

MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL
HELD ON WEDNESDAY 9TH MAY 2007
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Councillor A. Bell
Councillor A.J. Caudle
Councillor C. Daly
Councillor S. Greer
Councillor S. McGregor
Councillor J.M. Dickie

AGENDA – PART 1

1. Election of Chairman (Cllr Bell in the Chair)

Cllr McGregor was proposed by Cllr Greer, seconded by Cllr Dickie and duly elected as Chairman.

2. Election of Vice Chairman (Cllr McGregor in the Chair)

Cllr Bell was proposed by Cllr Caudle, seconded by Cllr Daly and duly elected as Vice Chairman.

3. Public Participation

The Chairman formally opened the meeting proper and asked members of the public if they wished to raise any issues.

Mr Alford of 16 Harestone Hill objected to the proposed development of 20 Harestone Hill. His main concern was a lack of privacy due to the increased height of the building from a bungalow to a three storey block and also due to the lie of the land. The ground floor is already level with the first floor so he will be completely overlooked with a minimum of five windows overlooking his property. There will also be noise from the car park and the bin area which are planned to be adjacent to his fence. He also feels that this will be setting planning precedence and will lead to an increase in density and traffic. Council resolved to take these points into consideration when discussing the planning application later in the meeting.

4. Apologies for absence

County Councillor S. Marks (part) and District Councillor M. Cooper who were attending an ABC meeting.
Mr W. Ridley – Clerk to the Council. (In the Clerk's absence Cllr Daly volunteered to take the minutes of the meeting).

5. Reports Part 1

5.1 County Councillor's Report

Cllr Marks reported that a potential site for the Youth Centre may be coming available next month and was being investigated.

5.2 District Councillors' Report

Cllr Caudle had attended a meeting on parking. There were some areas where quick fixes had been identified and as a result double yellow lines would be installed at the following locations:

- Mount Pleasant Road opposite the junction with Farningham Road
- Corner of Stafford Road junctions with Stafford Close and Milner Approach
- The Pilgrim side of Godstone Road
- Tupwood Lane at corner of Grange Road

Longer term the following were being investigated:

- Increasing the time allowed in the bays at Harestone Hill to three hours
- Trialling resident parking with consultation prior to introduction
- Re-introducing parking bays in Croydon Road outside the Kingswood development.

6. Minutes of the previous meetings:

Minutes of the previous meeting held on Wednesday 11th April were agreed as a true record and signed by the Chairman.

7. Matters arising:

1. CCTV

As requested Clerk wrote to Inspector Burtenshaw on 16th April. Response received on 3rd May from PC John Lee stating that he has been in contact with Ron Parker, the Chief SCC Lighting Engineer, concerning this ongoing issue. He has been informed that there have been difficulties encountered at the roundabout site in Station Avenue due to an extra thick layer of concrete underneath the roundabout. This has resulted in a special drill being sought that can do the work and hopefully this is in the process of being resolved in the near future. Once the pole is in situ, Police will be able to install a CCTV camera as originally intended. Council was already aware of this situation and there is still no timetable as to when this work will be completed. Clerk had also written to Ron Parker on 3rd May asking for a revised timetable.

2. Asprey Fountain Planters

The planters have now been filled with soil. However there has been no revised quote from Queens Park Nursery and no quote from Knights Garden Centre, which leaves the quote from How Green Nurseries for £780. Clerk has provided details of the quote to members of the Caterham Valley Business Partnership, but to date no member has volunteered funding support. In fact one previously interested member, Church Walk Shopping Centre, has advised that it has no spare funding for landscaping. Council resolved to accept the quote from How Green Nursery for the hanging baskets and the planters.

3. SCAPTC Questionnaire

Clerk to complete with details of the new Chairman and the Council's nominated representatives, Councillors Daly and McGregor, after the annual meeting.

4. Community Gang Works

The foliage obscuring the light on the footpath off Croydon Road has already been inspected by the Community Gang following an earlier request by Councillor Marks. Unfortunately the foliage is too high for their equipment to cut safely and this problem has been forwarded to the street lighting engineer for attention.

The damaged barrier outside Marden Lodge School in Croydon Road is too large a job for the Community Gang. An order has been raised to make the site safe and the Council's procedures should be able to identify the accident so that the repair can be carried out. Temporary barriers have now been erected.

8. Reports Part 2

8.1.1 Clerk's Report - Part 1 for action

1. Revised Model Code of Conduct

Council formally adopted the Revised Model Code of Conduct which came into effect on 3rd May 2007.

2. Declaration of Acceptance of Office

Councillors to complete Declaration of Acceptance of Office forms, following adoption of the Revised Model Code of Conduct. This was deferred to the next meeting.

3. Notification by Member of a Parish Council of Change to Registered Financial and Other Interests

Councillors to complete notification form of any changes to their registered financial or other interests. This was deferred to the next meeting and the Clerk was asked to bring the existing forms so that they could be checked.

4. Le Personne Memorial Appeal

Request received for funding towards the restoration of the Le Personne memorial. Council resolved not to contribute.

5. Dunedin Drive Road Sign

Letter received from resident asking the Parish Council to consider a replacement road sign for the bottom of Dunedin Drive. Council resolved to refer the matter to Tandridge District Council.

6. Fat Traps

Telephone request received from Judith Richards regarding the installation of fat traps. Following the recent sewer collapse in Station Avenue Ms Richards believes that the problem was caused by a lack of fat traps in older establishments. Apparently new restaurants etc. are required to have fat traps installed but the regulations do not apply to older establishments. Council resolved to refer the matter to Tandridge Environmental Health.

8.1.2 Clerk's Report - Part 2 for information

1. Parking Consultation Meeting – Caterham Valley Division

A meeting was due to be held on Monday 30th April at Caterham Police Station. Unfortunately the agenda and other documentation arrived whilst the Clerk was on holiday and was consequently not forwarded to Councillors, although Councillor Caudle attended in her District capacity.

2. Caterham URC Flower Festival

Cllrs Bell and Greer agreed to attend the flower festival on 11th -13th May as the Parish Council representatives.

3. Queens Park Pavilion - Preview

Cllrs Bell and McGregor agreed to attend the nearly finished new Pavilion on Saturday 19th May.

4. Tandridge Access Group

Cllrs were unable to attend the AGM and asked the Clerk to give the Council's apologies.

5. SCAPTC

SCAPTC has advised the following:

- Nominations are required for members to serve on the Management Committee.
- The Constitution of SCAPTC is of a form not generally adopted by County Associations and proposed amendments will be issued shortly for consideration at the AGM.
- The AGM will take place at East Horsley Village hall on 14th July at 2.00pm.

6. Health Care in Surrey

Cllrs decided not to apply to be representatives on the new forum for Health Care in Surrey.

8.2 Chairman's Report

Cllr Bell had attended the ABC Social Community Group which was now assessing the data collected. A meeting of all ABC groups was due to be held shortly.

8.3 Parish Councillors' Reports

Cllr Greer reported that she had been approached by Mary Simmonds of the Brunton Centre with regard to volunteers for a new befriending service who will visit old people at home. Council would consider including an item in the next newsletter.

Cllr Greer also stated that there were three Big Issue sellers in Caterham the other day which she felt was excessive. Council resolved to monitor the situation.

Cllr Dickie reported that the bus stop outside Marden Lodge in Croydon Road had been moved but not the bus shelter. Cllr. Caudle confirmed that it is planned to be moved.

9. Planning

9.1 Current Planning

List 15/2007 – Date of Issue 12th April 2007

Item 1 TA/97/7/R1 66 Tupwood Lane *Council had no comment*
 Erection of 2-storey rear extension. (Renewal)
 Item 11 TA/2007/447 20 Harestone Hill
 Demolition of detached bungalow and outbuildings. Erection of 2/3 storey building with 10 flats, (comprising 8 x 2 bedroom and 2 x 1 bedroom units), bin store and cycle store with associated parking. Erection of retaining walls.
Objections had been received from Piers Wood of 21 Colburn Avenue, Lorraine Millar of 24 Colburn Avenue and Patrick Alford of 16 Harestone Hill. Council objected on the following grounds: excessive increase in building size as the proposed development is replacing a bungalow with a three storey building; impact on privacy of neighbours due to the topography of the land; loss of amenities due to parking and bin site adjacent to neighbours fence; cumulative impact on local infrastructure – schools, traffic.

Item 20 TA/2007/503 44 Tupwood Lane and land to rear of 3 & 5 Grange Road
 Demolition of a garage. Erection of a block of 5 x 2-bed flats, 4 x 3-bed semi detached houses, 4 x 4-bed detached houses and 1 x 5-bed detached house (14 units in total) with associated parking (outline).
Council objected on the following grounds: cumulative effect of development in this particular area especially with increased traffic; HO4 restriction applies.

Item 23 TA/2007/507 66 Crescent Road *Council had no comment*
 Erection of conservatory to rear elevation.
Cllr Greer declared an interest.

List 16/2007 – Date of Issue 19th April 2007

Item 18 TA/2007/487 33 Tupwood Lane *Council had no comment*
 Erection of 2-storey side/rear extension & infilling of existing balcony to rear elevation.

Item 33 TA/2007/529 321 Stafford Road *Council had no comment*
 Erection of single storey rear and side extension.

List 17/2007 – Date of Issue 26th April 2007

Item 12 TA/2007/492 Former 137 Croydon Road
 Erection of 4/5 storey building providing 24 flats (6 x 1-bed & 18 x 2-bed) with associated landscaping & parking.
Council objected on the following grounds: loss of privacy due to putting flats in roof space; lack of affordable housing.

Item 20 TA/2007/545 Land r/o 6 to 8 Farningham Road
 Erection of 2-bed house (outline).
Council objected on the following grounds: cumulative impact on parking in Commonwealth Road which is already severely congested with parked vehicles resulting in difficulty of access for emergency vehicles and refuse collections and necessitates driving on the pavement to pass parked vehicles.

List 18/2007 – Date of Issue 3rd May 2007

Item 2 TA/2007/328 Land to r/o 12a Godstone Road *Council had no comment*
 Erection of single storey rear extension to outbuilding and change of use to 1 bed dwelling.

Item 8 TA/2007/527 321 Stafford Road *Council had no comment*
 Erection of roof extension to form gable end and dormer window to rear roof slope to facilitate loft conversion. (Certificate of lawfulness for a proposed development).

Item 28 TA/2007/626 4 Asprey Grove *Council had no comment*
 Erection of 2-storey /first floor side extension.

Item 39 TA/2007/642 31 Tillingdown Hill *Council had no comment*
 Demolition of garage and conservatory. Erection of 2 storey side extension with pitched roof and single storey rear extension with raised deck area to rear of porch.

Item 51 TA/2007/666 101 Harestone Valley Road *Council had no comment*
 Part demolition of rear single storey, flat roof extension. Extension of single storey rear extension.

9.2 Planning Appeals

9.3 Planning Decisions

TA/2005/1569 Front boundary wall (Certificate of Lawfulness for an Existing Development)	122 Harestone Hill	<i>Appeal allowed</i>
TA/2007/120 Demolition of conservatory. Erection of conservatory to rear elevation.	6 Grange Road	<i>Approved (full)</i>
TA/2007/123 Demolition of garage and conservatory. Erection of 2-storey side extension, single storey rear extension with balcony over and single storey front extension.	31 Tillingdown Hill	<i>Refuse</i>
TA/2007/137/TPO TPO 1, 1995 (T) – Fell 2 Sycamore. Remove overhanging branches on group of Sycamore and remove self-sown Sycamores. Crown thin 2 Maples by 20%. Reduce extended lateral limbs over garden and raise crown over garden.	17 Clareville Road	<i>Approved by letter</i>
TA/2007/139 Demolition of 126 & 128 Harestone Hill. Erection of 3 x 6-bed detached houses with detached double garages.	126 & 128 Harestone Hill	<i>Approved (full)</i>
TA/2007/144 Demolition of shed. Conversion of garage to habitable room. Erection of detached garage & wall and gates to side elevation.	1 Aldercombe Lane	<i>Refuse</i>
TA/2007/149 Use for retail purposes (class A1) with ancillary treatment room (CLUED).	48 Church Walk	<i>CLUED granted</i>
TA/2007/329 Erection of roof extension to form gable end with dormer window to rear roof slope.	53 Markville Gardens	<i>Approved (full)</i>
TA/2007/320 Demolition of Wayside and 8 Tupwood Lane. Erection of a 2/3 storey building comprising of 14 x 2-bed flats with associated access drive, parking (21 spaces), refuse area and cycle store.	8 and Wayside, Tupwood Lane	<i>Refuse</i>
TA/2007/291 Change of use of existing building into 1 x 1-bed and 1 x 2-bed flats and erection of 3-storey block comprising of 1 x 1-bed and 2 x 2-bed flats (total 5 flats) with associated parking (4spaces).	327 Croydon Road	<i>Withdrawn</i>

10 Finance

10.1 Payment of Accounts

The following cheques were signed at the meeting:

Caterham United Reformed Church	Hire of meeting room	£23.00
Allianz Cornhill	Insurance premium	£1,060.34
Tandridge Voluntary Service Council	Annual subscription 2007-08	£10.00
W. Ridley	Net Salary & office allowance	£356.70

10.2 Review of Expenditure 2007-08

Receipts and Payments for the current year to end of April were reviewed against Budget and agreed.

11. Correspondence

Various items were available at the meeting but were not required.

Chairman:

Date: