Woldingham. Piers Wood was wondering how this was progressing and whether there was visibility of initial drafts. Clerk forwarded to District Councillors asking if there was any news. Cllr. Connolly replied that as far as she was aware any potential design statement for Harestone had been put on hold until the ABC exercise was completed. However she also stated that any design statement, if it were to go ahead, would need to be led by the Parish Council. Woldingham Parish Council was responsible for its design statement from start to finish and it had now been incorporated into planning guidance. We would also want to decide whether such a statement should be just for Harestone or cover the whole Valley area. Cllr. Caudle stated that this had been scheduled for after agreement of the Core Strategy Development Plan. Cllr. Cooper stated that this was likely to be the end of next year and that existing policies remain in force until the new policy is instituted. Council agreed that any design statement should be for the whole of Caterham Valley and not just for Harestone.

4. Christmas Lights

Following request from Caterham Valley Business Partnership, Council approved contribution of £3,000 towards the cost of the Christmas Lights which are estimated at £7,000.

5. Hanging Baskets

Hanging baskets are now due to be cleared at the end of the Summer. Council resolved to continue with winter plants subject to cost confirmation by the Clerk.

5.1.2 Clerk's Report - Part 2 for information

1. SCAPTC General Meeting

The next meeting will take place on Saturday 17th November at East Horsley Village Hall at 2.00pm. Any items for the agenda to be forwarded by 29th October. Council will not be sending any representatives.

5.2 Chairman's Report

Cllr. McGregor attended St Mary's Remembrance Day Parade and laid a wreath on behalf of the Council. Clerk was asked to write to Mrs Jackie Wadey to thank the women's section for providing refreshments after the parade.

5.3 Parish Councillors' Reports

Cllr. Dickie reported on the following:

- There was a light out on the railway bridge from Stafford Road to Croydon Road. Cllr. Daly would contact Network Rail to check whether it was their responsibility.
- Gypsies had encamped at the bottom of Marden Park. Tandridge had applied for a moving order.
- The speed sign in Burntwood Lane should be moved to a new location. Council agreed to move the sign to Harestone Valley Road near the junctions with either Loxford Road or Underwood Road. Clerk would contact Surrey Police to obtain their approval for the new location.
- The faces of the Rotary Clock were still showing different times. Clerk reported that this had occurred when the CCTV camera had been installed and that he had arranged for the manufacturers to reset the clock when they carried out the annual service.
- Had there been any feedback on the CCTV? Clerk would contact Surrey Police.
- Elaine Burtenshaw would be prepared to speak at a Council meeting. Council agreed to ask her to attend the next Annual Parish Meeting. This would have to be after the election on 1st May 2008.

Retention of 1.7m high gates & fence & erection of garage.

District Cllr Connolly had advised the Clerk that she had received objections from residents.

TA/2007/1549 44 Greenhill Avenue **Duplicate - See list above**
Demolition of garage. Erection of part first floor, part 2 storey side extension

TA/2007/1609 32 Weald Way **Council had no comment**
Erection of 2 storey side extension.

Applications Registered as Valid Monday 15th October – 19th October

TA/2007/1609 32 Weald Way **Duplicate - See list above**
Erection of 2 storey side extension.

Applications Registered as Valid Monday 22nd October – Friday 26th October

TA/2007/1597 Rear of 22 to 32 Farningham Road
Erection of block to provide 6 terraced dwellings with associated parking. (Outline).
Council objected on the following grounds: 1) The Council believes that Commonwealth Road has reached saturation point in terms of back garden development from Farningham Road resulting in additional traffic usage and parking on Commonwealth Road. 2) It is true that this development will prevent parking on one of the narrowest parts of Commonwealth Road which currently forces vehicles to drive on the pavement. However the displaced vehicles will be forced to park elsewhere in the road so the proposal is not solving a problem but just moving it down the road. 3) Whilst noting the additional parking provision compared to application TA/2006/1759, the Council would prefer 2 parking spaces per house as recommended by the ABC Healthcheck particularly on this road which is notorious for its parking problems which frequently disrupt refuse and recycling collections and could prevent free access to emergency vehicles.

TA/2007/1641 47a Croydon Road **Council had no comment**
Display of 1 x internally illuminated fascia sign and 1 x internally illuminated projecting sign.

TA/2007/1643 47a Croydon Road **Council had no comment**
Installation of shopfront.

Applications Registered as Valid Monday 29th October – Friday 2nd November

TA/2007/1690/TPO 121 Harestone Hill **Council had no comment**
TPO 30 (C & W) – Crown lift 3 Beech trees to 5 metres and crown thin by 20%.

TA/2007/1701 54 Crescent Road **Council had no comment**
Erection of single storey front, side and rear extension.
Cllr. Greer declared an interest.

TA/2007/1703 62 Beechwood Road **Council had no comment**
Erection of single storey rear extension.

TA/2007/1704 199 Croydon Road
Conversion of dwelling to 2 x 1-bed flats.
Council objected on the following grounds: 1) The property already houses two dwellings as there is a garden flat which the applicant fails to mention. This conversion would therefore create three dwelling. 2) Lack of off street parking provision as parking is currently a problem on this part of Croydon Road not only for residents but also for workers and customers of the nearby shopping parade and offices.

TA/2007/1715 223-227 Croydon Road
Demolition of 223 Croydon Road. Erection of 2/3 storey block comprising of 12 x 2-bed flats with associated parking and access. (Outline).
Council objected on the following grounds: 1) Overpowering development compared to neighbouring properties. 2) Loss of amenity for neighbouring properties. 3) Insufficient parking provision.

TA/2007/1734 22 Colburn Avenue **Council had no comment**

Erection of detached dwelling incorporating basement.

TA/2007/1294 Marden Lodge School, Croydon Road *Approved (full)*
Erection of single storey front / side extension.

TA/2007/1334/TPO 11 Harestone Drive *Approved by letter*
TPO 3 (C & W) – Fell 1 Lawson Cypress tree. Thin crown of 1 Sweet Chestnut by 20%, crown lift to 5 metres and reduce branches away from house by 1 metre.

TA/2007/1339 Land at 124 Harestone Hill *Refuse*
Demolition of 124 Harestone Hill. Erection of 2 x 4 bed detached dwellings.

TA/2007/1447 31 Tillingdown Hill *Refuse*
Erection of raised timber decking and steps to rear of house.

TA/2007/928 158 Burntwood lane *Approved (full)*
Demolition of side and rear additions. Erection of 2 storey extension to South elevation incorporating lower ground floor, part single storey part two extension with terraced decking and balcony at first floor on East elevation.

7. Finance

7.1 Payment of Accounts

The following cheques were signed at the meeting:

Caterham United Reformed Church	Hire of meeting room	£23.00
BDO Stoy Hayward LLP	External Audit Fees	£334.88
How Green Nursery Ltd	Maintenance & removal of baskets	£824.56
Gillett & Johnston (Croydon) Ltd	Clock maintenance	£464.13
Tandridge District Council	Share of Public Notice advert	£121.43
W. Ridley	Net Salary & office allowance	£444.78
Caterham Valley Business Partnership	Christmas Lights	£3,000.00

Petty Cash payments since last meeting:

None

7.2 Review of Expenditure 2007-08

Receipts and Payments for the current year to end of October were reviewed against Budget and agreed.

7.3 Other Financial Matters

7.3.1 Audit for the Year Ended 31st March 2007

The external audit has now been completed and there were no matters which came to the auditor's attention giving cause for concern. The Council resolved that the Annual Return be approved and accepted by the Council.

7.3.2 Clerk's Salary

On 1st November 2007, the NALC announced that they had agreed the new salary scales for Clerks for 2007-08 applicable from 1st April 2007. Clerk had distributed schedule showing the effect on his salary back dated to 1st April 2007. Council agreed that with effect from 1st December, Clerk should move up one spinal column point on the NALC scale.

7.3.3 Budget 2008-09

Council approved budget for 2008-09 which resulted in the Precept being set at £21,950 – an increase of 2.3% on the previous year.

8. Correspondence

A number of reports received by the Clerk were available at the meeting but were not required.

Chairman:

Date: