

MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL
HELD ON WEDNESDAY 11TH APRIL 2007
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Councillor A. Bell - Chairman
Councillor A.J. Caudle
Councillor C. Daly
Councillor S. McGregor
Councillor J.M. Dickie

In attendance: County Councillor S. Marks
Mr. W. Ridley – Clerk to the Council

AGENDA – PART 1

1. Apologies for absence:

Councillor S. Greer

2. Reports Part 1

2.1 County Councillor's Report

Councillor Marks reported on the following:

- Road works in Station Avenue following a sewer collapse had caused major traffic congestion but were nearing completion.
- The Local Committee had agreed to install vehicle activated speed signs on the southbound side of the Caterham By-pass. The Committee has also agreed in principle to average speed cameras being installed at some future date.
- Various road schemes were scheduled for the year 2007-08 including a puffin crossing in Whyteleaf, a pedestrian crossing at St John's School and the upgrading of the roundabout at Wapses Lodge.
- More funds were being allocated to the maintenance budget for the repair of potholes.
- A further meeting was planned on the Youth centre but at the moment there were no suitable premises available.

2.2 District Councillors' Report

Councillor Caudle had missed the last Development Control meeting but there were no applications for Caterham Valley. The additional closure of the Caterham Bypass for bridge works is scheduled from 8.00pm on Friday 27th April until 7.00am on Saturday 28th April and not in March as reported in the minutes of the last meeting.

3. Minutes of the previous meetings:

Minutes of the previous meeting held on Wednesday 14th March were agreed as a true record and signed by the Chairman.

4. Matters arising:

1. CCTV

The replacement of the lights on the roundabout was not completed by the end of March. Clerk has asked Surrey for a revised timetable. Clerk was asked to write to Inspector Burtenshaw.

2. Kenley Airfield Perimeter Fence

Letter received from the Royal Air Force in response to Clerk's letter to Rt Hon Des Browne, Secretary of State for Defence, objecting to the erection of the fence. Letter states that a period of public consultation is underway and recommends that comments are forwarded to Croydon and Tandridge District Councils. Clerk has already done this.

3. Asprey Fountain Planters

Clerk has attempted to negotiate price quoted by Queens Park Nursery. However nursery has been taken over by Richmond Fellowship, and Jackie Connolly, who gave the original quote, left on 29th March. Clerk has been advised that

Martin Dominy will call back to discuss the quote but to date this has not happened. Cllr Marks has advised that there was the possibility of funding available from individual members of the Caterham Valley Business Partnership, which will be followed up by the Clerk.

4. Caterham Luncheon Club

Letter received thanking the parish council for the donation of £250.

5. Tandridge Voluntary Service Council

Letter received thanking the parish council for the donation of £500.

6. Caterham United Reformed Church

Letter received thanking the parish council for sponsoring the Flower festival.

5. **Reports Part 2**

5.1.1 **Clerk's Report - Part 1 for action**

1. Flood Areas in Surrey

Letter received from County Councillor David Hodge on the identification of previous areas of flooding in Surrey. Additional funding has been allocated to address some of the flooding issues in the county over the coming year and as part of this work a task group has been set up to investigate the main causes of the problem, identify problem areas or "wet spots" and make recommendations to Surrey CC. Clerk was asked to nominate the following areas:

- The roundabout at the junction of Station Avenue and Croydon Road.
- Croydon Road at the junction with Mount Pleasant Road.
- Croydon Road outside Quadrant House.
- Stafford Road north of Milner Road.
- Stafford Road near the pedestrian bridge over the railway line.

2. SCAPTC Questionnaire

Councillor Daly and McGregor were nominated as the Council's representatives and SCAPTC could refer to the Council's website for details of all the Councillors.

3. Resident Complaints

David Bushell (tel: 344667) raised the subject of the lighting in the footpath off Croydon Road being obscured by foliage from a tree. This has been raised before by Miss Skilton but the problem is that the resident, in whose garden the tree stands, refuses to cut back the foliage because she complains that the light shines into her bedroom. Clerk advised to put this on the list for the community gang. Mr Bushell also complained about a pothole in Farningham Road near the junction with Croydon Road. He had reported it to Surrey CC and been given reference 90072845 but it had not been repaired. Councillor Marks to take up with Surrey.

5.1.2 **Clerk's Report - Part 2 for information**

1. Community Gang Works

The gang are next scheduled to visit Caterham Valley in the week commencing 16th April. Clerk to list lighting problem above and the barrier outside Marden Lodge School in Croydon Road just south of Wapses Lodge roundabout.

2. Community Action Planning

Surrey Community Action is holding a seminar for parish councils and healthcheck groups to hear about some successful projects that have come out of Community Action Plans (also known as Parish Plans and Healthchecks). It will be held at the Rural Life Centre at Tilford, near Farnham on Saturday 19th May from 10.00am to 2.00pm. Entrance to the Rural Life Centre attractions is included with the booking fee.

3. Temporary Closure of Roads in Caterham

The following roads will be closed on Saturday 9th June on the occasion of the Caterham & District Carnival:

- Westway 1.00pm – 5.00pm
- Procession – rolling closure commencing at Godstone Road from its junction with Tupwood Lane, Godstone Road, The Square, Croydon Road to Wapses Lodge Roundabout 1.00pm – 2.15pm
- Convoy – Wapses Lodge Roundabout, Burntwood Lane, Whyteleaf Road, Church Road, High Street to the Dene Hospital, Church Road 2.00pm – 2.30pm
- Procession – Church Road, High Street, Chaldon Road, Coulsdon Road and Westway 2.30pm – 5.00pm

4. Planning for Parish Councils

The Local Government Information Unit has just published the first national guidance for parish councils on the planning system. One copy has been made available for the Clerk and one was circulated to Councillors.

5. Surrey Local Transport Plan 2006 – 2011

Surrey CC has submitted its second Local Transport Plan, covering the period 2006-2011, to the Government and a copy of the summary version was passed to Councillor Daly.

6. The Voice

The latest edition of The Voice was circulated at the meeting.

7 Clerk's Holiday

Clerk will be on holiday from 19th to 30th April inclusive. Clerk will also be absent for the meeting on Wednesday 9th May. Clerk will produce briefing notes and distribute minutes. Councillors Daly volunteered to take the minutes at the meeting and Cllr Caudle agreed to collect and return the planning applications from/to the library,

5.2 **Chairman's Report**

Councillor Bell reported on the following:

- ABC Social & Community group were finalising their report; SWOT analyses had been prepared for housing, leisure & recreation and population; there had been discussions regarding youth facilities. A further meeting was planned in two weeks time to complete the above.
- A resident in Markfield Road had complained about parking for St John's School which prevented her gardener from driving into her garden with a trailer. Resident was advised to write to the Head and the Governors of the school.

5.3 **Parish Councillors' Reports**

Councillor McGregor queried the location of the sign advising the bridge works on the Caterham By-pass.

Councillor Dickie queried what residents should do when suffering abuse from youngsters. They were advised to report incidents to the police. He also complained about litter on the railway and Councillor Daly said she would take it up with the station manager.

Councillor Daly was preparing the Housing Survey questionnaire and the answers to certain questions were reviewed with the Council. She also reported that the North Tandridge History Society was still undecided on the requirement for a grant from the council.

Councillor Caudle reported that the newsletters had been sent to Royal Mail and were in the process of being delivered.

Councillor Greer reported via the Clerk that she had replied to the letter from Gwyneth Fookes which had been sent individually to all Councillors and the Clerk. She had not contacted Lloyds Bank about the litter problem due to the sewage works outside the bank. She would be on holiday from 30th April until 5th May.

6. **Planning**

6.1 **Current Planning**

Development of 20 Harestone Hill

Email received from Lorraine Miller of 24 Colburn Avenue stating that she has been informed that the above site may be sold to Windsor Homes who propose to build a block of 10 flats on the site where there is only one dwelling at present. She asks will the Harestone Policy cover this area or can developers continue to destroy the character of the area. She also goes on to complain about stretched services and the lack of school places with children being offered Banstead. Clerk to advise her that the Council will review the situation when the planning application is lodged.

List 11/2007 – Date of Issue 15th March 2007

Item 15 TA/2007/334 168 Croydon Road *Council had no comment*
Demolition of detached garage. Erection of 2-storey side extension.

Item 27 TA/2007/353 7 Crescent Road *Council had no comment*
Insertion of roof lights to front and rear roof slopes.

Item 31 TA/2007/357 10 Church Walk *Council had no comment*
Erection of 2 condenser units to rear elevation.

List 12/2007 – Date of Issue 22nd March 2007

There are no applications for Caterham Valley.

List 13/2007 – Date of Issue 29th March 2007

Item 13 TA/2007/394 40a Croydon Road *Council had no comment*
Sub division of maisonette to form 2 x 1-bed flats.

List 14/2007 – Date of Issue 5th April 2007

Item 1 TA/2004/1729/A Caterham School, Harestone Valley Road *Council had no comment*
Stationing of single storey workshop building for use as temporary accommodation (temporary for an additional 2 years).

Item 19 TA/2007/442 77 Stafford Road
Demolition of house. Erection of 2/3 storey block comprising of 12 x 2-bed flats with 18 parking spaces.
Councillor Bell declared an interest in that she is selling a property on the opposite side of the road. Council objected on the grounds that this would have a significant impact on the designated Wooded Hillside, which is a major feature of Caterham Valley, and the green belt; the cumulative effect of this and other nearby developments on the local infrastructure; the comparative density of Edinburgh House appears to have been calculated only on the property itself and not including the land behind.

6.2 Planning Appeals

TA/2006/1829 Land at 44 Tupwood Lane
Erection of block to provide 5 x 2-bed, 2 x 1-bed and 1 x 3-bed flats and erection of 2 x 4-bed detached houses at side/rear of no. 44 Tupwood lane (Total 10 units). Formation of access (Outline). (Amended description).

6.3 Planning Decisions

TA/2006/1013 116 Harestone Valley Road *Approved (full)*
Retention of porch to side elevation.

TA/2006/1866 Pilgrims Fort, Tupwood Lane *Refuse*
Demolition of side extension. Erection of side extension with formation of accommodation at lower ground floor level.

TA/2006/1870 Pilgrims Fort, Tupwood Lane *LB Refusal*
Demolition of side extension. Erection of side extension with formation of accommodation at lower ground floor level. (Listed building consent).

TA/2007/106 Pilgrims Corner, Gravelly Hill *Approved (full)*

Modification and retention of front extension together with single storey extension to front of garage.

TA/2007/14	138 Harestone Valley Road	<i>Approved (full)</i>
Erection of part 2-storey part single storey front extension with porch and first floor extension to North elevation.		
TA/2007/142	3 The Riddings	<i>Withdrawn/substituted</i>
Demolition of existing porch/canopy. Erection of 2 storey front and first floor rear extensions..		
TA/2007/222	16 Croydon Road	<i>Approved (full)</i>
Retention of 3 air conditioning units.		
TA/2007/27	78 The Fountain, Croydon Road	<i>Withdrawn/substituted</i>
Erection of decking and canopy to side elevation.		
TA/2007/35	17 & 17a Godstone Road	<i>Withdrawn/substituted</i>
Change of use to (A5) hot food takeaway.		
TA/2007/81	1 Longsdon Way	<i>Approved (full)</i>
Conversion of part pf garage to habitable room.		
TA/97/285/R1	32 Burntwood Lane	<i>Approved (full)</i>
Demolition of existing sun lounge. Erection of 2 storey/single storey rear extension.		

7 Finance

7.1 Payment of Accounts

The following cheques were signed at the meeting:

Caterham United Reformed Church	Hire of meeting room	£23.00
S.C.A.P.T.C.	Subscription 2007-08	£1,310.72
Harestone Printing	Newsletter printing	£115.00
J. Caudle	Newsletter collection	£29.45
Rotary Club of Caterham	Protective covers for clock	£682.00
W. Ridley	Net Salary & office allowance	£356.93

7.2 Review of Expenditure 2006-07

Receipts and Payments for the current year to end of March were reviewed against Budget and agreed.

7.3 Other Financial Matters

7.3.1 Rotary Clock

Grant of £682 from Surrey CC Local Tandridge Committee was received on 21st March

7.3.2 Precept

First half yearly payment of £10,725 was due to be transferred into the council's bank account on 5th April.

7.3.3 External Audit

The date for the external audit has been set for 17th August 2007 and the following timetable has been provided:

- Notice of electors' rights displayed from 2nd July to 15th July 2007.
- Records made available from 16th July to 10th August 2007.
- Council to submit Annual return by 17th August 2007.

8. Correspondence

Tandridge News Releases

- Tandridge magazine – hot off the press
- A to Z of local service 2007
- 100 days until smoking ban starts
- Fined for flytipping
- Rust in peace extended for another three months
- Buses4U Sunday Rambler service starts
- Don't miss your chance to vote
- Recycling and refuse collections over Easter 2007
- Last chance to register vote

Tandridge Resources Committee – 22nd March 2007

Tandridge list of delegated action taken – 27th March 2007

- Community Services Committee
- Development Control Committee
- Planning & Environment Committee

Tandridge Development Control Committee – 4th April 2007

Chairman:

Date: