

MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL
HELD ON WEDNESDAY 13TH DECEMBER 2006
AT THE UNITED REFORMED CHURCH HALL, HARESTONE HILL, CATERHAM

Present: Councillor A. Bell - Chairman
Councillor A.J. Caudle
Councillor J.M. Dickie
Councillor S. Greer
Councillor S. McGregor

In attendance: County Councillor S. Marks
Mr. W. Ridley – Clerk to the Council

AGENDA – PART 1

The Chairman opened the meeting and asked members of the public whether they wished to raise any issues. Mr Peter Baldock and Ms Yvonne Willson of 3 Deansfield objected to planning application TA/2006/1777 at 139 Harestone Valley Road on the grounds that the proposed application was too large and too intrusive and affected the views from all the rooms of their property.

1. Apologies for absence:

Councillor C. Daly
District Councillor M. Cooper

2. Reports Part 1

2.1 County Councillor's Report

Councillor Marks stated that Chris Windridge was doing a great job as Chairman of Caterham Healthcheck and suggested that he should be nominated for a civic award for someone performing over and above normal expectations.

Councillor Marks also reported that there was no progress on the Youth Centre. The building was found to be difficult to comply with DDA regulations in that it would require the installation of a lift. The cost of refurbishing was twice the original estimate due to compliance with DDA and the need for a new air conditioning system. There was reluctance to spend large sums of money on a leasehold property with only a five or so year lease.

2.2 District Councillors' Report

Councillor Caudle reported on the requirement for special recycling facilities for large blocks of flats (over 10 dwellings).

3. Minutes of the previous meetings:

Minutes of the previous meeting held on Wednesday 8th November to be agreed as a true record and signed by the Chairman.

4. Matters arising:

1. CCTV

Clerk had written to Ron Parker, Surrey Lighting Engineer, and Inspector Steve Whitcombe, Surrey Police, expressing the Council's concern that some seven months after agreeing to fund 50% of the cost of a CCTV camera on the roundabout in The Square there has been no progress. It was understood that the camera was to be installed once all the street lighting improvements had been completed on the approach roads to the roundabout. Clerk had asked for a timetable for this work to be completed and also, if there was likely to be any further delay, asked for the camera to be mounted on the wall above Pizza Hut or on a separate pole outside as had originally been suggested by Sgt Pacitti. To date no reply had been received but the Clerk understood that this had also been taken up by County Councillor Marks as part of a campaign for better service from EDF, Surrey's energy supplier. Clerk had included this subject in an article which was due for publication in the Caterham Mirror on Thursday 14th December.

2. Rotary Clock / Street Lights on the Roundabout

Confirmation had been received that Tandridge DC has agreed to award an environmental initiatives grant of £650 towards the cost of fitting protective covers to the four clock dials. Clerk had applied to Councillor Marks for her sponsorship of a grant from the Tandridge Local Committee for the balance of £682, which will be put before the committee in January 2007.

When fitting the covers, the engineers discovered a major fault at the terminal which had melted components and consequently they isolated the main power to the lamppost. This not only stopped the clock but also put out the three lights on the roundabout so that at night it was in total darkness. The area of the fault was not associated with the clock installation although the latter drew its power supply from the same source. When the power is reinstated the clock should drive to the correct time without the need for a further visit by the engineers. The fault was reported to Surrey Lighting by Terry Servant but as no action had been taken, the Clerk reported the fault to Surrey Lighting on 15th November and was given reference number 60986431. Clerk had repeatedly chased this fault but had been advised that EDF, Surrey's energy supplier, had a policy of responding to faults within 30 days despite the fact that roundabouts are supposed to be a priority. County Councillors Marks and Hodge had both taken this up with Surrey Lighting on the basis that this policy and the performance of EDF were unacceptable. Clerk had also included this subject in the Caterham Mirror article. Clerk was asked to write to EDF.

3. East Surrey Community Mediation

Letter of thanks received for the Council's donation of £100 towards their running costs.

4. Remembrance Sunday

Clerk obtained two wreaths which were placed by Cllr. Bell on the Hill and Cllr. McGregor in the Valley.

5. Parking outside Caterham Station

As requested Clerk reported to Tandridge DC the complaints from taxi drivers about vehicles parked in the taxi rank in front of Caterham Station.

6. Local Government White Paper

As requested Clerk downloaded the Summary of the Local Government White Paper on Strong and Prosperous Communities which was distributed to Councillors. The full White Paper runs to two volumes and is too large to practically download. However copies can be purchased at a cost of £32.50 each.

7. External Car Park at Morrisons

Clerk reported to Tandridge DC that following the separation of the external part of Morrison's car park there was now two way traffic in the entrance road to the car park. This could result in accidents as drivers entering the narrow road into the car park were not expecting vehicles to be exiting on the same road. Clerk asked for a sign to be put up at the entrance warning of two way traffic. This had generated a considerable amount of emails as to who actually owned the external car park. The latest view was that it belonged to the freeholder who owns the Church Walk precinct. Tandridge legal advisors were advocating the District Council take unilateral action and install signage at the DC's own expense, which was currently under consideration.

5. **Reports Part 2**

5.1.1 **Clerk's Report - Part 1 for action**

1. Caterham Healthcheck

Council approved a grant of £500 towards general running expenses of the ABC Healthcheck. Money would be retained within the Parish Council's account for the payment of bills on behalf of ABC so there was no need to raise a cheque but just action a journal entry.

2. 11th Caterham (URC) Scout Group

Council approved a grant of £300 to assist the Scout Group in the purchase of new camping equipment. The amount approved would enable the Group to purchase two hike tents.

3. 450 (Kenley) Squadron Air Cadets

Council rejected a request for a grant for the purchase of instruments for the Squadron band as their base at Kenley was outside the Parish Council boundaries. However Council resolved to review the decision if it could be proved that a number of the band's members came from Caterham Valley.

4. Shared Cost of Parish Equipment

Council rejected a request from Chaldon Parish Council to share the cost of a speed gun and a projector to connect to a lap top as there was no perceived use for such equipment.

5. Ahmadiyya Muslim Association UK

Letter received from the above association who would like to hold an Islamic cultural exhibition in the local parish/village hall for one day, displaying books, leaflets and posters on Islam and the AMA. Council agreed to advise the AMA to contact Tandridge DC for possible use of the Soper Hall.

5.1.2 Clerk's Report - Part 2 for information

1. Crossing on A22 Caterham

Copies of letters addressed to Tandridge DC from Mr K E Radley of 11 Newstead Rise raising various concerns about the lack of a safe foot crossing over the A22 (Caterham Bypass) and the proposed demolition of the existing footbridge. Tandridge DC had responded by forwarding the letter to East Surrey Highways. Parish Council understood that the bridge was being strengthened / replaced but resolved to take no further action.

2. Waste Management Strategy – Chaldon Road Site

Belated reply received from Surrey CC to the Parish Council's letter objecting to the proposed closure of the Chaldon Road site. Letter confirmed that existing sites would not close until a suitable alternative had been found. Letter also addressed the Parish Council's concern at the Chaldon Road site being used by residents from Croydon following restrictions placed on the Purley site. Their survey information indicated that only a relatively small number of users came from Croydon however they have advised Croydon Council that restrictions, limiting the use of the Chaldon Road site to Surrey residents only, may be imposed if this figure was to rise significantly.

3. Publicity

Clerk had prepared an article for the Caterham Mirror on CCTV, the Rotary Clock and the problem with the lights, and the new reactive speed sign in Godstone Road. This is due for publication on Thursday 14th December.

4. Training

SCAPTC will be holding a weekend training course at Dunsford House on 9th – 11th February but Councillors had no interest.

5.2 Chairman's Report

Councillor Bell had laid a wreath at the Remembrance Day Service and had spent two days in the ABC shop. She wished everyone a Happy New Year and gave thanks to the Clerk for his work during the past year.

5.3 Parish Councillors' Reports

Councillor Caudle has been in contact with East Surrey Highways about a new parking restriction which has been placed outside the shops opposite Marden Lodge school in Croydon Road. It would appear that the sign has been erected in error and is programmed to be corrected shortly. She had also helped to set up the ABC shop. She gave details of a number of items for attention by the County Council work gang. She had also recreated the website files into Word and it was now live on test.

Councillor McGregor had laid a wreath at the Remembrance Day Service and had been involved in the ABC Healthcheck.

Councillor Dickie reported on a newsagent which was selling cigarettes to underage children and also flooding in Stafford Road following heavy rain.

Councillor Daly had apologised for being unable to attend the meeting following an operation from which she was still recovering. However she sent a written report on the following items:

- The hand rail at the corner of Mount Pleasant and Farningham Roads has been broken since last September. It was reported to Surrey in early October and again on 14th November.
- The light on the footpath between the Valley Pub and Farningham Road has still not been repaired despite being reported at least twice.
- There is a significant increase in the number of areas where flooding occurs in the valley including outside Rayners.
- General congestion in the valley during the day is very bad with delivery lorries often double parking in Croydon Road. It was appreciated that there were only two traffic wardens but as Caterham and Oxted are the two most populated areas could they not be targeted at least one day per week.

6. Planning

6.1 Current Planning

List 45/2006 – Date of Issue 9th November 2006

Item 3 TA/2006/214/D R/O 200-208 Stafford Road *Council had no comment*
Erection of 6 x 3-bed terraced houses & 2 x 3-bed semi detached dwellings with 14 parking spaces (Total 8 affordable dwellings) (Reserved matters).

Item 16 TA/2006/1606 223, 225 & 227 Croydon Road
Demolition of 3 dwellings. Erection of building comprising of 17 x 2-bed and 7 x 1-bed flats (total 24 flats) with refuse storage, cycle storage and parking (24 spaces) with associated access. (Outline).

Council objected on the following grounds: overdevelopment of the site (Tandridge has decided to reactivate policy HO4 with effect from 1st November and this application was submitted on 31st October); out of character with the local area (beyond Tandridge Court there are only either terraced or individual dwellings); insufficient parking with only one space per flat (however with three designated disabled bays there are in effect only 21 spaces for 24 flats as it is not known how many, if any, disabled residents there will be).

List 46/2006 – Date of Issue 16th November 2006

Item 21 TA/2006/1647 31 & 65a Quadrant House. Croydon Road
Infill pedestrian walkway to form retail unit (Class A1) on ground floor level with parking and storage at lower ground floor level with vehicular access at rear.

Council objected on the following grounds: it would result in the loss of a useful facility for pedestrians; there is no requirement for the development as there are already plenty of empty shops in the area.

Item 32 TA/2006/1673 39 Harestone Hill *Council had no comment*
Erection of 2-storey side extension and single storey rear extension.

List 47/2006 – Date of Issue 23rd November 2006

Item 42 TA/2006/1718 41 Markville Gardens *Council had no comment*
Erection of 2-storey/single storey front extension and 2-storey side extension.
Councillor Bell declared an interest in that it was opposite her house.

List 48/2006 – Date of Issue 30th November 2006

Item 28 TA/2006/1748 357 Stafford Road *Council had no comment*
Erection of conservatory to rear elevation (Certificate of Lawfulness for a Proposed Development).

List 49/2006 – Date of Issue 7th December 2007

Item 4 TA/2006/1672 68 Croydon Road *Council had no comment*
Change of use from shop (Class A1) to hot food takeaway (Class A5) with external ear extraction duct.

Item 13 TA/2006/1755 221 Stafford Road *Council had no comment*
Excavation of land to create hard standing.

Item 15 TA/2006/1759 Land rear of 22-32 Farningham Road
 Erection of 6 terraced dwellings with associated parking (Outline).
Council objected on the following grounds: insufficient parking and loss of existing parking on Commonwealth Road; incremental building on land to the rear of Farningham Road with access onto Commonwealth Road has resulted in the parking situation on Commonwealth Road being untenable; Commonwealth Road is extremely narrow and subject to congestion due to the existing parking situation; both Farningham and Commonwealth Roads suffer from delays in rubbish and recycling collection due to traffic congestions; it is already necessary to drive on the pavement in parts of Commonwealth Road; continued development to the rear of Farningham Road will only exacerbate this situation.

Item 22 TA/2006/1777 139 Harestone Valley Road
 Demolition of garage. Erection of detached triple garage with room over.
Council has received representations from neighbouring residents and understands their concerns that this is a large and intrusive building in a dominant position on the valley scene; should Tandridge decide to approve the application, the Council would ask that there be a condition that no windows be allowed to the rear elevation to avoid overlooking neighbouring properties.

6.2 Planning Appeals

TA/2006/1021 2 Godstone Road
 Erection of 4-storey rear extension. Erection of new roof with accommodation over whole building. Change of use of ground floor from Class A2 (Financial & Professional Services) to Class A1 (Retail). Conversion of first, second and thirds floors incorporating new build to provide 6 x 2-bed flats. Alteration to shop front.

6.3 Planning Decisions

TA/2005/703/A1 32 Godstone Road *Appeal dismissed*
 Variation of conditions 4 & 6 to allow opening doors and windows to the North and West facing elevation and provision of external seating.

TA/2005/1666 36 Dome Hill *Appeal dismissed*
 Erection of hipped roofs over existing dormer windows to side roof slopes.

TA/2005/1775 Land adjacent to Croudace House, Tupwood lane. *Appeal dismissed*
 Demolition of 2 existing office buildings. Erection of 2-storey/single storey split-level office building with 26 parking spaces..

TA/2005/1762 1 Elgin Crescent *Appeal allowed*
 Retention of front boundary wall, pillars and gates.

TA/2006/1084 7 Crescent Road *Approved (full)*
 Formation of vehicular access onto Mount Pleasant Road.

TA/2006/1185 23 Crescent Road *Refuse*
 Erection of roof mounted wind power generator.

TA/2006/1255 44 Commonwealth Road *Withdrawn/substituted*
 Erection of 8 x 1-bed flats over 4-storey building.

TA/2006/1579 17 & 17a Godstone Road *Withdrawn/substituted*
 Demolition of party wall to form one unit.

TA/2006/1027 War Coppice Lodge, War Coppice Road *Approved (full)*
 Demolition of car port & part of porch. Erection of single storey extension to North elevation & enclosure of existing porch. Erection of hipped roof to provide first floor extension to East elevation. Erection of 2 North facing dormer windows.

TA/2006/1341 49 Crescent Road *Approved (full)*

Demolition of garage & removal of shed. Erection of single storey side extensions incorporating garage. Erection of part single storey, part 2-storey rear extension incorporating conservatory.

TA/2006/1393	34 Church Walk	<i>Advertisement consent</i>
Display of illuminated fascia sign.		
TA/2006/1397	21 Station Avenue	<i>Approved (full)</i>
Installation of new shop front.		
TA/2006/1398	21 Station Avenue	<i>Advertisement consent</i>
Display of various illuminated signs to shop front.		
TA/2006/1408	8 Ashwick Close	<i>Approved (full)</i>
Erection of conservatory to rear elevation.		
TA/2006/1442	18 Greenwood Gardens	<i>Refuse</i>
Landscaping works to rear garden.		
TA/2006/1444	14 Markville Gardens	<i>Approved (full)</i>
Erection of part 2-storey/part single storey rear extension.		
TA/2006/1446	West Meadow, 8 Woodland way	<i>Approved (full)</i>
Retention of land regarding works.		
TA/2006/851	Pilgrims Corner, Gravelly Hill	<i>Approved (full)</i>
Retention of porch to front elevation, increase to utility room and balcony at 1 st floor level with other external alterations.		
TA/2006/852	Pilgrims Corner, Gravelly Hill	<i>Refuse</i>
Retention of 1.9m high brick pillars and boundary wall with amendment to provide railings.		

7 Finance

7.1 Payment of Accounts

The following cheques were signed at the meeting:

Caterham United Reformed Church	Hire of meeting room	£22.00
Caterham Valley Business Partnership	Christmas lights	£3,000.00
The Poppy Appeal	Remembrance wreaths	£36.00
Caterham Harestone Rotary Club	Clock maintenance	£450.03
W. Ridley	Net Salary & office allowance – Dec 2006	£335.34
HM Revenue & Customs	Income Tax & NIC – Oct-Dec	£661.68
11 th Caterham Scout Group	Donation	£300.00

The following cheques were signed at the meeting on behalf of Caterham Healthcheck:

Bronzeoak Ltd	Mail box rental & telephone	£182.13
Action for Market Towns	Insurance	£140.39
Caterham Publishing Ltd	Two page centre spread survey in Dec edition	£525.00
Chris Windridge & Associates	Provision of pilot web survey	£470.00
C M Windridge (BECC Sign Services)	Printed Banners	£807.23

Payment of these cheques will leave a balance of £3,815.46 on behalf of Caterham Healthcheck in the Council's accounts. This follows payment of a grant of £5,000 by Tandridge DC.

Petty Cash Expenditure since last meeting:

W H Smith	12 x 1 st class stamps & copy paper	£9.82
Themis Ltd	Printer cartridge	£10.99

7.2 Review of Expenditure 2006-07

Receipts and Payments for the current year to end of November were reviewed against Budget and agreed.

7.3 Other Financial Matters

7.3.1 Clerk's Salary

In accordance with the guidelines and salary scales issued by the National Association of Local Councils Council agreed to move Clerk's salary on to SCP 26 with effect from 1st December 2006 which would increase annual salary including office allowance to £7,061.07.

7.3.2 Fidelity Guarantee

Council resolved to leave the guarantee at £30,000 despite the unexpected receipt of £5,000 on behalf of ABC Caterham Healthcheck.

7.3.3 Budget

Council approved budget for the year 2007-08 which increased the precept by 2.4% to £21,450.

8. **Correspondence**

Tandridge News Releases

- Local Development Framework Update – November 2006
- Lunch club refurbished
- Chief Executives visit Tandridge
- 101 number put on hold
- Fly tipped rubbish cleared
- Winter 2006 Tandridge magazine
- Disability equality scheme
- Getting the right advice
- Christmas card with a crime prevention message
- Company fined for felling 36 trees in Conservation Area
- Did you see anything?
- Collections of rubbish during Christmas and New Year
- Christmas and New Year Council information

Tandridge list of delegated action taken – 16th November 2006

- Development Control Committee
- Planning & Environment Committee

Tandridge Development Control Committee – 23rd November 2006

Tandridge Community Services Committee – 30th November 2006

Tandridge Local Committee – 6th December 2006

Tandridge Planning & Environment Committee – 6th December 2006

Tandridge list of delegated action taken – 7th December 2006

- Development Control Committee
- Resources Committee

Tandridge Housing Committee – 14th December 2006

Tandridge Disability Equality Scheme – December 2006

Caterham PCPG

Surrey Matters

Chairman:

Date: